

IATA WEBINAR

SIS WEBINAR #01 - 2021 Output Files & Reports

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IATA Legal Reminders

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- ! Unauthorized recording of the meeting is also prohibited.
- ! IATA will record the webinar and share the link afterwards to the members of this group and it will be posted on the SIS Website.

Welcome!

Let's learn more about...

Agenda



- **SIS Output Files**
 - How to enable and receive
 - How to make use of files
 - Types, formats, and naming conventions
- **SIS Reports**
 - How to enable and receive
 - How to make use of files
 - Types, formats, and naming conventions
- **Q&A**

Webinar Slide Legend

P

This feature is available in **Passenger**

C

This feature is available in **Cargo**

M

This feature is available in **Miscellaneous**

U

This feature is available in **UATP**



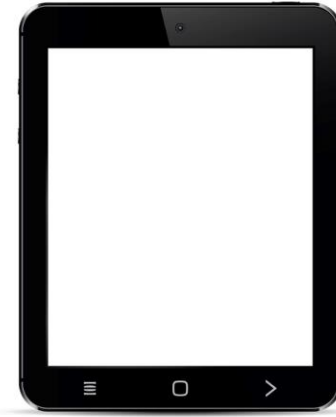
This feature can be generated as a **PDF** file



This feature can be generated as an **Excel** file



This feature can be generated as a **CSV** file



SIS Output Files

SIS Output Files

Output Files are files generated by SIS weekly or daily and contain payable and receivable invoice data, which can be imported into internal systems for processing and reconciliation purposes.

- Introduction to Output Files
 - ISPG Chapter 3.13 for Pax
 - ISPG Chapter 4.6 for Cargo
 - ISPG Chapter 5.12 for Misc
 - ISPG Chapter 6.5 for UATP
- Output Files Configuration
 - Billed Entity
 - Billing Entity
- Output File types



SIS Output Files

Home >> General >> File Management >> Download File

Download File

Search Criteria

Billing Month From: Jan	Billing Period From: 1	Billing Month To: Jan	Billing Period To: 1	Billing Year: 2021
----------------------------	---------------------------	--------------------------	-------------------------	-----------------------

File Type:
All

- All
- BVC CSV Report
- Change Info Reference data update CSV File
- Complete Contacts Data CSV File
- Complete Reference Data CSV File
- Correspondence report download service
- Daily MISC Payables Payment Status Updates Output Files
- Daily MISC Receivables Payment Status Updates Output Files
- Dispute File to the Billing Member
- ISIDEC Outbound
- ISR - From IS to Member
- ISXML Outbound
- ISXML Outbound (MISC Location Specific)
- MISC Dispute Output Package
- MISC Dispute Review Output File
- MiscsWebXml
- MiscsWebXml (MISC Location Specific)
- Offline archive files
- Offline archive files (MISC Location Specific)
- Old-IDEC files

Location ID:
Main

Senders/Document Package Files to Sending or Receiving Members:

File Type: All	* Location ID: Main
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PCMU

SIS Output Files – Configuration

- The Output files can be enabled in SIS>>Profile and User Management >> Manage Member Profile
- Flexible configuration can be done per Billing Category
- Depending on the setup, SIS will generate the required files on daily basis, or at the end of every billing period
- **You can use iiNET to automate reception of your SIS Output files for integration with your systems**

SIS Output Files – Configuration

9 SIS Output Files and Reports 29 January 2021

SIS Output Files – Configuration

10 SIS Output Files and Reports 29 January 2021

SIS Output Files – Configuration

11 SIS Output Files and Reports 29 January 2021

The image displays three screenshots of the SIS configuration interface, each showing a different billing category: Member Profile, Passenger, and Cargo. Each screenshot shows a 'Manage Member' page with various configuration options for output files and reports. The screenshots are labeled with 'M', 'P', and 'C' in the top right corner, corresponding to the billing categories. The interface includes sections for 'Validations', 'Output Files', and 'Offline Archive Outputs'. The 'Output Files' section shows options for 'Billed Invoices' and 'Down Converted IS Transaction To Old IDEC Format'. The 'Offline Archive Outputs' section shows options for 'Invoice PDF', 'Details Listings', 'Supporting Documents', 'Memo Details', and 'Digital Signature Files'. The screenshots are dated 29 January 2021 and feature the IATA logo in the bottom right corner.

SIS Output Files – Configuration

M

Home >> Profile and User Management >> Manage Member Profile

Member Profile

Manage Member

Member Details | Locations | Contacts | e-Billing | Passenger | Cargo | **Miscellaneous** | UATP | ICH | ACH

Validations Rejection on Validation Failure: <input type="text" value="Reject File In Error"/>	Online Correction Allowed Online Correction Allowed: <input checked="" type="checkbox"/>	Supporting Documents Additional File Types Accepted: <input type="text" value=".doc, .xls etc."/>	Future Billings Submissions Future Billing Submissions Allowed: <input checked="" type="checkbox"/>
Allow Resubmission of Failed Invoices: <input checked="" type="checkbox"/>			

Output Files: Billed Invoices: IS-XML <input checked="" type="checkbox"/> Edit..	Billing Invoices Submitted On Behalf of the Member: <input checked="" type="checkbox"/> Edit..	Daily IS-XML files for Receivables IS-WEB Invoices: <input checked="" type="checkbox"/> Edit..
Daily Payment Updates for Receivables Invoices: <input checked="" type="checkbox"/>	Daily Payment Updates for Payables Invoices: <input checked="" type="checkbox"/>	MISC Document Packages: <input checked="" type="checkbox"/>

SIS Output Files – Configuration

P

Manage Member

Member Details | Locations | Contacts | e-Billing | **Passenger** | Cargo | Miscellaneous | UATP | ICH | ACH

Validations
Rejection on Validation Failure:

Allow Resubmission of Failed Invoices:

Future Billings Submissions
Future Billing Submissions Allowed:

Online Correction Allowed
Online Correction Allowed:

Supporting Documents
Additional File Types Accepted:

Output Files:

Billed Invoices:	Addnl. Sampling Prov. Billing File (Monthly):	BVC Details Report:	Down Converted IS Transaction To Old IDEC Format:
IS-IDEDEC <input checked="" type="checkbox"/> Edit... IS-XML <input type="checkbox"/> Edit...	<input type="checkbox"/> Edit...	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Offline Archive Outputs

	Invoice PDF	Details Listings	Supporting Documents	Memo Details	Digital Signature Files
As a Billed Entity	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input type="checkbox"/> Edit...
As a Billing Entity	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...		<input checked="" type="checkbox"/> Edit...	<input type="checkbox"/> Edit...

Sampling
Sampling Carrier:

Billing Value Confirmation (BVC)
Participate In Billing Value Confirmation
 Not Activated

Value Determination and Auto Billing

Participate In Value Determination
 Not Activated

Invoice Number Range-Prefix:

Invoice Number-To:

Cut Off Time(Hours):

Participate In Auto Billing:

Invoice Number-From:

ISR File Required:

Currency Of Listing:

SIS Output Files – Configuration

C

Manage Member

Member Details | Locations | Contacts | e-Billing | Passenger | **Cargo** | Miscellaneous | UATP | ICH | ACH

Validations
Rejection on Validation Failure:

Allow Resubmission of Failed Invoices:

Online Correction Allowed
Online Correction Allowed:

Supporting Documents
Additional File Types Accepted:

Output Files
Billed Invoices:
IS-IDEC [Edit...](#) IS-XML [Edit...](#)
Down Converted IS Transaction To Old IDEC Format

Offline Archive Outputs

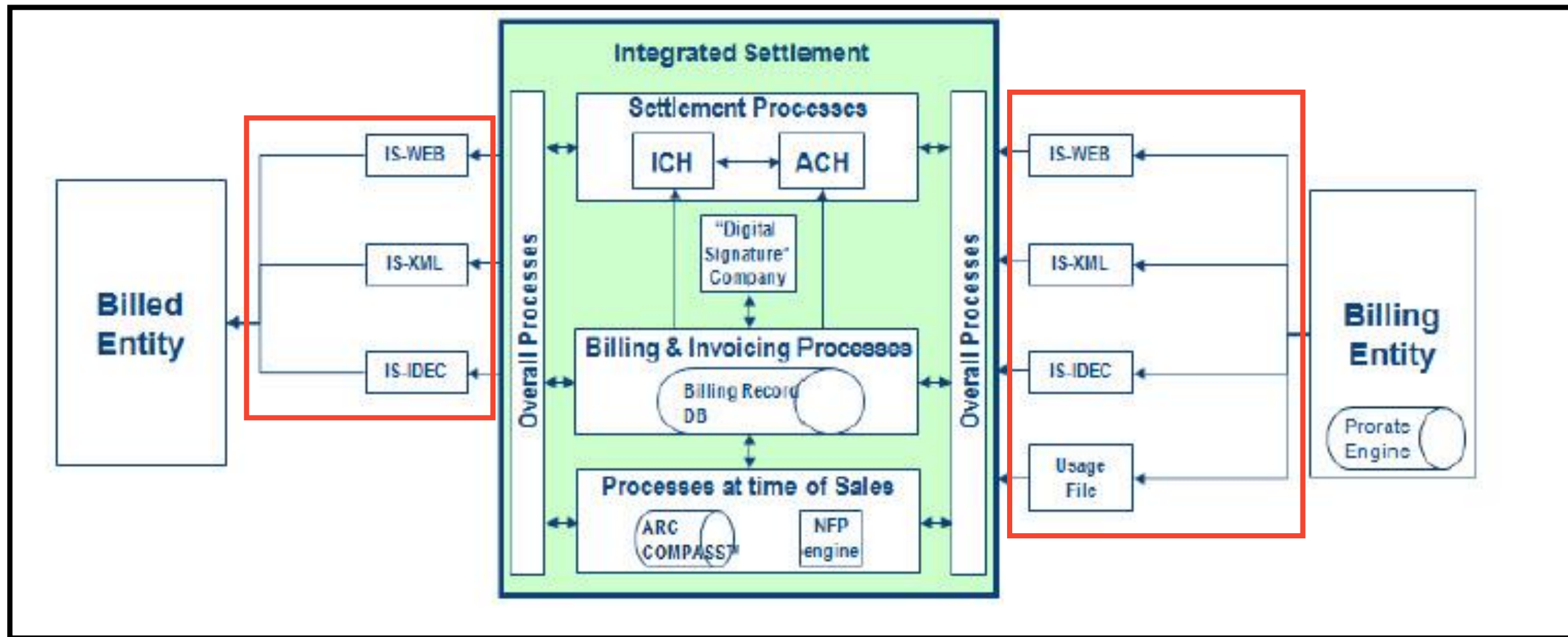
	Invoice PDF	Details Listings	Supporting Documents	Memo Details	Digital Signature Files
As a Billed Entity	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input type="checkbox"/> Edit...
As a Billing Entity	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...		<input checked="" type="checkbox"/> Edit...	<input type="checkbox"/> Edit...



