


HOTEL RESERVATION FORM

 To take the opportunity to make a hotel reservation by Riga International Airport special hotel rates, please complete this reservation form and fax or e-mail it to:



RIX Riga International Training Center

FAX: +371 7668260

E-mail: J.elsts@riga-airport.com



***IATA COURSE:**

	Airport Crisis Planning and Management – September 11 – 15
	Airport Security Operations – September 25 – 29
	Instructional Techniques – October 9 - 13

***PERSONAL DETAILS** (Please use black ink and block letters!)

Name:	Surname:
Office position:	
Organisation:	
Address:	
Postal Code:	Country:
Direct phone:	Fax (for confirmation):
Mobile:	E-mail:

***CHOOSE YOUR HOTEL!** (Put a tick)

Hotel:


<input type="checkbox"/> Hotel: "ANDA" Address: Nometņu str. 62, Riga Telephone: +371 7601014 Fax: +371 7601014 E-mail: hotelanda@dot.lv Web: www.hotelanda.com	Short description: 3 km from the Center of Riga and 5 km from airport. Room-numbers are equipped with shower, WC and cable television. Price includes breakfast and VAT
	Daily: Single room: LVL 25 (~36 EUR) Number of nights:
<input type="checkbox"/> Hotel: "ENKURS" Address: Čaka str. 87, Riga Telephone: +371 7846340 Fax: +371 78463439 E-mail: info@hotelenkurs.lv Web: www.hotelenkurs.lv	Short description: Cozy hotel, combines high-level standarts and comfort, airport 15 km, every room is equipped with satellite TV, telephone and minibar, bathroom. Price includes breakfast and VAT
	Daily: Double room (one bed): ~LVL 35 (~50 EUR) Number of nights:
<input type="checkbox"/> Hotel: "MĀRA" Address: Kalnciema str. 186, Riga Telephone: +371 7702718 Fax: +371 7702708 E-mail: reserv@hotelmara.lv Web: www.hotelmara.lv	Short description: Best Western Hotels are recognized and valued worldwide for their exceptional guest services and consistent standards. Located a few minutes from the centre of beautiful downtown Riga, Best Western Hotel Mara is Latvia's only Best Western hotel. Airport 2 km – free shuttle bus(!) . Satellite and local TV, price includes breakfast and VAT.
	Daily: Single room: LVL 40 (~57 EUR) Number of nights:

<input type="checkbox"/> Hotel: " Keizarmežs " Address: Ezermalas str. 30, Rīga Telephone: +371 7517488 Fax: +371 7517489 E-mail: hotel@keizarmezs.lv Web: www.keizarmezs.lv	Short description: All rooms are fully furnished and have comfortable beds, minibars, satellite TV and conditioner. Solarium, ISS cabin, sauna, restaurant, fitness, gym, aerobics, squash, swimming pool, bubble bath. Price includes breakfast and VAT. 10 minutes drive from the centre. Airport 25 min.
<input type="checkbox"/> Hotel: " Radisson SAS Daugava " Address: Kugu str. 24, Rīga Telephone: +371 7061111 Fax: +371 7061100 E-mail: Info.Riga@RadissonSAS.com Web: www.radissonsas.com	Short description: Radisson - Nestled on the banks of the beautiful Daugava River and overlooking the famous Old City of Riga, the Radisson SAS Daugava Hotel is a full service first class hotel that offers its guests a high standard of service and excellent accommodation, airport 12 km, free access to health and fitness centre. Price includes breakfast and VAT.
Daily: Single room: ~LVL 43 (~61 EUR) Number of nights:	
Daily: Single room: ~LVL 63 (90 EUR) Number of nights:	


***FILL YOUR FLIGHT DETAILS:**

Arrival date:	Flight No.	Time:
Departure date:	Flight No.	Time:

***TO GUARANTEE YOUR ROOM** (All reservations require 1 night deposit in the form of a major credit card, certified cheque or money order. Deposit is refunded if reservation is cancelled 24 hrs prior to the day of arrival.)

Card: <input type="checkbox"/> VISA; <input type="checkbox"/> MasterCard; <input type="checkbox"/> AMEX; <input type="checkbox"/> Other _____	
Card number:	Expiry date:
Name as it appears on the card:	
Signature of cardholder:	
	To cancel a guaranteed reservation, You must contact the RIX Training Center and obtain a cancellation number as soon as possible (not later than 24hrs prior the day of arrival), otherwise 1 room/night will be charged. <i>Please note that Riga International Airport Training center cannot accept any responsibility for Your liability to the hotel.</i>

CONFIRMATION (This section will be filled by the hotel and returnet to You by fax!)

	We are pleased to confirm the booking above!
Reservation number:	
Date of confirmation:	

Note: If You want to reserve or have on mind another hotel – please let us know or reserve it by Yourself!