Simplified Invoicing and Settlement

CMP 496 - Validation of Reference Data against Member Profile

Guidance Document

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1   Validation of reference data against member profile

Prior to SIS Major Release 1.3 (May 2013 P1), "Reference Data" provided in SIS billing files was not validated which allowed incorrect reference data to be accepted into SIS. In order to avoid incorrect reference data from being printed on the legal invoice PDFs, with this validation SIS will validate the reference data provided for the billed member in SIS billing files against what is provided in each SIS member's Member Profile.

Validation before SIS Major Release 1.3 (May 2013)

1. Either reference data should be provided for both Billing Member and Billed Member, or not provided at all:
    a. If Reference Data is provided for Billed Member, then it should be provided for the Billing Member also
    b. Similarly, if Reference Data is provided for Billing Member, then it should be provided for the Billed Member also
2. If an incorrect Location ID is provided, it will result in Error-Non-Correctable
3. If a correct Location ID (without Reference Data) is provided, then population of Reference Data will be as per the provided Location ID
4. If no Location ID or Reference Data is provided:
    a. For PAX/CGO/MISC invoices: Reference Data will be populated as per Location ID 'Main'
    b. For UATP invoices: If Location ID 'UATP' is found, then Reference Data will be populated as per Location ID 'UATP'
    c. For UATP invoices: If Location ID 'UATP' is not found, then Reference Data will be populated as per Location ID 'Main'
5. When Reference Data is provided, mandatory fields as defined in the record structure specifications will remain mandatory
6. When Reference Data is provided, Country Code (a mandatory field) is validated against the Country Master. This is a case sensitive match
7. Both Location ID and Reference Data cannot be provided for the billing and/or billed member (this leads to Error-Non-Correctable)

Please note that the existing validations (with the exception of point 7) listed above are still applicable after Release 1.3.

Validation after SIS Major Release 1.3 (May 2013)

Reference data can now be populated along with the corresponding Location ID in SIS billing files for the billed member. This means that if the billing airline indicates both Location ID and Reference Data for their billing partners, it will no longer result in Error Non-Correctable.

Please note, for the billing member the validation remains the same as before Release 1.3 (Reference Data and Location ID cannot be populated together).

If an incorrect Location ID is provided, or incorrect reference data is provided for a specified Location ID, the file will go into Error-Non-Correctable status.

Note: You do not have to provide the detailed reference data for your billing partners in your SIS billing file. By only providing the Location ID, the system will automatically populate the reference data for your billing partners in all SIS payable output files based on the specified Location ID. However, if you wish to provide the detailed reference data in your input file, you must also provide Location ID so the system knows which Location ID in the Member Profile to validate the reference data against.

Some examples of the new reference data validations are highlighted below.

1- If both Location ID and Reference Data are provided:

Location ID	Reference Data	Results
MAIN	Matched against the reference data indicated in billed airline member profile for the Main Location ID	File will pass validation successfully assuming each reference field in the input file matches with what exists in the Member Profile.
1	Does not match with the value provided in the billed member's Member Profile for Location ID 1, but matches with Location ID "Main".	Currently the file will not fail validation, but a warning will be provided. After a few months' time, the full validation will be enabled, causing the file to go into error non-correctable status.

2- If Location ID is not provided but Reference Data is provided:

Location ID	Reference Data	Results
Not provided	Matched against the reference data indicated in billed airline member profile for the Location ID "Main"	File will pass validation successfully assuming each reference field in the input file matches with what exists in the Member Profile.
Not provided	Does not match with Location ID "Main"	Currently the file will not fail validation, but a warning will be provided. After a few months' time, the full validation will be enabled, causing the file to go into error non-correctable status.

The table below lists which fields will be matched against the billed airline's Member Profile.

Company Legal Name/ Organization Name
Tax/Vat Registration ID
Additional Tax/ Registration ID
Company Registration ID
Address Lines
City Name
Country Code
Postal code

2   Population of Country Code

Another change included in this change is that the Country Name field will not be validated when provided. Population of Country Name will always be done automatically by the system, based on the Country Code provided (applicable for both Billing and Billed airlines).

1.   Though the IS-WEB label shows 'Country Name', it is only a display value

2.   The value stored internally for reference purposes is the Country Code

In case of Billed Member Reference Data: In some cases, it will not matter if there is a mismatch on the Country Code as per the Member Profile. Even if there is a mismatch, the incorrect Country Code provided in the file will only be used for derivation of the Country Name.

Warning period prior to enabling the full validation

Please note that SIS currently provides a warning for incorrect reference data and allows the transaction to still be eligible for settlement. However, after a period of 3 months, SIS will take a decision to enable the full validation which will cause the file to go into error non-correctable status. In order to ensure you are using the latest reference data for your billing partners, please refer to the Invoice Reference Data report (Reports tab -> Invoice Reference Data) in SIS/IS-Web.

In case of any questions, please contact us via the

[IATA Customer Portal](#)