IATA WEBINAR

SIS WEBINAR #06 – 2021
SIS DOCUMENTATION
& SUPPORT

IATA Legal Reminders

!   Participants are reminded that live streaming of this webinar to parties not in attendance is not permitted, except as indicated by and with the express permission and knowledge of IATA.

!   Unauthorized recording of the meeting is also prohibited.

!   IATA will record the webinar and share the link afterwards to the members of this group and it will be posted on the SIS Website.

IATA Presenters

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Agenda

1. **Introduction to SIS Documentation and Support Materials Online**

2. **How to Use SIS Documentation (Technical and Guidance)**

3. **Accessing SIS Support Materials (Website Media)**

4. **SIS and the IATA Customer Portal**

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All SIS Documentation & Support Available Online!

IATA SIS Website

[Join SIS](#) (tab)

It contains the required resources for joining SIS for the "AIRLINES & INTERMODAL" and "SUPPLIERS & AIR OPERATORS" membership program.

[SIS for Airlines – Join SIS](#) (tab)

[SIS for Suppliers – Join SIS](#) (tab)

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[SIS for Airlines – Join SIS](#) (tab)

For all Airlines interested in becoming a SIS participant to send and/or receive electronic invoices.

Register an account in IATA Customer Portal & Login to the portal account	Apply and submit the "Join SIS" online application	Get certification for files	Change request
[SIS and the IATA Customer Portal](#) (pdf)	[Joining checklist](#) (pdf) [User guide](#)(pdf)	[Sign up and certification guide](#) (pdf) [SIS member list](#) (xls)	[Bank Details](#) (pdf) [Super-User Change Request Form](#) (pdf) [Multi-Client Access request form](#)(pdf) [Attachment B - Optional Services](#) (pdf)

Other Links

- ❖ Sample of ["Standard Agreement for SIS Participation](#) (pdf) – (for information purposes only, not for signature.)
  - ➤ [Attachment A - Pricing Schedule](#) (pdf)
  - ➤ [Attachment B - Optional Services](#) (pdf)
  - ➤ [Attachment D - Service Description](#) (pdf)
  - ➤ [Attachment F - Tabulation of Participants](#) (pdf)

- ❖ [Airlines e-Invoicing request to suppliers](#) (pdf)
- ❖ [Benefits of using IS-XML with SIS](#) (pdf)
- ❖ [How to join ICH](#)

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[SIS for Suppliers – Join SIS](#) (tab)

For all suppliers, airlines and air operators *not* involved in interlining, and other entities that engage in business with airlines.

Register an account in IATA Customer Portal & Login to the portal account	Apply and submit the "Join SIS" online application	Get certification for files	Change request
[SIS and the IATA Customer Portal](#) (pdf)	[Joining checklist](#) (pdf) [User guide](#) (pdf)	[Sign up and certification guide](#) (pdf) [SIS member list](#) (xls)	[Bank Details](#) (pdf) [Super-User Change Request Form](#) (pdf) [Multi-Client Access request form](#)(pdf)

Other Links

- ❖ Sample of "[Standard Agreement for SIS e-Invoicing Services – Non-Transportation](#)" (pdf) - (for information purposes only, not for signature.)
  - ➢ [Attachment D](#) (pdf)

- ❖ [Airlines e-Invoicing request to suppliers](#) (pdf)
- ❖ [Benefits of using IS-XML with SIS](#) (pdf)
- ❖ [How to join ICH](#)

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SIS for Invoice Receivers

SIS for Invoice Receivers

For any entity engaging in business with airlines can become a SIS participant under the "SIS for Invoice Receivers" program.

This membership is free of charge.

Register an account in IATA Customer Portal & Login to the portal account	Apply and submit the "Join SIS" online application	Login to SIS to retrieve invoices	Change requests
SIS and the IATA Customer Portal (pdf)	User guide (pdf)	User Guide SIS for Invoice Receiver (pdf) SIS member list (xls)	Bank Details (pdf) Super-User Change Request Form (pdf) Multi-Client Access request form(pdf)

Other Links

❖ Sample of Standard Agreement for SIS e-Invoicing Services – Invoice Receiver (pdf) - (for information purposes only, not for signature.)

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Supplier to Airline e-Invoicing (SAI)

For Non-airlines and Suppliers who can benefit of "SIS Service" as a gateway for all industry business partners to exchange invoices with Airlines.

<u>Support</u> (tab)

It contains guidances for how to configure the SIS Member Account and how to perform SIS.