SIS Payable Output Files – IS-XML and IS-IDEC

- These Output Files include all your payable invoices in flat file-based structure (IS-IDEC) or in an XML format (IS-XML).
- The format of the Output files is based on your Member Profile selection, **regardless of the format of the input file used by the billing party**
- There is one Output File per Billing Category and Billing Period, generated two days after Period Closure
- The file **specifications** and **sample** files are provided in the IS-IDEC and IS-XML Record Structure documents, available in the [Complete ISPG package v4.2.0.0](#) on the [SIS Website](#)

SIS Payable Output Files – IS-XML and IS-IDEDEC



SIS Payable Output Files – IS-XML Output File

IS-XML Naming Convention

- Compressed (21 characters): **A**XMLT-**BBB****CCCCCCCC**.ZIP
- Uncompressed (21 characters): **A**XMLT-**BBB****CCCCCCCC**.XML
 - Position 1 (**A**): Billing Category; P = Passenger, C = Cargo, M = Miscellaneous, = UATP
 - Positions 7-9 (**BBB**): Billed Entity's numeric code, zero filled & right justified; e.g. 123
 - Positions 10-17 (**CCCCCCCC**): Billing month and period represented as YYYYMMPP. E.g. 20201204 = Period 4 of December-2020.



Name	Type	Compressed size	Password ...	Size	Ratio	Date modified
MXMLT-00820201103.XML	XML File	3 KB	No	17 KB	88%	02-Dec-20 5:02 AM

```
1 <?xml version="1.0" encoding="us-ascii" ?>
2 <InvoiceTransmission xsi:schemaLocation="http://www.IATA.com/IATAAviationInvoiceStandard https://www.iata.org/globalassets/iata/service
3 <TransmissionHeader>
4 <TransmissionDateTime>2020-12-02T05:02:08</TransmissionDateTime>
5 <Version>IATA:ISXMLInvoiceV4.2.0.1</Version>
6 <TransmissionID>7fb6e62b-2a81-44e1-aa3b-ec9f2f095d06</TransmissionID>
7 <ReceivingOrganizationID>008</ReceivingOrganizationID>
8 <BillingCategory>Miscellaneous</BillingCategory>
9 </TransmissionHeader>
10 <Invoice>
11 <InvoiceHeader>
12 <InvoiceNumber>0319190000</InvoiceNumber>
13 <InvoiceDate>2020-11-26</InvoiceDate>
14 <InvoiceType>Invoice</InvoiceType>
15 <ChargeCategory>Airport</ChargeCategory>
16 <SellerOrganization>
17 <OrganizationID>Abc</OrganizationID>
18 <OrganizationDesignator>XB</OrganizationDesignator>
19 <LocationID>Main</LocationID>
```

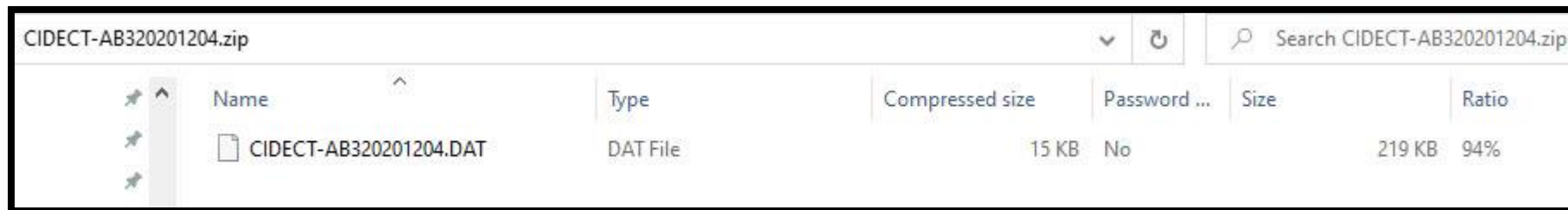
P
C
M
U



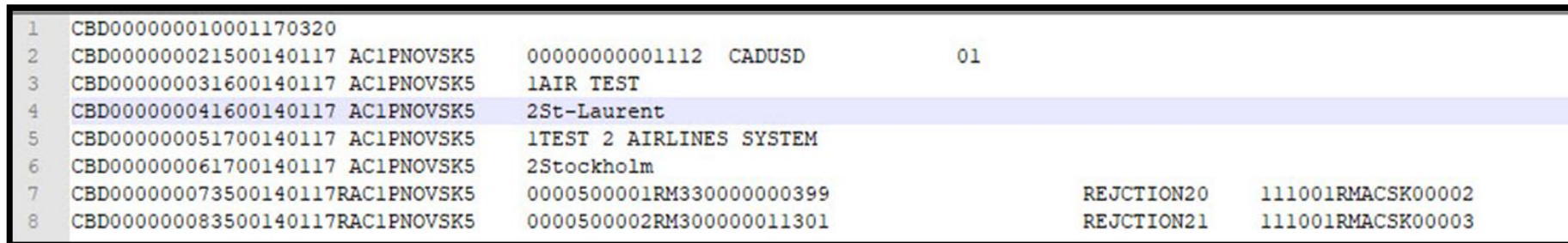
SIS Payable Output Files – IS-IDEC Output file

IS-IDEC Naming Convention

- Compressed (22 characters): **A**IDECT-**BBB****CCCCCCCC**.ZIP
- Uncompressed (22 characters): **A**IDECT-**BBB****CCCCCCCC**.DAT
 - Position 1 (**A**): Billing Category; P = Passenger, C = Cargo
 - Positions 8-10 (**BBB**): Billed Entity's numeric code, zero filled & right justified; e.g. A89
 - Positions 11-18 (**CCCCCCCC**): Billing month and period represented as YYYYMMPP E.g. 20201204 = Period 4 of December-2020.



Name	Type	Compressed size	Password ...	Size	Ratio
CIDECT-AB320201204.DAT	DAT File	15 KB	No	219 KB	94%



```
1 CBD000000010001170320
2 CBD000000021500140117 AC1PNOVSK5 00000000001112 CADUSD 01
3 CBD000000031600140117 AC1PNOVSK5 1AIR TEST
4 CBD000000041600140117 AC1PNOVSK5 2St-Laurent
5 CBD000000051700140117 AC1PNOVSK5 1TEST 2 AIRLINES SYSTEM
6 CBD000000061700140117 AC1PNOVSK5 2Stockholm
7 CBD000000073500140117RAC1PNOVSK5 0000500001RM3300000000399 REJCTION20 111001RMACSK00002
8 CBD000000083500140117RAC1PNOVSK5 0000500002RM300000011301 REJCTION21 111001RMACSK00003
```

P
C

SIS Output Files – Offline Archive Outputs

Offline Archive Files (OARs) are generated for payable and receivable invoices after every billing period and include:

- Invoices in PDF format
- Detail Listings in .csv and .pdf format
- Supporting Documents (payables only)
- Rejection/Billing/Credit Memo details in .html format
- Digital Signature files

Offline Archive Outputs

	Invoice PDF	Details Listings	Supporting Documents	Memo Details	Digital Signature Files
As a Billed Entity	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input checked="" type="checkbox"/> Edit...	<input type="checkbox"/> Edit...
As a Billing Entity	<input type="checkbox"/> Edit...	<input type="checkbox"/> Edit...		<input type="checkbox"/> Edit...	<input type="checkbox"/> Edit...

MISC-P-XB-008-20201204

Name	Date modified	Type	Size
XB-008	13-Jan-21 2:51 PM	File folder	
INDEX.XML	11-Jan-21 5:02 AM	XML File	4 KB

MISC-P-XB-008-20201204 > XB-008 > INV-4455IRP

Name	Date modified	Type	Size
E-INVOICE	13-Jan-21 2:51 PM	File folder	
LISTINGS	13-Jan-21 2:51 PM	File folder	

P
C
M
U



MISC Specific Output Files

Additional Output Files available for Miscellaneous Billing Category:

- Billing Invoices Submitted On behalf of the Member
- Daily IS-XML files for Receivables IS-Web Invoices

Member Details Locations Contacts e-Billing Passenger Cargo **Miscellaneous** UATP ICH ACH Technical SIS Ops Email Parameters

Validations
Rejection on Validation Failure:
Reject Invoice In Error
Allow Resubmission of Failed Invoices:

Online Correction Allowed
Online Correction Allowed:

Supporting Documents
Additional File Types Accepted:
.txt,.rtf,.csv,.pdf,.html,.xls

Future Billings Subn
Future Billing Submissions:

Output Files:
Billed Invoices:
IS-XML [Edit...](#)

Billing Invoices Submitted On Behalf of the Member:
 [Edit...](#)

Daily IS-XML files for Receivables IS-WEB Invoices:
 [Edit...](#)

Daily Payment Updates for Receivables Invoices:

