	IPM Ed 4 Temporary Revision 1	Reference:	IPM 4
		Issue date:	27-Jul-2011
		Effective date:	27-Jul-2011

IPM Ed 4 TR1 is a clarification to IOSA Program content & associated provisions regarding the IOSA Standards Board.

Note: for maximum clarity, changes (underlined) and deletions are shown in in colored text, with revision markers visible in left column, and in red in Figure 1.3. Other text related to the identified provision(s) has not been modified from the IPM Ed4 original issue.

1.7 Standards Management

1.7.1 IATA shall have a process for the effective management of all standards contained in the IOSA Standards Manual (ISM) and the IPM to ensure IOSA is responsive to and meets the needs of IATA members and the airline industry. Standards management processes shall be managed by IATA and shall ensure IOSA standards:

- i) are developed and maintained to be up-to-date;
- ii) undergo thorough review(s) by the IOSA Oversight Committee (IOC), with individual feedback incorporated, as appropriate;
- iii) thereafter, undergo approval from the IOSA Standards Board (ISB);
- iv) receive final approval from the Senior VP SO&I;
- v) are published in a timely manner after final approval is granted.

1.7.2 IATA shall appoint an individual, with the appropriate level of technical expertise and audit experience, as responsible for IOSA standards. This individual shall be afforded sufficient authority, support, information and resources to effectively manage program standards.

1.7.3 IATA shall have processes for application of the IOSA Standards Change Management Process (Figure 1.3) and the IOSA Standards Special Review Process (Figure 1.4).

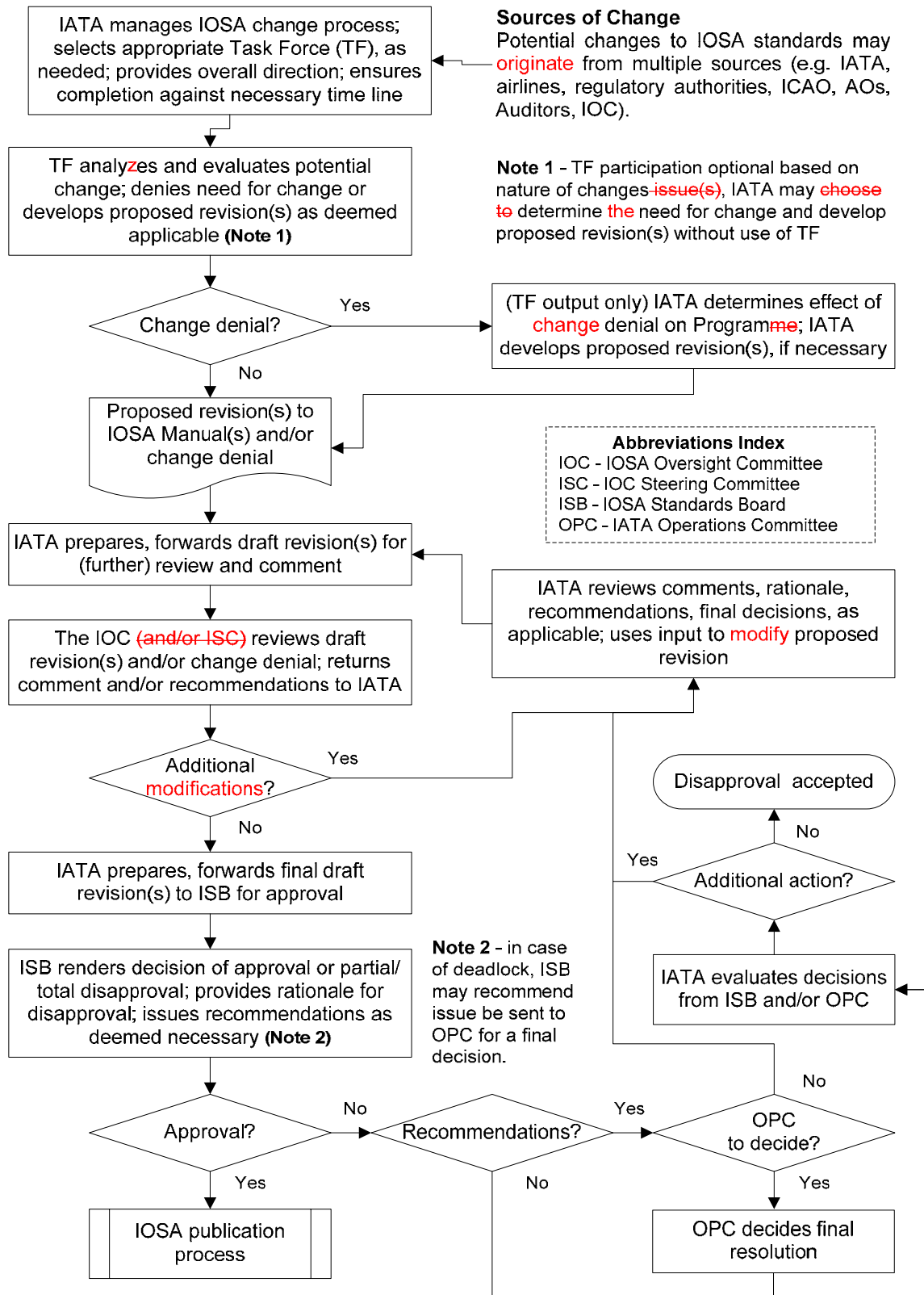
1.7.4 IATA shall have a process to maintain a record of Findings that have been withdrawn in accordance with IPM 8.12.4.


1.7.5 IATA shall have processes for coordinating output from the IOSA Standards Board (ISB) as part of the IOSA Standards Change Management Process.

1.7.6 The IOSA Standards Board shall consist of the Director, Program Implementation/ Auditing, the Assistant Director Quality and the IOC Chairman.



Figure 1.3 – IOSA Standards Change Management Process Flow



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Feedback on this, or any other issue, is always welcome (email: iosa@iata.org).

ACTION REQUIRED by Recipient:

- 1) Ensure this TR is immediately distributed to all IPM users.
- 2) Upon publication of a new IPM Edition, advise all IPM users that all TRs issued against the previous Edition are revoked.