<u>SIS for Airlines – Support</u> (tab)

<u>SIS for Suppliers – Support</u> (tab)

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Support (tab)

SIS Member User Guide (pdf)

IS-WEB Tutorial Videos

Reference Documents

➤ Introduction to SIS (pdf)

➤ Member Profile Template (xls)

➤ User Permissions Template (xls)

➤ Master Data Table Sources (pdf)

➤ List of Error Codes (xls)

➤ Benefits of using IS-XML with SIS (pdf)

➤ SIS Password Requirements (pdf)

➤ Location ID set up (pdf)
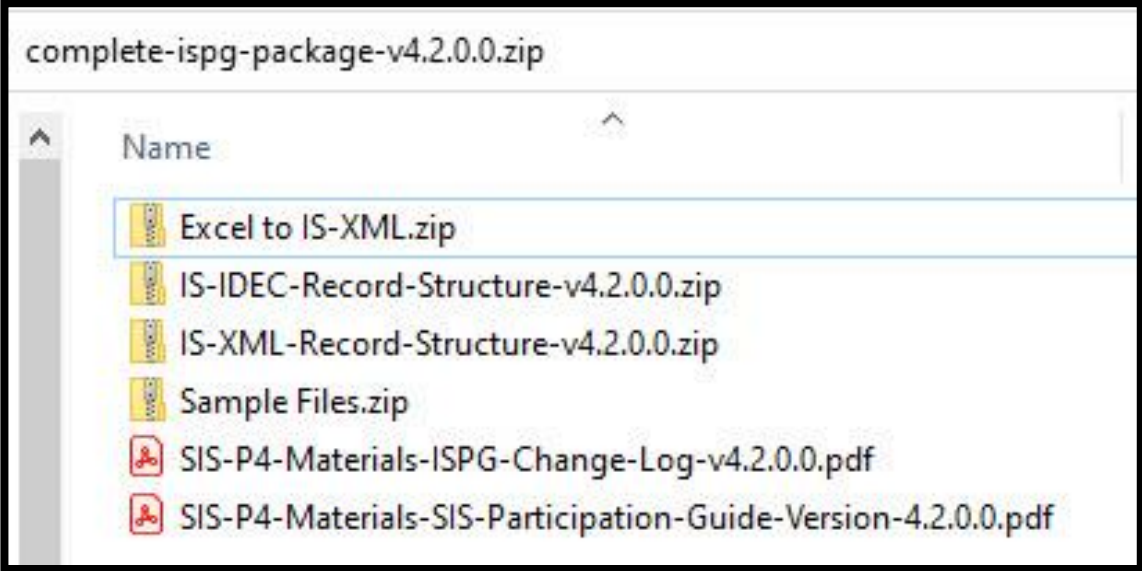
➤ India GST SIS e-Invoicing guideline (pdf)

Documents (tab)

It provides all technical specifications and notes needed in order to fully implement integrated settlement with SIS.

SIS for Airlines – Documents (tab)

SIS for Suppliers – Documents (tab)

SIS for Airlines – Documents (tab)

Integrated Settlement Participation Guide (ISPG)
- Complete ISPG package
- ISPG Package with tracked changes

ICH Reports
- ICH Reports Changes Description (pdf)
- ICH Reports XSD package (zip)
- ICH Report Output File Naming (xls)

Open Change Requests

Functionality Guidance Documents
- CMP 656 - Miscellaneous Invoice Dispute Management (zip)
- CMP 410 - Multi-Client Access (pdf)
- CMP 654 - Validation on MISC Invoice Date (pdf)
- CMP 669 - CSV Listings for MISC invoices (pdf)
- CMP 692 - MISC Payment Status Updates (zip)
- CMP 674 - Validation of Coupon-AWB Breakdown in Rejection (pdf)
- CMP 496 - Validation of Reference Data against Member Profile (pdf)
- CMP 459 - Validation of RM Billed-Accepted Values (pdf)

Major Release Notes

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SIS for Airlines – Documents (tab)

Complete ISPG Package

- Details on Processes to Participate in SIS
- Describes the Interface File Formats
- Explains the Record Structures offered in SIS
    - IS-XML
    - IS-IDEC

Complete ISPG Package with tracked changes

- Changes between ISPG version tracked per categories

Note: The SIS User Guide shows details on how to interact with the SIS interface, while the ISPG provides with the Standards to Participate in SIS.