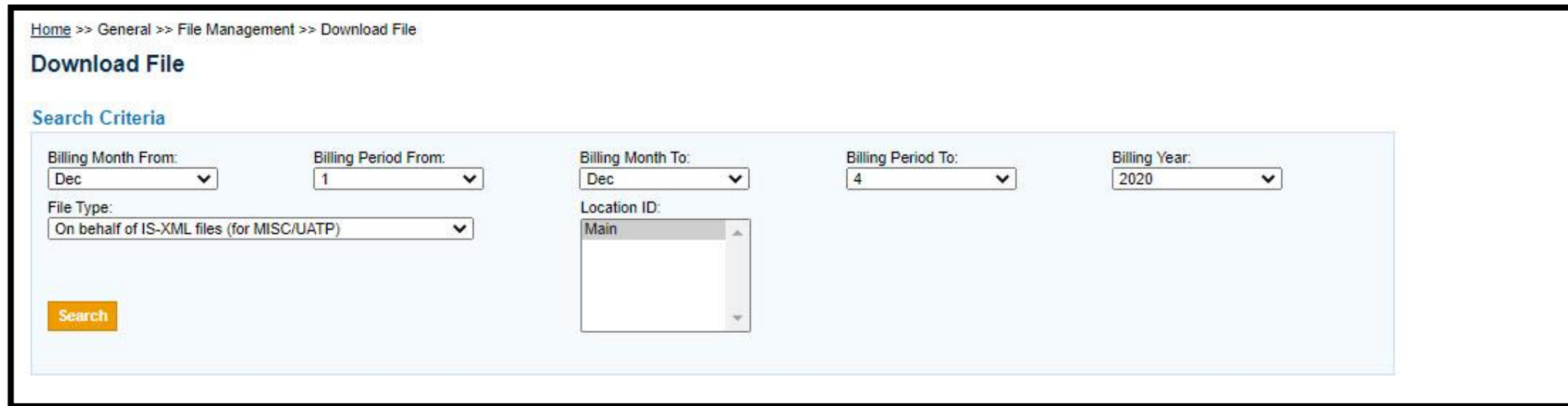
Daily Payment Updates for Payables Invoices:

MISC Document Packages:

M

MISC/UATP 'On behalf of' IS-XML files

- If enabled, SIS will create an XML file containing the details of the invoices submitted by 3rd parties on behalf of SIS Members (e.g. invoices raised by IATA for Call Day Adjustments, invoices submitted by ATCAN for UATP claims),
- SIS provides the billing entity with the option to generate an IS-XML output file at the end of each billing period. This file can be used to carry out account adjustments within the Receivable system of the billing entity



The screenshot shows a web interface for downloading files. The breadcrumb trail is 'Home >> General >> File Management >> Download File'. The main heading is 'Download File'. Under 'Search Criteria', there are several dropdown menus: 'Billing Month From' (Dec), 'Billing Period From' (1), 'Billing Month To' (Dec), 'Billing Period To' (4), and 'Billing Year' (2020). There are also 'File Type' (On behalf of IS-XML files (for MISC/UATP)) and 'Location ID' (Main) dropdowns. A 'Search' button is located at the bottom left of the form area.

M
U

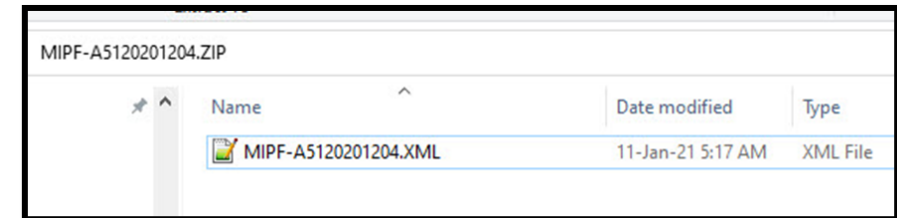
MISC/UATP 'On behalf of' IS-XML files

Naming convention of Billing Invoices Submitted On behalf of the Member

- Compressed (25 characters): **A**IPF-**BBB****CCCCCCCC**.ZIP
- Uncompressed (25 characters): **A**IPF-**BBB****CCCCCCCC**.ZIP.XML
 - Position 1 (**A**): Billing Category; M = Miscellaneous, = UATP
 - Positions 6-8 (**BBB**): Billing member's accounting code, e.g., A89
 - Positions 9-16 (**CCCCCCCC**): Billing month and period represented as YYYYMMPP. E.g. 20210101 = Period 1 of Jan-2021.

```
<?xml version="1.0" encoding="us-ascii"?>
<InvoiceTransmission xsi:schemaLocation="http://www.IATA.com/IATAAviationInvoiceStandard http://www.iata.org/globalassets/iata/services/financial-services/sis/...
<TransmissionHeader>
  <TransmissionDateTime>2021-01-11T05:17:59</TransmissionDateTime>
  <Version>IATA:ISXMLInvoiceV4.2.0.1</Version>
  <TransmissionID>e3999bda-f9f6-4d60-8954-a13f2d62f430</TransmissionID>
  <ReceivingOrganizationID>A51</ReceivingOrganizationID>
  <BillingCategory>Miscellaneous</BillingCategory>
</TransmissionHeader>
<Invoice>
  <InvoiceHeader>
    <InvoiceNumber>MS00000298</InvoiceNumber>
    <InvoiceDate>2021-01-07</InvoiceDate>
    <InvoiceType>Invoice</InvoiceType>
    <LocationCode>YMQ</LocationCode>
    <ChargeCategory>Finance</ChargeCategory>
  <SellerOrganization>
    <OrganizationID>A51</OrganizationID>
    <OrganizationDesignator>XB</OrganizationDesignator>
    <LocationID>Main</LocationID>
    <OrganizationName>IATA CLEARING HOUSE</OrganizationName>
    <TaxRegistrationID>107510570RT0001</TaxRegistrationID>
    <Address>
      <AddressLine1>33, Route de l'Aeroport</AddressLine1>
      <AddressLine2>P.O. Box 416</AddressLine2>
      <CityName>GENEVA 15 Airport</CityName>
      <CountryCode>CH</CountryCode>
      <CountryName>SWITZERLAND</CountryName>
      <PostalCode>1215</PostalCode>
    </Address>
  </SellerOrganization>
  <BuyerOrganization>
    <OrganizationID>ABC</OrganizationID>
    <OrganizationDesignator>AB</OrganizationDesignator>
```

M
U



MISC Daily IS-XML files for Receivable IS-WEB Invoices

- If enabled, SIS will create a daily file in IS-XML format which includes all your **MISC Receivable invoices** that were **created manually in IS-WEB**
- Billing members can receive these daily files and upload them in their accounting system
- The Daily IS-XML File for Receivable IS-WEB invoices can be downloaded from IS-WEB or iiNET.

Home >> General >> File Management >> Download File

Download File

Search Criteria

Billing Month From: Jan	Billing Period From: 2	Billing Month To: Jan	Billing Period To: 2	Billing Year: 2021
----------------------------	---------------------------	--------------------------	-------------------------	-----------------------

File Type:
MiscsWebXml

Location ID:
Main
1
2
3
4
5

Search

M

Search Criteria

Billing Month From: Jan	Billing Period From: 2	Billing Month To: Jan	Billing Period To: 2	Billing Year: 2021
----------------------------	---------------------------	--------------------------	-------------------------	-----------------------

File Type:
MiscsWebXml (MISC Location Specific)

Location ID:
Main
1
2
3
4
5

Search



MISC Daily IS-XML files for Receivable IS-WEB Invoices

Naming convention of the IS-XML for Receivable IS-WEB Invoices

- Compressed (25 characters): MWX- **BBB****TTTTTTTTTTTTTTTTTTTT**.ZIP
- Uncompressed (25 characters): MWX- **BBB****TTTTTTTTTTTTTTTTTTTT**.XML
 - Positions 5-7 (**BBB**): Billing member's accounting code, e.g., A89
 - Positions 8-21 (**TTTTTTTTTTTTTTTTTTTT**): Date & time E.g., file created on 27-Jan-2021 at 5:27:31pm will have the timestamp 20210127172731.

```
MWX-AB320210120020211.XML x
1 <?xml version="1.0" encoding="us-ascii"?>
2 <InvoiceTransmission xsi:schemaLocation="http://www.IATA.com/IATAAviationInvoiceStandard https://www.iata.org/globalassets/iata/services/financial-servi
3 <TransmissionHeader>
4 <TransmissionDateTime>2021-01-20T02:02:11</TransmissionDateTime>
5 <Version>IATA:ISXMLInvoiceV4.2.0.1</Version>
6 <TransmissionID>fd4c1f46-a690-436c-9910-a478a9b45d49</TransmissionID>
7 <ReceivingOrganizationID>AB3</ReceivingOrganizationID>
8 <BillingCategory>Miscellaneous</BillingCategory>
9 </TransmissionHeader>
10 <Invoice>
11 <InvoiceHeader>
12 <InvoiceNumber>101R0003</InvoiceNumber>
13 <InvoiceDate>2021-01-19</InvoiceDate>
14 <InvoiceType>Invoice</InvoiceType>
15 <ChargeCategory>Partner Alliance</ChargeCategory>
16 <SellerOrganization>
17 <OrganizationID>AB3</OrganizationID>
18 <OrganizationDesignator>XB</OrganizationDesignator>
19 <LocationID>Main</LocationID>
```

M



MISC Daily Outputs for Bilateral Payable Invoices

- Members can choose to enable the **daily delivery of Miscellaneous Bilateral invoices**, independent from the weekly processing calendar;
- In addition to the daily delivery, SIS Participants can enable daily IS-XML Output files and Daily Offline Archive (OAR) files; the structure of the Daily Output Files is the same as the weekly, and these files are **only** available for **Miscellaneous Payable Bilateral** invoices;
- Invoices included in the Daily files will **NOT** be included in the weekly Output Files, to avoid duplication.

