

The Terms of Reference outlined here are for general guidance only. It is possible that some States or Regions may have legislation covering this area, in which case that legislation will have precedence over the Terms of Reference shown.

Terms of Reference

Background

Maximising the utilization of the existing runway and other airport facilities through continuous control of slot performance is critical to the future development and growth of coordinated airports and their airline operators. In order to ensure that all airlines conform with procedures governing the use and availability of the runway, and operate to the slots allocated to them, slot performance committees have been established by the coordination committees of a number of coordinated airports in support of the role of the coordinator.

Functions of the Slot Performance Committee

- Analyses the slot performance of all airlines operating through their airport(s);
- Identifies any airline that regularly and intentionally abuses the procedures of slot allocation;
- Notifies the airport managing body of such abuse;
- Communicates with the airline concerned and seeks explanations of specific instances of apparent abuse;
- If the responses to such requests are considered by the Committee to be inadequate or unreasonable, a set of disciplinary procedures may be recommended and initiated through the appropriate body;
- If required to do so by airlines, may act as a mediator with the coordinator in the event of differences of interpretation on slot performance.

Membership

- The airport managing body provides the Chairman and the Secretary for the Committee;
- The airlines operating at the airport provide representatives with scheduling experience from two or three airlines carrying different types of traffic;
- The coordinator attends the meetings as an advisor;
- The inclusion of an ATC representative is recommended.

Meetings

- Meetings are usually held once per month or as required.