SIS for Airlines – Documents (tab)

Complete ISPG Package

complete-ispg-package-v4.2.0.0.zip

Name
Excel to IS-XML.zip
IS-IDEC-Record-Structure-v4.2.0.0.zip
IS-XML-Record-Structure-v4.2.0.0.zip
Sample Files.zip
SIS-P4-Materials-ISPG-Change-Log-v4.2.0.0.pdf
SIS-P4-Materials-SIS-Participation-Guide-Version-4.2.0.0.pdf

ISPG package content can be downloaded separately

IS-IDEC RECORD STRUCTURE	IS-XML RECORD STRUCTURE	SAMPLE FILES	SUPPORTING DOCUMENTS
Passenger Record Structure v4.2.0.0 (zip)	IS-XML Invoice Standard v4.2.0.0 (zip)	Passenger (zip)	Supporting Attachments (zip)
Cargo Record Structure v4.2.0.0 (zip)		Miscellaneous (zip)	
		Cargo (zip)	
		UATP (zip)	
		Excel to IS-XML tool (zip)	

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SIS for Suppliers – Documents (tab)

Integrated Settlement Participation Guide (ISPG)

Supplier-Specific Sample Files
➢ Sample Files and Supporting Documents
➢ SIS e-Invoicing Implementation Handbooks

ICH Reports
➢ ICH Reports Changes Description (pdf)
➢ ICH Reports XSD package (zip)
➢ ICH Report Output File Naming (xls)

Open Change Requests

Functionality Guidance Documents
➢ CMP 656 - Miscellaneous Invoice Dispute Management (zip)
➢ CMP 410 - Multi-Client Access (pdf)
➢ CMP 654 - Validation on MISC Invoice Date (pdf)
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➢ CMP 496 - Validation of Reference Data against Member Profile (pdf)
➢ CMP 459 - Validation of RM Billed-Accepted Values (pdf)

Production System Major Release Notes

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Glossary (tab)

It shows the alphabetical list of terminology used in SIS and other useful IATA acronyms.

SIS for Airlines – Glossary (tab)

SIS for Suppliers – Glossary (tab)

FAQs (tab)

It shows the list of questions and answers relating to the three categories of General, Signing Up & Migration, and Technical question.

SIS for Airlines – FAQs (tab)

SIS for Suppliers – FAQs (tab)

[Webinar](#) (tab)

It shows list of recordings and materials for all previously held webinars by SIS team.

[SIS for Airlines – FAQs](#) (tab)

[SIS for Suppliers – FAQs](#) (tab)

[SIS for Airlines – Rejections](#) (tab)

SIS for Airlines – Rejections (tab)

Progress Reports - Passenger Billings following IATA RAM Rules

2021	2020	2019	2018	2017	2016
January 2021 - COVID-19 Edition (pdf)	Annual Report (pdf)	Annual Report (pdf)	Annual Report (pdf)	Annual Report (pdf)	Annual Report (pdf)
February 2021 - COVID-19 Edition (pdf)	January 2020 (pdf)	January 2019 (pdf)	First Quarter (pdf)	First Quarter (pdf)	First Quarter (pdf)
March 2021 - COVID-19 Edition (pdf)	February 2020 (pdf)	February 2019 (pdf)	Second Quarter (pdf)	January 2017 (pdf)	Second Quarter (pdf)
April 2021 - COVID-19 Edition (pdf)		First Quarter (pdf)	January-February 2018 (pdf)	February 2017 (pdf)	Third Quarter (pdf)
May 2021 - COVID-19 Edition (pdf)		April 2019 (pdf)	April 2018 (pdf)	April 2017 (pdf)	April 2016 (pdf)
June 2021 - COVID-19 Edition (pdf)		May 2019 (pdf)			May 2016 (pdf)
July 2021 (pdf)		Second Quarter (pdf)			July 2016 (pdf)
August 2021 (pdf)		July 2019 (pdf)			August 2016 (pdf)
September 2021 (pdf)		August 2019 (pdf)			October 2016 (pdf)

Documents

- Rejection Reduction Best Practices (pdf)

Presentations
- 2018 WFS PAX Lowest Applicable Fare (pdf)
- 2016 WFS PAX Rejection Memo Reduction (pdf)
- 2017 ACH Annual Meeting (pdf)

Videos

Webinar - SIS & IBS OPS Passenger Rej...
SIS & IBS OPS Joint Webinar: Passenger Rejections & Interline Billings Best Practices
24 March 2021

- SIS & IBS OPS Joint Webinar: Passenger Rejections and Interline Billings Best Practices - Presentation (pdf) - March 2021
- SIS & IBS OPS Joint Webinar: Passenger Rejections and Interline Billings Best Practices - Q&A (pdf) - March 2021

[Media](#) (tab)

It contains all industry presentations relating to SIS and the most recent issues of the SIS Bulletin.

[SIS for Airlines – Media](#) (tab)

[SIS for Suppliers – Media](#) (tab)

Thank you!

Need help?

Contact us via the
IATA Customer Portal

www.iata.org/CS

Need help with the IATA Customer Portal? Click the following
SIS and the IATA Customer Portal User Guide(pdf)

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Thank you

Q&A

Post in Q&A box

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