M

Daily Offline Archive Outputs:	Daily IS-XML Files:
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

MISC Daily Outputs for Bilateral Payable Invoices

M

➤ Daily MISC Bilateral IS-XML

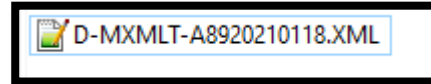
Compressed (23 characters)

D-MXMLT-BBBYYYYMMDD.ZIP

Uncompressed (23 characters)

D-MXMLT-BBBYYYYMMDD.XML

Billing Category: M = Miscellaneous



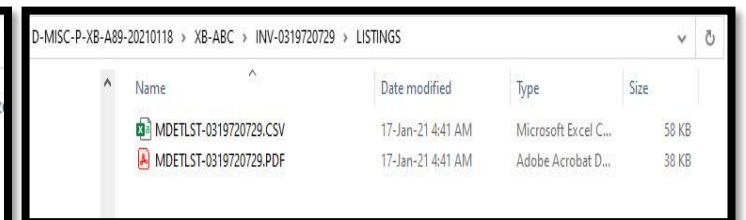
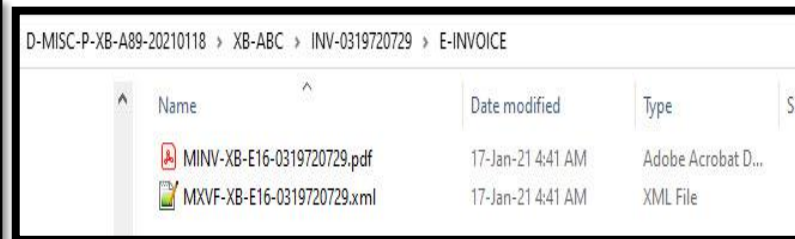
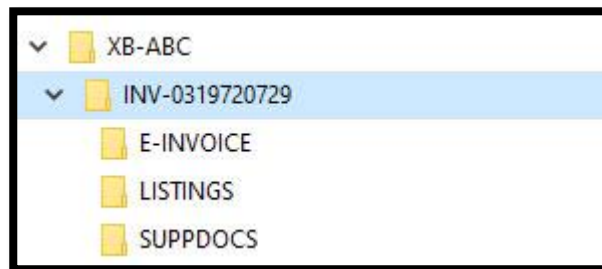
```
<?xml version="1.0" encoding="us-ascii"?>
<InvoiceTransmission xsi:schemaLocation="http://www.IATA.com/IATAAviationInvoiceStandard https://www.iata.org/globalassets
<TransmissionHeader>
  <TransmissionDateTime>2021-01-18T01:18:18</TransmissionDateTime>
  <Version>IATA:ISXMLInvoiceV4.2.0.1</Version>
  <TransmissionID>25653b59-a7c7-4531-9273-8e34dc5294bb</TransmissionID>
  <ReceivingOrganizationID>A89</ReceivingOrganizationID>
  <BillingCategory>Miscellaneous</BillingCategory>
  <TransmissionData Name="PreviousISOutputFileName">D-MXMLT-A8920210116.ZIP</TransmissionData>
</TransmissionHeader>
<Invoice>
  <InvoiceHeader>
    <InvoiceNumber>0319720708</InvoiceNumber>
    <InvoiceDate>2021-01-16</InvoiceDate>
    <InvoiceType>Invoice</InvoiceType>
    <ChargeCategory>Airport</ChargeCategory>
    <SellerOrganization>
      <OrganizationID>A89</OrganizationID>
      <OrganizationDesignator>XB</OrganizationDesignator>
      <LocationID>Main</LocationID>
```

➤ Daily MISC OAR

D-OAR-MISC-P-BBB-YYYYMMDD.ZIP

BBB: Recipient Member's designator, zero filled & right justified; e.g., A89 = IATA

YYYYMMDD will be equal to the date of the Daily Delivery Output;



Miscellaneous Location Specific Output Files

Output files that are available to be generated for a specific Location ID

- MISC 'On behalf of' IS-XML files
- MISC Daily IS-XML files for Receivable IS-WEB Invoices
- MISC IS-XML Output file (daily and weekly files)
- Offline Archive Files (daily and weekly files)

Search Existing Location:
1-Montreal-SPDR

View **Add Location**

Location Details

* Member Legal Name: International Air Transpor Edit...	* Member Commercial Name: International Air Transpor	Company Registration ID: <input type="text"/> Edit...
* Address Line1: 800 Place Victoria, PO Bc Edit...	Address Line2: 14th Floor Edit...	Address Line3: <input type="text"/> Edit...
* City Name: Montreal	Location Name: SPDR	Postal Code: H4Z 1M1 Edit...
Subdivision Name: QC-Quebec Edit...	UATP Location: <input type="checkbox"/>	Active: <input checked="" type="checkbox"/> Edit...

Miscellaneous Output Files Specific to this Location

Files Specific to this Location Required:

iiNet Account ID for this Location:

If files specific to this Location are required and an iiNet Account ID is not defined, they will be delivered to the Main Miscellaneous iiNet Account (if defined)

M

Miscellaneous Location Specific Output Files

The screenshot displays a file explorer window titled 'MXMLT-A8920210101-L13.ZIP' with a table of files:

Name	Type	Compressed size	Password ...	Size
MXMLT-A8920210101-L13.XML	XML File	2 KB	No	9 K

Below the file explorer, a Notepad++ window is open, showing the XML content of the selected file. The XML structure is as follows:

```
<TransmissionDateTime>2021-01-18T05:08:09</TransmissionDateTime>
<Version>IATA:ISXMLInvoiceV4.2.0.1</Version>
<TransmissionID>0a10e9fb-92d3-4fdd-a0b2-c19a95149bc8</TransmissionID>
<ReceivingOrganizationID>A89</ReceivingOrganizationID>
<BillingCategory>Miscellaneous</BillingCategory>
</TransmissionHeader>
<Invoice>
  <InvoiceHeader>
    <InvoiceNumber>12200112</InvoiceNumber>
    <InvoiceDate>2021-01-07</InvoiceDate>
    <InvoiceType>Invoice</InvoiceType>
    <ChargeCategory>Partner Alliance</ChargeCategory>
    <SellerOrganization>
      <OrganizationID>ABC</OrganizationID>
      <OrganizationDesignator>QR</OrganizationDesignator>
      <LocationID>Main</LocationID>
      <OrganizationName1>Test Airline</OrganizationName1>
      <CompanyRegistrationID>16070</CompanyRegistrationID>
```

M

Default Location ID for MISC Payables

Default Location for MISC Payables Original Invoices and Credit Notes
* Default Location for MISC Payables Original Invoices and Credit Notes:
Main-London-GB [Edit...](#)
[Billing Member Specific Default Location](#)



M

Location Specific Output Files
Receive Copy of Location Specific Files at Location Main:

Dispute Files:
Dispute Output Files to Billing Member: Dispute Output Document Package:

Default Location for MISC Payables Original Invoices and Credit Notes
* Default Location for MISC Payables Original Invoices and Credit Notes:
Main-London-GB [Edit...](#)
[Billing Member Specific Default Location](#)

Billing Member Specific Default Location

Member: XB-A89-IATA MONTREAL Location ID: 21-Tokyo-JP
[Add](#) [Search](#)

Actions	Member Designator Code	Member Accounting Code	Member Name	Default Location	Added On
---------	------------------------	------------------------	-------------	------------------	----------



Miscellaneous Payment Status Updates

- Daily MISC Payables Payment Status Updates Output Files
- Daily MISC Receivables Payment Status Updates Output Files

Member Profile

Manage Member

Member Details Locations Contacts e-Billing Passenger Cargo **Miscellaneous** UATP ICH ACH

Validations
Rejection on Validation Failure:
Reject File In Error
Allow Resubmission of Failed Invoices:

Online Correction Allowed
Online Correction Allowed:

Supporting Documents
Additional File Types Accepted:
.doc,.xls etc.

Future Billings Submissions
Future Billing Submissions Allowed:

Output Files:

Billed Invoices:
IS-XML [Edit...](#)

Billing Invoices Submitted On Behalf of the Member:
 [Edit...](#)

Daily IS-XML files for Receivables IS-WEB Invoices:
 [Edit...](#)

Daily Payment Updates for Receivables Invoices:

Daily Payment Updates for Payables Invoices:

MISC Document Packages:

M

Miscellaneous Payment Status Updates



- Daily MISC Payables Payment Status Updates Output Files
- Daily MISC Receivables Payment Status Updates Output Files

Home >> General >> File Management >> Download File

Download File

Search Criteria

Billing Month From: Billing Period From: Billing Month To: Billing Period To: Billing Year:

File Type:

Location ID:

Search Criteria for Daily MISC Bilateral Files to Billed Members/Document Package Files to Sending or Receiving Members:

* Delivery Date From: * Delivery Date To:

File Type:

* Location ID:

Search Results

File Generated On	Billing Month	Billing Period	File Name	File Type	Location ID	Action
11/6/2021 11:00:47 PM	12-2020	4	MPST-15720210107.ZIP	Daily MISC Payables Payment Status Updates Output Files		

A	B	C	D	E	F	G	H	I	J
Line Num	Billing Year	Billing Mo	Billing Per	Billing Me	Billed Me	Invoice/Credit Not	Update Performed on Field	Payment Status	Update Timestamp
1	2020	12	4	008	AB3	Test Invoice 1	Payment Status as per Billed Member	Received	07-01-21 1:02
2	2020	12	4	008	AB3	Test Invoice 2	Payment Status as per Billing Member	Delivered	07-01-21 1:02
3	2020	12	4	008	AB3	Test Invoice 3	Payment Status as per Billed Member	Received	07-01-21 1:02
4	2020	12	4	008	AB3	Test Invoice 4	Payment Status as per Billing Member	Delivered	07-01-21 1:02



SIS Functionality Guidance Documents

CMP 692 Miscellaneous Payment Status Update



Sanity/Validation Reports for Input Files



Sanity/Validation Reports for Input Files

- For each file sent to SIS the system will generate a Validation report.
- Files can be retrieved from IS–WEB and your iiNET account
- Make sure to **always check the validation report** for all input files sent to SIS, to make sure that everything is validated and processed successfully
- iiNET can be used to **automate the reception of validation reports**
- Participants can indicate in the input files the specific iiNET account where the validation report should be sent to.

