

3. Requirements for Certification to the C2K-MS.

3.1 General

Cargo 2000 has two types of Memberships:

C2K Membership open to all Airlines and Freight Forwarders has two categories:

- Normal Member
- Associate Member

CARGO 2000 Industry Associate open to any participant in the airfreight logistics chain, except airlines or freight forwarders

In order to qualify for Certification:

- Airlines & Forwarders must be ‘Normal Members’ of Cargo 2000.
- Industry Associates must be capable of handling the required aspects of the business on behalf of a C2K Member in line with the requirements of the C2K-MS.

3.2. Management Representative

To start the Process of Certification each Member needs to appoint a Management Representative who, irrespective of other responsibilities, shall be responsible for the C2K-MS within the Organisation. Management representative(s) shall have defined authority, within his/her Cargo 2000 area of responsibility:

- To establish and to document the C2K-MS within their Organisation
- To plan, assist and/or perform regular quality training to/for country unit Quality Representatives and key personnel
- To supervise and to co-ordinate internal quality audits schedules and/or co-ordinate external quality audits with external audit bodies and respective sites.
- To liaise with external quality audit body for compliance with Cargo 2000 standards
- To review regularly internal audit findings within the Organisation and to supervise appropriate and timely corrective action is taken
- To compile information for regular management review meetings and to call for respective meetings
- To analyse existing working procedures and to propose improvements for these working procedures in line with Cargo 2000
- To inform Management continuously and in good time of occurrences
- To ensure awareness of customer requirements through the Organisation
- To ensure implementation of the Organisation’s mission statement

3.3. Operations

- In line with the Specifications for each Phase, Organisations must be able to create a Route Map for each shipment described in their scope of work.
- Unless a member is capable of creating Route Maps with their own system, they must select a Technology provider capable of doing so.
- If different CDMPs are used, Members or their selected Technology provider must be capable of copying the Route Map and Updates to their counterpart in line with the InterCDMP procedures.
- Certified members must be able to collect all the information and supply monthly reports to Cargo 2000 in line with the Specifications.

3.4. Measurement and Improvement

- It is required that each Organisation and each Site evaluate and analyse the Cargo 2000 measurement reports on performance
- It is required that Organisations and each Site improve continually and therefore apply their corrective action system to do that
- The first three months for every new site will be considered as a “test” period.
- After the initial three months, if a Site does not show improvement for three consecutive months, they will be issued an “official” notice or a non-conformance to that effect by Cargo 2000. Failure to provide a suitable corrective action plan and to show subsequent improvement based on that plan will result in Cargo 2000 recommending to the Board termination of the Site.