



e-AWB Preparation and Implementation Checklist for Airlines

TECHNOLOGY

- Assess technical readiness using IATA Technical Readiness Assessment
- Identify critical system enhancements needed to support e-AWB implementation

EDI OPTION

The following is the minimum list of functionalities needed to support e-AWB implementation to:

- Receive FWB Cargo IMP messages from your forwarder business partners
- Send FSU-RCS to your forwarder business partners
- Archive FWB + FSU-RCS
- Produce paper cargo receipt

WEB PORTAL OPTION

The following is the minimum list of functionalities needed on the Web Portal to support e-AWB implementation to:

- Accept air waybill terms and conditions
 - Enter air waybill data
 - Display the carrier acceptance of cargo as “Ready for Carriage” information
 - Store and display the shipment record information (FWB + FSU-RCS)
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- Participate in Message Improvement Program (MIP) program
 - Test EDI messaging with business partner
 - Test system enhancements needed to support e-AWB shipments
 - Roll-out system enhancements for e-AWB

COMMERCIAL

- Identify forwarder business partner for e-AWB implementation
- Identify list of origin and destination countries. (Note: Origin and Destination countries must be subject to the same convention, MP4 or MC99)
- Sign e-AWB agreement with implementation partner
- Provide the information related to the signed e-AWB agreement to IATA

OPERATIONS

- Check if local Customs authority accepts e-AWB or a printout of the e-AWB data
- Develop e-AWB standard operating procedure (SOP), which document step-by-step procedure needed to handle e-AWB shipments
- Perform pilot tests using the new e-AWB SOP, refine e-AWB SOP based on the result of the test
- Train personnel on the new e-AWB SOP
- Prepare contingency planning
- Decide on go-live date with your forwarder business partners
- Communicate the e-AWB implementation to all stakeholders
- Roll-out e-AWB