Validation Reports for IS-IDEC & IS-XML files

Home >> General >> File Management >> Download File

Download File

Search Criteria

Billing Month From: Dec	Billing Period From: 1	Billing Month To: Dec	Billing Period To: 4	Billing Year: 2020
File Type: Validation/sanity check reports for IS-IDEC/IS-XML	Location ID: Main 1 2 3 4 5			

Search

Search Criteria for Daily MISC Bilateral Files to Billed Members/Document Package Files to Sending or Receiving Members:

* Delivery Date From: 14-Jan-21	* Delivery Date To: 14-Jan-21	File Type: All	* Location ID: Main 1 2 3 4 5
------------------------------------	----------------------------------	-------------------	---


Search

PCMU



Validation Reports for IS-IDEC & IS-XML files

> MXMLF-0082020120120201210020737_VAL_R1.zip

Name	Type	Compressed size
 MXMLF-0082020120120201210020737_VAL_R1.CSV	Microsoft Excel Comma S...	1 KB

MXMLF-0082020120420210108174333_VAL.zip

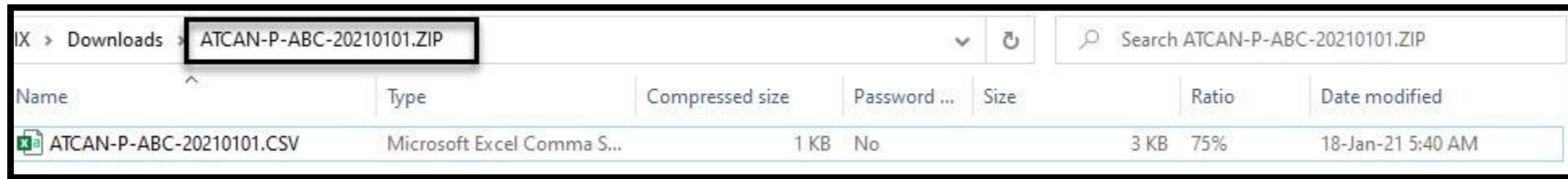
Search MXMLF-00820201

Name	Date modified	Type	Size
 MXMLF-0082020120420210108174333_VAL_R1.CSV	08-Jan-21 1:57 PM	Microsoft Excel C...	1 KB
 MXMLF-0082020120420210108174333_VAL_R2.CSV	08-Jan-21 1:57 PM	Microsoft Excel C...	2 KB

Billing File Name	Billing File	Submissic	Billed Entit	Invoice Number	MISC Char	Error Code	Error Leve	Field Name	Field Valu	Error Description	Error Status
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000123	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000124	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000125	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000126	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000127	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	
MXMLF-0082020120420210108174333.xml	20210108	IS-XML	Test	SD00000128	Finance	BMISC_10	Invoice	Billing Date	201204	Invalid billing period. Valid for laX	

UATP-ATCAN CSV

- UATP ATCAN CSV Reports
 - Applicable to UATP-ATCAN participants
 - Enabled by default for these participants



U

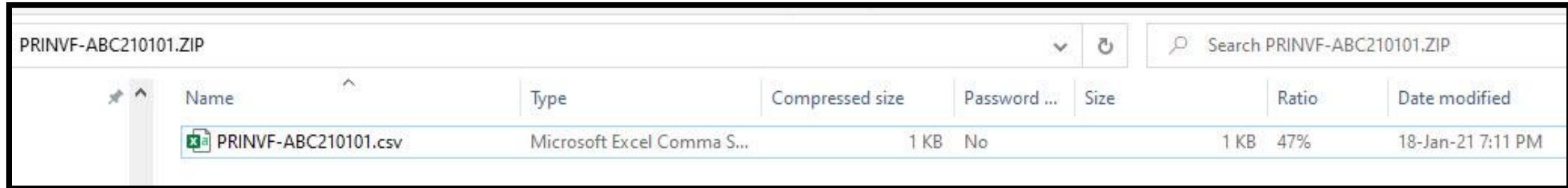


	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	Record Ty	Clearance	Period	Airline/Supplier Cc	Airline/Su	Zone	Billing Typ	Settlemer	Invoice Numbe	Invoice Da	Description	Original Ir	BSP/Origii	Daily Exch	Signed Fo	Signed Fo	Billing Cur	Billing Currency	Amount	
2	Detail	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21	I-ATCAN-041-081-001	TPNZ2021	08-Jan-21	1.3974	NZD	1011	USD	723.48		
3	Detail	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21	I-ATCAN-041-081-001	TPNZ2021	05-Jan-21	1.3778	NZD	661	USD	479.74		
4	Detail	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21	I-ATCAN-041-081-001	TPNZ2021	07-Jan-21	1.37761	NZD	583	USD	423.2		
5	Detail	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21	I-ATCAN-041-081-001	TPNZ2021	04-Jan-21	1.39255	NZD	180	USD	129.26		
6	Detail	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21	I-ATCAN-041-081-001	TPNZ2021	06-Jan-21	1.38312	NZD	193	USD	139.55		
7	Commissi	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21				0		0	USD	-33.17		
8	Invoice Tc	202101	1	XB-008	TEST AIRWB		PAYABLE I		U04108101	12-01-21				0		0	USD	1862.06		
9																				
10																				



Processed Invoice CSV Report

- Generated every period and includes all invoices submitted in a billing period



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Serial No	Billing Ent	Clearance Period	Billed Ent	Billing Cat	Settlemer	Invoice N	Invoice Ty	Currency	Invoice Ar	Currency	Invoice Amount in	Clearance Currency			
1	1	ABC	202101	1	008 P	B	EP100115	IV	USD	663.49	USD	663.49				
2	2	ABC	202101	1	008 P	B	EP100116	IV	USD	206128.4	USD	206128.4				
3																
4																

PCMU



Other Output Files

- Complete Contact Data CSV File [SIS Webinar](#)
- Complete Reference Data CSV File [SIS Webinar](#)



- Dispute File to the Billing
- Dispute Output Package
- Miscellaneous Dispute Package
- Dispute File to Billing Member

**Stay Tuned for the
Upcoming Dispute
Webinar!**



SIS Reports

SIS Reports

- SIS Reports are organized data that are generated either automatically or manually
- These reports contain data that can optimize decision making, highlight internal pain points and provide checks on current and past invoices
- These reports are generated via XLS, CSV or PDF formats



Webinar Slide Legend

P

This feature is available in **Passenger**

C

This feature is available in **Cargo**

M

This feature is available in **Miscellaneous**

U

This feature is available in **UATP**



This feature can be generated as a **PDF** file



This feature can be generated as an **Excel** file



This feature can be generated as a **CSV** file

Processing Dashboard – Invoice Status



Home >> Reports >> Processing Dashboard

IS Processing Dashboard

Invoice Status

Billing File Status

Document Package Status

Search Criteria




Quick Search Detail Search




* Clearance Year <input type="text" value="2020"/>	* Clearance Month <input type="text" value="Dec"/>	Period <input type="text" value="All"/>	Billing Member <input type="text" value="XB-A89-IATA MONTREAL"/>	Billed Member <input type="text"/>
Clearance Type <input type="text" value="All"/>	Billing Category <input type="text" value="All"/>	Invoice No. <input type="text"/>	Invoice Status <input type="text" value="All"/>	Submission Method <input type="text" value="All"/>
			Daily Delivery Status <input type="text" value="All"/>	




Validation	Value Confirmation / Tax Submission	Digital Signature	Settlement File Sent	Daily Delivery	Presented
●	-	-	●	-	●
●	-	-	-	-	●
●	-	-	-	-	●
●	-	-	-	-	●
●	-	-	-	-	●
●	-	-	●	-	●
●	-	-	●	-	●
●	-	-	-	-	●




- Invoice Status → Indicates the status of the invoice
 - **Open** = invoice has been created but **not submitted**
 - **Ready for Submission** = invoice has been created and validated but **not submitted**
 - **Validation Error – Web Invoice** = invoice manually submitted via IS WEB that **failed validation**
 - **Error – Correctable** = Invoice submitted via file that **failed validation** for error correctable (can be corrected online)
 - **Error – Non Correctable** = invoice submitted via file that **failed validation** for error non correctable (has to be deleted, corrected and resubmitted)
 - **Ready for Billing** = invoice has been **submitted**
 - **Claimed** = invoice has been **submitted and accepted by the Clearing House**
 - **Presented** = invoice is **available for the billed member**

Processing Dashboard – Invoice Status

- **Validation** → Indicates the status of the validation
 -  = successful
 -  = pending
 -  = failed

- **Digital Signature** → indicates the status of the Digital Signature process
 - -- = not required
 -  = successful
 -  = pending
 -  = failed

- **Daily Delivery** → Indicates whether invoices are for daily delivery:
 - -- = not required (invoice will be delivered after period closure)
 -  = successful (invoice is available)
 -  = pending (invoice will become available within 24h)
 -  = failed (invoice failed validation)

- **Presented** → indicates whether the invoice is available to the billed member to download
 -  = successful (invoice is available)
 -  = pending (invoice will be available after period closure)
 -  = failed (invoice failed validation)

Processing Dashboard – Billing File Status



Home >> Reports >> Processing Dashboard

IS Processing Dashboard

Invoice Status **Billing File Status** Document Package Status

Search Criteria
 Quick Search Detail Search

Billing Period Current Previous

Search

Search Results

<input type="checkbox"/>	File Generated Date	File Name	Billing Category	Billing Member	Billing Member Name	File Format	Received by IS	File Status	File Progress Status
<input type="checkbox"/>	20-Jan-21 18:15	MXMLF-A302021010220210120224340.XML	Miscellaneous	XB-A30	IATA AIRPORT ENHANCEMENT & FIN.SERV.	ISXML - Inbound	20-Jan-21 23:15	Successfully Validated	
<input type="checkbox"/>	20-Jan-21 18:14	MXMLF-A302021010220210120224342.XML	Miscellaneous	XB-A30	IATA AIRPORT ENHANCEMENT & FIN.SERV.	ISXML - Inbound	20-Jan-21 23:14	Successfully Validated	
<input type="checkbox"/>	20-Jan-21 18:14	MXMLF-A302021010220210120224341.XML	Miscellaneous	XB-A30	IATA AIRPORT ENHANCEMENT & FIN.SERV.	ISXML - Inbound	20-Jan-21 23:14	Successfully Validated	
<input type="checkbox"/>	20-Jan-21 17:20	MXMLF-A302021010220210120221414.XML	Miscellaneous	XB-A30	IATA AIRPORT ENHANCEMENT & FIN.SERV.	ISXML - Inbound	20-Jan-21 22:20	Successfully Validated	

