



NOTICE OF CHANGE



To: Agency Administrator
 International Air Transport Association
 800 Place Victoria, P.O. Box 113
 Montreal, Quebec H4Z 1M1

AGENCY NAME: _____

ADDRESS: _____

NUMERIC CODE: _____ **EFFECTIVE DATE OF CHANGE:** _____
 Month/Day/Year

Pursuant to the provisions of Section 10 of the Passenger Sales Agency Rules we hereby give notice of the following change(s) in the legal status or ownership of the above-named IATA and/or ATAC Agent as a consequence of contractual arrangements or negotiations:

	STATUS BEFORE CHANGE	STATUS AFTER CHANGE
1. Specify Type of entity: Sole Proprietorship/Partnership/Corporation/other	_____	_____
2. Name(s) of owner/partners in case of unincorporated firms	_____ _____ _____	_____ _____ _____
3. If corporation list:		
a) issued share capital	_____	_____
b) names and address of owners of stock/shares and % of stock owned by each	<u>Name & address / % of stock/shares</u> _____ _____ _____	<u>Name & address / % of stock/shares</u> _____ _____ _____
c) names of all officers and directors	_____ _____ _____	_____ _____ _____
4. Legal Name, trading Name and full address of Agent under new ownership :		

AGENCY NAME _____

ADDRESS _____

5. Will such change affect all Approved Locations? If not, please provide detailed explanation.

6. Will such change affect the managers and staff at the Approved Locations under this change? If so, give details.

7. Have any of the new owners, officer (directors), managers or any individual having authorization to act or sign on behalf of such firm been involved in bankruptcy or default proceedings? If so, give details.

The Transferor has informed the Transferee of the need to comply with the Sales Agency Rules if the Transferee wishes to be entered or continue on the IATA Agency List as an Accredited Agent.

*In accordance with one of the requirements of the Sales Agency Rules, the Transferee hereby undertakes that it accepts joint and several liability with the Transferor for any outstanding obligations of the Transferor under its Sales Agency Agreement as at the date the transfer of ownership takes place.

* The undersigned Transferee knows and hereby agrees to accept responsibility for any violation by the Transferor of his Sales Agency Agreement which may have occurred within a period of two years immediately prior to the change of ownership as if such violation were a violation of the Transferee's Sales Agency Agreement where the Transferor is employed by, or retains a financial or beneficial interest, directly or indirectly, in the agency following the change of ownership.

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 Signature of Transferor(s)

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 Witness

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 Signature of Transferee(s)

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 Witness

Dated:

**These paragraphs are not applicable in the case of a change of ownership pursuant to paragraph 10.2.2 of Section 10, Resolution 804 (i.e. changes of ownership involving the disposal or acquisition of shares within a corporation.).*

SWORN DECLARATION OF EACH TRANSFEROR AND TRANSFEREE

(Please photocopy this form and complete a separate form for each transferor and transferee)

TRANSFEROR:

I, _____ being duly sworn declare or affirm that
(transferor)

1. I am _____ of the Transferor.
(owner, shareholder, partner)

2. I have read this Notice of Change (Notice). I have personal knowledge of the statements and facts mentioned in this Notice with respect to the Transferor and further declare that such statements and facts contained in this Notice and in any schedule, annex or attachment to this Notice are true, correct and complete.

AND I HAVE SIGNED the said Notice of Change on behalf of Transferor.

Signature:

Name (in block letters):

Title:

TRANSFEEE:

I, _____ being duly sworn declare or affirm that
(transferee)

3. I am _____ of the Transferor.
(owner, shareholder, partner)

1. I have read this Notice of Change (Notice). I have personal knowledge of the statements and facts mentioned in this Notice with respect to the Transferee and further declare that such statements and facts contained in this Notice and in any schedule, annex or attachment to this Notice are true, correct and complete.

AND I HAVE SIGNED the said Notice of Change on behalf of Transferee.

Signature:

Name (in block letters):

Title:

Sworn (or Affirmed) before me at (city, town) _____, in the (Province, Territory) of _____,
on the _____ day of _____ .

Commissioner of Oaths: