



Check one, enter date if applicable:  ← New/Addition  ← Change of existing information effective as of: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
DD / MMM / YY

Field	What to enter	Part A: Physical Address (Must complete this section)																					
Agent/Associate Nr.	Leave blank if new addr													On AWBs etc, enter your nr. as here shown, i.e.: 60-1 1234/5678									
Company Name	Part 1 of name																						
Company Name	Name continued																						
Address line 1	Suite or P.O. Box only																						
Address line 2	Street address only																						
City	City Name Only																						
Province	2 letter abbreviation																						
Postal Code																							
Attention:	Position/Name/Dept.																						
E-Mail Address	<b>IMPORTANT - NEEDED!</b>																						
Telephone/FAX	Area code and Number																						

Field	What to enter	Part B: Mailing address (leave blank if identical to physical address)																					
Agent/Associate Nr.	Leave blank if new addr																						
Address line 1	Suite or P.O. Box only																						
Address line 2	Street address only																						
City	City Name Only																						
Province	2 letter abbreviation																						
Postal Code																							
Agent/Associate Nr.	Leave blank if new addr																						

Field	What to enter	Part C: Banking information (Please copy information in sequence from an actual cheque)																				
Bank branch	No. incl. leading zeros													We authorize the Intl. Air Transport Association to debit our bank account herein stated, on the Settlement Dates published in the annual CASS Canada Calendar. Such debits may not exceed the total of the Cargo Sales Invoice/Adjustment or Export Billing Adjustment - Agent report, if any.								
Bank	No. assigned to bank																					
Account Number	No. incl. leading zeros																					
<p>→ Please advise CASS at least 30 days prior to any change in banking arrangements becoming effective! →</p>												<p>→ Please, attach a voided cheque to this form!</p>										
												<p>Authorized signature _____ Name and title _____ Date: (DD-MM-YY) _____</p>										