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Mark for Late Submission Increment Billing Period Download Delete



Processing Dashboard – Document Package Status



[Home](#) >> [Reports](#) >> Processing Dashboard

IS Processing Dashboard

Invoice Status
Billing File Status
Document Package Status

Search Criteria

* From Package Date:

Submission Method:

Document Package Status:

* To Package Date:

Package File Status:

Package Number:

Sending Member:

Package File Name:

Receiver Member:

Package Type:

Search Results

<input type="checkbox"/>	Package Date	Sending Member	Receiving Member	Package Number	Package Type	Package File Status	Document Package Status	Submission Method	Validation	Presented
<input type="checkbox"/>	06-Jan-21	SM-381-AIR CAIRO	XB-86A-AIR 2000 (SOUTH AFRICA)	20	FTD-Fuel Tendering	-	Open	IS-WEB	●	●
<input type="checkbox"/>	07-Jan-21	XB-A89-IATA MONTREAL	XB-84200312-EMPRESA MARTINS - AGENCIA DE VIAGENS E TURISMO, LDA	105072341	OTH-Other	Successfully Validated	Presented	Input File-MDPF-OTH-2021-A89-71-84200312-MAIN-0105072341.zip	●	●
<input type="checkbox"/>	07-Jan-21	XB-A89-IATA MONTREAL	XB-84200078-VERDE PINO - AGENCIA DE VIAGENS E TURISMO, LDA	105072341	OTH-Other	Successfully Validated	Presented	Input File-MDPF-OTH-2021-A89-71-84200078-MAIN-0105072341.zip	●	●
<input type="checkbox"/>	07-Jan-21	XB-A89-IATA MONTREAL	XB-84200463-PARABOIA-AGENCIA DE VIAGENS E TURISMO LDA	105072341	OTH-Other	Successfully Validated	Presented	Input File-MDPF-OTH-2021-A89-71-84200463-MAIN-0105072341.zip	●	●
<input type="checkbox"/>	07-Jan-21	XB-A89-IATA MONTREAL	XB-84200814-COSTA, PEREIRA And LEMOS LDA	105072341	OTH-Other	Successfully Validated	Presented	Input File-MDPF-OTH-2021-A89-71-84200814-MAIN-0105072341.zip	●	●

Page 1 of 159
View 1 - 5 of 794

Download
Delete

Status Key: ● Failed ● Pending ● Successfully Completed

SIS Usage Report/IS-WEB Usage Report



[Home](#) >> [Reports](#) >> [SIS Usage Report](#)

SIS Usage Report

Search Criteria

* From Billing Year:

* To Billing Year:

Download File Format:

* From Billing Month:

* To Billing Month:

* From Period:

* To Period:

[Download Report](#)

[Home](#) >> [Reports](#) >> [SIS IS-WEB Usage Report](#)

SIS IS-WEB Usage Report

Search Criteria

* From Billing Year:

* To Billing Year:

* From Billing Month:

* To Billing Month:

* From Period:

* To Period:

[Generate Outline CSV Report](#)

Member/Contact Report



[Home](#) >> [Reports](#) >> [Member/Contact Report](#)

Member and Contact Report

[Query and Download](#)

Report Criteria

Member Details Contact Details

Member Details

Member Name: Country:

ACH Members: ICH Members: Dual Members: Non-CH Members:

Display Options

Available Fields: Member Legal Name, IS Membership Status, IATA Membership Status, PAX Prime IS-IDEC Cert., PAX PrimeIS-IDEC Migrat, PAX Prime IS-XML Cert. 5, PAX Prime IS-XML Migrat, PAX Prime IS-WEB Migra, PAX Provisional IS-IDEC I, PAX Provisional IS-IDEC I

Selected Fields: Member Prefix, Member Designator, Member Commercial Narr

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Member Information

Member Prefix	Member Designator	Member Commercial Name
134AAB	TF	Test Airline 920

Page 1 of 1 | 10 | View 1 - 1 of 1

SIS Users Report



- Report can be generated either for all users of your SIS member account
- Generated Via Email, Click to download report
- Choice to include Users permissions

[Home](#) >> [Reports](#) >> [SIS Users Report](#)

SIS Users Report

Search Criteria

User Email:	Include Permissions:
<input type="text"/>	<input checked="" type="checkbox"/>

[Generate Report](#)

SIS and Clearing House (CH) Calendar Report



SIS Simplified Invoicing and Settlement

Miscellaneous Reports General Profile and User Man

- Processing Dashboard
- SIS Usage Report
- SIS IS-WEB Usage Report
- Member/Contact Report
- SIS Users Report
- IS and CH Calendar Report**
- Invoice Deletion Audit Trail Report
- Invoice Reference Data
- Financial Controller

Home >> Reports >> IS and CH Calendar Report

IS and CH Calendar Report

Search Criteria

* Calendar Year:
2020

Generate Report

* Calendar Type:
Please Select
Please Select
IS
ICH
ACH
IS+ICH
IS+ACH
ICH+ACH
IS+ICH+ACH

Time Zone
(UTC-05:00) Eastern Time (US & Canada)
(UTC-10:00) Aleutian Islands
(UTC-10:00) Hawaii
(UTC-09:30) Marquesas Islands
(UTC-09:00) Alaska
(UTC-09:00) Coordinated Universal Time-09
(UTC-08:00) Baja California
(UTC-08:00) Coordinated Universal Time-08
(UTC-08:00) Pacific Time (US & Canada)
(UTC-07:00) Arizona
(UTC-07:00) Chihuahua, La Paz, Mazatlan
(UTC-07:00) Mountain Time (US & Canada)
(UTC-07:00) Yukon
(UTC-06:00) Central America
(UTC-06:00) Central Time (US & Canada)
(UTC-06:00) Easter Island
(UTC-06:00) Guadalajara, Mexico City, Monterrey
(UTC-06:00) Saskatchewan
(UTC-05:00) Bogota, Lima, Quito, Rio Branco
(UTC-05:00) Chetumal
(UTC-05:00) Eastern Time (US & Canada)



SIS Processing Calendar



		IS Processing Calendar						
		Submission Open	Submission Open (Future Dated Submission)	Submission Deadline For ICH Invoices	Submission Deadline For ACH Invoices	Billing Output Generation	Supporting Documents Link Deadline	Auto Bill Invoice Finalization
January-2021	1	08-Jan 0:00	25-Dec 13:00	14-Jan 17:00	14-Jan 17:00	18-Jan 23:00	18-Jan 0:00	14-Jan 16:00
	2	15-Jan 0:00	25-Dec 13:00	21-Jan 17:00	21-Jan 17:00	25-Jan 23:00	25-Jan 0:00	21-Jan 16:00
	3	22-Jan 0:00	25-Dec 13:00	28-Jan 17:00	28-Jan 17:00	01-Feb 23:00	01-Feb 0:00	28-Jan 16:00
	4	29-Jan 0:00	25-Dec 13:00	08-Feb 17:00	08-Feb 17:00	10-Feb 23:00	10-Feb 0:00	08-Feb 16:00
February-2021	1	09-Feb 0:00	25-Jan 13:00	16-Feb 17:00	16-Feb 17:00	18-Feb 23:00	18-Feb 0:00	16-Feb 16:00
	2	17-Feb 0:00	25-Jan 13:00	22-Feb 17:00	22-Feb 17:00	24-Feb 23:00	24-Feb 0:00	22-Feb 16:00
	3	23-Feb 0:00	25-Jan 13:00	01-Mar 17:00	01-Mar 17:00	03-Mar 23:00	03-Mar 0:00	01-Mar 16:00
	4	02-Mar 0:00	25-Jan 13:00	08-Mar 17:00	08-Mar 17:00	10-Mar 23:00	10-Mar 0:00	08-Mar 16:00
March-2021	1	09-Mar 0:00	25-Feb 13:00	15-Mar 17:00	15-Mar 17:00	17-Mar 23:00	17-Mar 0:00	15-Mar 16:00
	2	16-Mar 0:00	25-Feb 13:00	22-Mar 17:00	22-Mar 17:00	24-Mar 23:00	24-Mar 0:00	22-Mar 16:00
	3	23-Mar 0:00	25-Feb 13:00	29-Mar 17:00	29-Mar 17:00	31-Mar 23:00	31-Mar 0:00	29-Mar 16:00
	4	30-Mar 0:00	25-Feb 13:00	07-Apr 17:00	07-Apr 17:00	09-Apr 23:00	09-Apr 0:00	07-Apr 16:00



ICH Processing Calendar



ICH Processing Calendar						
Closure Day	Advice Day	Protest Deadline	Early Call Day	Call Day	Settlement Day (Associated Members)	Suspension Day
14-Jan 17:00	18-Jan 0:00	21-Jan 11:00	21-Jan 17:00	25-Jan 17:00	27-Jan 17:00	28-Jan 17:00
21-Jan 17:00	25-Jan 0:00	28-Jan 11:00	28-Jan 17:00	01-Feb 17:00	03-Feb 17:00	04-Feb 17:00
28-Jan 17:00	01-Feb 0:00	04-Feb 11:00	04-Feb 17:00	08-Feb 17:00	10-Feb 17:00	11-Feb 17:00
08-Feb 17:00	10-Feb 0:00	15-Feb 11:00	16-Feb 17:00	17-Feb 17:00	19-Feb 17:00	22-Feb 17:00
16-Feb 17:00	18-Feb 0:00	23-Feb 11:00	23-Feb 17:00	25-Feb 17:00	01-Mar 17:00	02-Mar 17:00
22-Feb 17:00	24-Feb 0:00	01-Mar 11:00	01-Mar 17:00	03-Mar 17:00	05-Mar 17:00	08-Mar 17:00
01-Mar 17:00	03-Mar 0:00	08-Mar 11:00	08-Mar 17:00	10-Mar 17:00	12-Mar 17:00	15-Mar 17:00
08-Mar 17:00	10-Mar 0:00	15-Mar 11:00	15-Mar 17:00	17-Mar 17:00	19-Mar 17:00	22-Mar 17:00
15-Mar 17:00	17-Mar 0:00	22-Mar 11:00	22-Mar 17:00	24-Mar 17:00	26-Mar 17:00	29-Mar 17:00
22-Mar 17:00	24-Mar 0:00	29-Mar 11:00	29-Mar 17:00	31-Mar 17:00	06-Apr 17:00	08-Apr 17:00
29-Mar 17:00	31-Mar 0:00	05-Apr 11:00	06-Apr 17:00	07-Apr 17:00	09-Apr 17:00	12-Apr 17:00
07-Apr 17:00	09-Apr 0:00	14-Apr 11:00	14-Apr 17:00	16-Apr 17:00	20-Apr 17:00	21-Apr 17:00



Invoice Deletion Audit Trail Report



[Home](#) >> [Reports](#) >> Invoice Deletion Audit Trail Report

Invoice Deletion Audit Trail Report

Search Criteria

* Billing Category: Miscellaneous	* Billing Year: 2020	* Billing Month: Dec	Billing Period: All
Billed Member: <input type="text"/>	Invoice Number: <input type="text"/>	Deleted From Date: 01-Jan-21	Deleted To Date: 31-Jan-21
Deleted By (Username): <input type="text"/>			

Generate Report

Invoice Deletion Audit Trail Report

Search Criteria: Billing Category:Miscellaneous, Billing Year:2020, Billing Month:12, Billing Period:All, Billed Member:All, Invoice No.:All, Deleted From Date:01-Jan-21, Deleted To Date.:31-Jan-21, Deleted By:NULL

Billing Category	Billing Member	Billed Member	Billing Year	Billing Month	Billing Period	Invoice No.	Deleted By	Deleted On (UTC)	Filename



Invoice Reference Data



Home >> Reports >> Invoice Reference Data

Member Location Search

Search Criteria

Member Code:

Location ID:

Generate Report

- Quick reference to a member location information
- If member code left blank in search criteria, it will create this report for all members

Member Location Search

Search Criteria: Member Code:TF-134AAB-Test Airline 920, Location ID:All

Serial No.	Participant Code	Location Id	Active	Member Legal Name	Tax Vat Registration Id	Additional Tax Vat Registration Id	Company Registration Id	Address Line1
1	134AAB	Main	Y	4749 LegalName Inc.	PX897-98AMV1	PX897-98AMV-NNC1	PX897	ABC Estate1





Financial Controller

Financial Controller – Interline Billing Summary

Member Code	Member Name	Outward Billing Values Accepted For Settlement				Outward Billing Values Total
		P	U	C	M	
TF - 134AAB	Test Airline 920	0.00	0.00	0.00	-128.28	82,777.72
Outward Billing Values Not Accepted For Settlement						Incoming Billing Values Total
		P	U	C	M	Incoming Billing Values Total
		0.00	82,905.98	0.00	0.00	
Incoming Billing Values Accepted For Settlement						Net Difference
		P	U	C	M	-128.28
		0.00	0.00	0.00	0.00	

- Can be generated for all interline partners
- Includes all Billing Categories (Pax, Cargo, MISC, UATP)
- Can be generated **individually** per billing category in the reports tab/billing category menu

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Financial Controller – Interline Payables Analysis

Home >> Reports >> Financial Controller >> Interline Payables Analysis

Interline Payables Analysis

Search Criteria

* Billing Year: 2021	* Billing Month: Jan	* Billing Period: 1	* Currency Code: USD
Billing Member Code: <input type="text"/>	Settlement Method: All	* Comparison Period: Period	Totals Required: <input type="checkbox"/>

Generate Report

- Can be generated for all interline partners
- Includes all Billing Categories (Pax, Cargo, MISC, UATP)
- Can be generated individually per billing category in the reports tab/billing category

Net Billing Values per period (Clr Mth -5)			
P	C	M	U
Net Billing Values per period (Clr Mth -4)			
P	C	M	U
Net Billing Values per period (Clr Mth -3)			
P	C	M	U
Net Billing Values per period (Clr Mth -2)			
P	C	M	U
Net Billing Values per period (Clr Mth -1)			
P	C	M	U

Billing Member Code	Billing Member Name	Total Net Billing Value			
		P	C	M	U

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Financial Controller – Suspended Billings

Home >> Reports >> Financial Controller >> Suspended Billings

Suspended Billings

Search Criteria

* Billing Year From: 2021	* Billing Month From: Jan	* Billing Period From: 1
* Billing Year To: 2021	* Billing Month To: Jan	* Billing Period To: 1
Clearing House: All	Suspended Member Code: 	Billing Category: All

Generate Report

- Show all billings that are suspended due to clearing house Suspensions
- Members can check this at any time

Billing Member Code	Billing Member Name	Billed Member Code	Billed Member Name	Suspended Member Code	Original Billing Month Period	Clearing House	Billing Category
---------------------	---------------------	--------------------	--------------------	-----------------------	-------------------------------	----------------	------------------

Invoice Number	Invoice Currency	Invoice Amount	Suspension Month Period	Reinstatement Month Period	Recubmission Clearance Month	Recubmission Status	Remark	Adjustment
----------------	------------------	----------------	-------------------------	----------------------------	------------------------------	---------------------	--------	------------

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Financial Controller – Pending Invoices in Error

[Home](#) >> [Reports](#) >> [Financial Controller](#) >> [Pending Invoices In Error](#)

Pending Invoices In Error Report

Search Criteria

* Billing Year: 2021	* Billing Month: Jan	* Billing Period: 1	Billing Category: All
* Settlement Method: All	Error Type: All	Total Required: <input checked="" type="checkbox"/>	

Generate Report

- Running this report shows all invoices which are pending in error
- We recommend generating this report before closure in case some invoices are in error



Billing Month-Year	Period Number	Settlement Method Indicator	Billed Member Code	Billed Member Name	Invoice Number	Billing Category	Invoice Currency	Invoice Amount	Error Type	Error Count
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Financial Controller – Top 10 Interline Partner Payables/ Receivables

[Home](#) >> [Reports](#) >> [Financial Controller](#) >> [Top 10 Interline Partner - Payables](#)

Payables-Top 10 Interline Partner

Search Criteria

* Billing Year: 2021	* Billing Month: Jan	* Billing Category: Passenger	* Currency: USD
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Generate Report

- Displays the top 10 interline partner regarding payable/receivable currency value
- Excellent tool to see monthly breakdown of Total value billed

Billing Category	Billing Member Code	Billing Member Name	Billed Member Code	Billed Member Name	Currency Code
------------------	---------------------	---------------------	--------------------	--------------------	---------------

Total Value Billed											
January 2021	December 2020	November 2020	October 2020	September 2020	August 2020	July 2020	June 2020	May 2020	April 2020	March 2020	February 2020

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Access ICH/ACH Reports/Settlement Reports

Reports	General	Profile and User Management
Processing Dashboard		
SIS Usage Report		
SIS IS-WEB Usage Report		
Member/Contact Report		
SIS Users Report		
IS and CH Calendar Report		
Invoice Deletion Audit Trail Report		
Invoice Reference Data		
Financial Controller	Interline Billing Summary	
Passenger	Interline Payables Analysis	
Cargo	Suspended Billings	
Miscellaneous	Pending Invoices In Error	
Download Offline Reports	Top 10 Interline Partner - Receivables	
	Top 10 Interline Partner - Payables	
	Access ICH Reports	
	Access ACH Settlement Reports	

- These reports can be used to reconcile against Clearing House related SIS Invoices (e.g. ICH Form 1, Form 3, etc.)
- Accessing will send user to the clearing house reports in a different portal



Reports - Billing Categories

Payable/Receivables – Non-Sampling Rejection Analysis

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Home >> Reports >> Passenger >> Receivables >> Non Sample Rejection Analysis

Receivables - Passenger Rejection Analysis - Non Sampling

Search Criteria

* From Billing Year: 2021	* From Billing Month: Jan	* To Billing Year: 2021	* To Billing Month: Jan
Billed Member Code: <input type="text"/>	* Currency Code: USD	Include FIM Data: <input checked="" type="checkbox"/>	

Generate Report

- This report helps the Member to analyze their rejection ratios against prime billings

Outward Billing Month-Year	Billed Member Code	Billed Member Name	Currency Code	Total No of Prime Coupons	Total Value of Prime Coupons
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3rd Rejection - Received						Correspondence										
No of Coupons Rejected (R3)	Total Rejected Amount (R3)	Rejection Received % by Cpn count Vs Prime billing (R3)	Rejection Received % by Rejected Value Vs Prime billing (R3)	Rejection Received % by Cpn count Vs 2nd Rej. (R3)	Rejection Received % by Rejected Value Vs 2nd Rej. (R3)	Corr-No of Coupons Disputed	Corr-Dispute % by Cpn count Vs Prime billing	Corr-Dispute % by Cpn count Vs 3rd Rej.	Corr-Value of Coupons Disputed	Corr-Dispute % by value Vs Prime billing	Corr-Dispute % by Value Vs 3rd Rej.	Corr-No of Coupons Accepted & Closed	Corr- No of Coupons Expired & Closed	Corr- No of Coupons Billed & Closed	Corr- No of Coupons Open	Corr-Value of Coupons Open



Payable/Receivables - Correspondence Status P C M

[Home](#) >> [Reports](#) >> [Passenger](#) >> [Correspondence status](#)

Passenger: Correspondence status report

Search Criteria

Correspondence Ref. No.:	*From Date:	*To Date:	Corr. Initiating Member:	Member Code:
<input type="text"/>	15-Jan-21	15-Jan-21	Self	<input type="text"/>
Correspondence Status:	Correspondence Sub Status:	Correspondence Stage > =	Expiring In (no of days):	Show only Authority to bill cases:
All	All	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Source Code:	Include Linked Transactions:			
<input type="text"/>	<input type="checkbox"/>			

Generate Report

- Useful tool to take action on one or many correspondences.
- Information such as member code (to/from), status, reference number(s), Authority to bill, etc.
- Provides snapshot of all correspondences in a period of time giving the user the ability to take action if necessary



