



Check one, enter date if applicable:  → New/Addition  ← Change of existing information effective as of:      /      /       
DD MM YY

Field	What to enter	Part A: Physical Address (Must complete this section)												
Airline's Nr code	Three digits, numeric →				Airline's three letter alpha code →									
Airline Name	Part 1 of name													
Airline Name	Name continued													
Address line 1	Suite or P.O. Box only													
Address line 2	Street address only													
City	City Name Only													
Province	2 letter abbreviation	<input type="checkbox"/> Please use Post Office abbreviation						Tax	GST	R				
Postal Code					Language:	E	F	Numbers	PST					
Attention:	Position/Name/Dept.													
Telefon/FAX	Area code and Number	Tel							Fax					
e-mail address	Of contact person →													

Field	What to enter	Part B: Mailing address (leave blank if identical to physical address)											
Address line 1	Suite or P.O. Box only												
Address line 2	Street address only												
City	City Name Only												
Province	2 letter abbreviation	<input type="checkbox"/> Please use Post Office Abbreviations											
Postal Code													

INFO. FOR DIRECT BANK DEBIT		Part C: THE ACCOUNT LISTED MAY NOT CONTAIN A DIRECT DEBIT RESTRICTION AND MUST BE WITH A BANK IN CANADA												
Field	What to enter													
Bank branch	No. incl. leading zeros													
Bank	No. assigned to bank													
Account Number	No. incl. leading zeros													
<p>→ Please advise CASS at least 30 days prior to any change in banking arrangements becoming effective!</p> <p>→ Please, attach a voided cheque to this form!</p>														
												Authorized signature	Name and title	Date: (DD-MM-YY)