Corr. Initiating Member Code	Corr. From Member Code	Corr. To Member Code	Corr. Status	Corr. Sub Status	Corr. Reference Number	Corr. Date	Corr. Stage	Source Code	Number of linked rejection memos	Linked rejection Invoice Number	Linked Rejection Invoice Billing Month	Currency Code	Amount to be settled	Authority to Bill Flag	No. Of Attachment	Expiry Date
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Payable/Receivables - Correspondence Expiry Contact

All Contact Assignments

Search Criteria

Group: Subgroup: Type:

SG-Steering up Member	PAX-Open Invoices Contact	PAX-Correspondence Contact	PAX-Correspondence Expiry Contact	CGO-File Receipt Contact	CGO-
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

The contact set up as the Correspondence Expiry Contact will receive automated monthly emails/alerts on Correspondences – reminding them to take action on pending items

Payable/Receivables – RM, BM, CM Summary

Home >> Reports >> Passenger >> Receivables >> RM BM CM Summary

Passenger: Receivables - RM BM CM Summary

Search Criteria

* Billing Year: 2021	* Billing Month: Jan	Billing Period: 2	Source Code(s): 4 5 6 9 24 44 45
Settlement Method All	Memo Type All	Submission All	
Member Code <input type="text"/>	Invoice Number <input type="text"/>	RM/BM/CM Number <input type="text"/>	

Generate Offline CSV Report



- This report provides information such as Totals, Source Code, Billed/Billing Entity, Settlement Method, etc, for Rejection Memos, Billing Memos and Credit Memos
- Useful tool to have an overview of payable and/or receivable invoices for a set period and/or interline billing partner
- Generates in Offline CSV

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Billing Mo	Period Nu	Settlemer	Billed Ent	Invoice No	Memo Ty	Source Co	Memo Nu	Stage	Reason Cc	Currency	Total Gros	Total UAT	Total Han	Total Othe	Total ISC	Total VAT	Total TAX	Total Net
2	Search Criteria : Billing Year:2021; Billing Month:Jan; Billing Period:2; Settlement Method:All; Memo Type:All; Submission:All; Member Code:All; Invoice No;; RM/BM/CM Number;; Source Code:																		

Supporting Attachments Mismatch Report

[Home](#) >> [Reports](#) >> [Passenger](#) >>> [Supporting Documents Mismatch](#)

Passenger-Supporting Attachments Mismatch Report

Search Criteria

* Billing Month: Jan ▼	Period No: 2 ▼	* Billing Year: 2021 ▼
Settlement Method: All ▼	Invoice Number: <input type="text"/>	Member Code: <input type="text"/>

Generate Report

- Lets the user know about outstanding supporting attachments
- Gives the user time to relink supporting documents before deadline
- Recommend checking before expiry of supporting document linking deadline of the billing period

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Airline Code	Airline Name	Billing Month	Period No	Settlement Method	Invoice Type	Invoice No	Batch No	Sequence No	Record Type	Document / RM/ BM/ CM No	Coupon Breakdown Serial Number	Attachment Indicator - Original	No Of Attachments linked

Passenger – RM Analysis comparison to industry IATA RAM/ACH Rule

P



- This RM Report automatically generates monthly.
- This Report gives Airlines their current **performance in comparison to the industry**.
- This is part of the **Rejection Memo Reduction Initiative**.
- Depending on the clearing house you participate in (ICH/ACH), the report will provide the appropriate industry benchmark/metrics
- We encourage users to check these reports monthly to optimize invoices and reduce unnecessary rejections

UATP	Reports	General	Profile and User Management
	Processing Dashboard		
	SIS Usage Report		
	SIS IS-WEB Usage Report		
	Member/Contact Report		
	SIS Users Report		
	IS and CH Calendar Report		
	Invoice Deletion Audit Trail Report		
	Invoice Reference Data		
	Financial Controller		
	Passenger	Receivables	
	Cargo	Payables	
	Miscellaneous	Correspondence Status	
	Download Offline Reports	BVC Details	
		Non-Sampling RM Analysis Comparison to Industry – IATA RAM Rules	
		Non-Sampling RM Analysis Comparison to Industry – ACH Rules	

erved.



Passenger – RM Analysis comparison to industry IATA RAM/ACH Rule

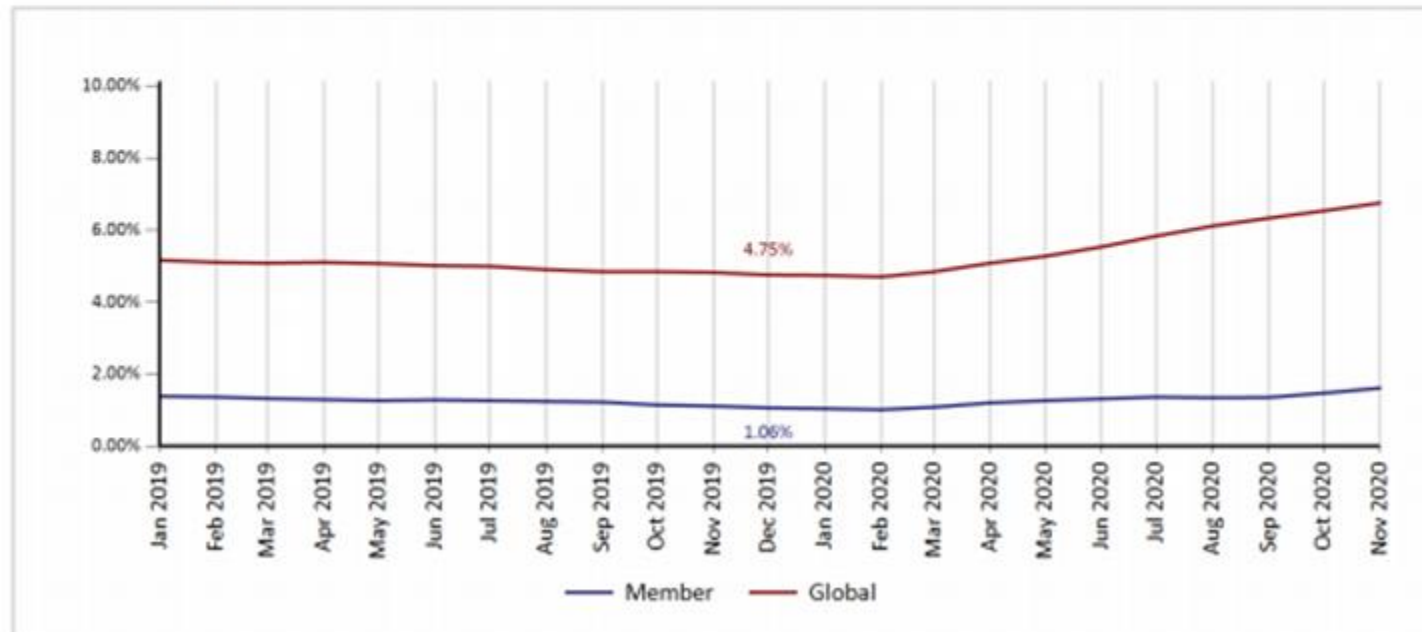
P



Case 2 - Rejections Raised by

Ratio of 1st stage rejections raised by 00-00 over prime billings billed to

The chart below illustrates the trend of the estimated percentage of prime billings rejected by 00-00
From the chart, we can see that the 00-00 percentages are below the industry average and are increasing .



MISC – Charge Code Report

M



[Home](#) >> [Reports](#) >> [Miscellaneous](#) >> [Receivables Miscellaneous Charge Code Report](#)

Receivables - Miscellaneous Charge Code Report

Search Criteria

*From Billing Year: 2021	*From Billing Month: Jan	*From Period : 1	*To Billing Year: 2021	*To Billing Month: Jan	*To Period : 1
Settlement Method All	Billed Member Code: <input type="text"/>	Invoice Number <input type="text"/>	Charge Category: All	Charge Code: All	

[Generate Outline CSV Report](#)

Search Criteria : From Billing Year:2021; From Billing Month:Jan;From Billing Period:1;To Billing Year:2021; To Billing Month:Jan;To Billing Period:1; Settlement Method:All; Invoice Number;;Billing Membe

Note 1: 'Additional Amount', 'Tax Amount' and 'VAT Amount' defined for Record Type 'I' (Invoice/Credit Note level) pertain to only those amounts that have been charged at the Invoice/Credit Note level

Note 2: All amounts defined for Record Type 'L' (Line Item level) pertain to those that applied for all the Line Item Detail records of the Line Item; plus those that have been charged at the Line Item level

Billing Mo	Billing Per	Settlemen	Billing Member Code	Billing Me	Invoice Number	Invoice/Ci	Charge Ca	Record Ty	Line Item	Service St	Service En	Charge Code	Charge Co	Location C	Product ID	Description
------------	-------------	-----------	---------------------	------------	----------------	------------	-----------	-----------	-----------	------------	------------	-------------	-----------	------------	------------	-------------

No data found for the defined search criteria.

- This report will be used to see the Line Items for Receivables/Payables MISC invoices.
- Information such as billing member, invoice number, charge code, descriptions and totals can be found
- This report is click to download via email

MISC – Dispute Status Report

M



[Home](#) >> [Reports](#) >> [Miscellaneous](#) >> [Dispute Status Report](#)

Dispute Status Report

Search Criteria

* From Date: 15-Jan-21	* To Date: 16-Jan-21	Dispute Status: Open	Dispute Sub Status: Saved
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[Generate Offline CSV Report](#)

Generates offline via email
Used to keep track of disputes
Will be discussed in depth in **next webinar!**

Dispute Reference Number	Disputed Invoice Number	Dispute From Member	Dispute To Member	Dispute Stage	Dispute Status	Dispute Sub Status	Open Disputed Items	Currency	Total Disputed Amount	Time Limit to Respond
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SIS Webinars

Webinar #04-2020: Contact & User Management.
25 November 2020



[Presentation Slides \(pdf\)](#) - Webinar #04-2020: SIS Contact & User Management.

Webinar #03-2020: SIS Member Profile Management.
03 November 2020



Q&A

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