**GROUND OPERATIONS**

**DESIGNED FOR**

- Ground service equipment providers
- Airport equipment manufacturers
- DCS providers

**AREAS OF ACTIVITY**

The periodic review of the IATA Airport Handling Manual (AHM), IATA Ground Operations Manual (IGOM), IATA Load Control XML Messaging Toolkit and any other IATA manuals and/or guidance material in following areas:

- Ground handling agreements
- Management and safety
- Technical and environmental specifications of ground support equipment
- GSE aircraft interface and handling details
- Load Control, aircraft movement messaging, delay codes
- Ground handling processes and procedures

**GROUND OPERATIONS TECHNICAL GROUPS (TG)**

<table>
<thead>
<tr>
<th>Contact: IATA Ground Operations</th>
<th>Mr. Joseph Suidan</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-mail: <a href="mailto:groundops@iata.org">groundops@iata.org</a></td>
<td>Head of Ground Operations</td>
</tr>
<tr>
<td></td>
<td>E-mail: <a href="mailto:suidan@iata.org">suidan@iata.org</a></td>
</tr>
</tbody>
</table>

Strategic Partners subscribed in Ground Operations area may attend the TG meetings by invitation from the TG Secretary based on the value to a TG’s scope of work or specific issue scheduled for discussion. SP can nominate only one representative and provide his/her curriculum vitae (CV). SP do not vote, move, or second motions or amendments.

**AIRSIDE SAFETY GROUP (ASG)**

The key objective of the ASG is to enhance airside safety performance. This group is focusing on development of guidance to mitigate risks in the following areas:

- Occupational Health and Safety
- Human Factors
- Aircraft Damage mitigation
- Loading and Loadsheet Errors
- Safety Management System

ASG updates IATA Airport Handling Manual section 06.

**GROUND SUPPORT EQUIPMENT AND ENVIRONMENT GROUP (GSEE)**

This key objective for the GSEE is the development of industry standards for Ground Support Equipment and Environmental issues related to the operation of GSE. This group is focusing on providing guidance in the following areas:

- Technical standards and specifications for all types of GSE
- The interfaces between aircraft and GSE
- Aircraft and GSE design modifications
- Environmental guidelines for GSE

GSEE updates IATA Airport Handling Manual sections 09 and 10.
LOAD CONTROL & MESSAGING (LCAM)
The key objective of the LCAM is providing of expertise for load control and develops standards and guidance in the following areas:
- Load Control standards and messaging
- Aircraft, movement messaging
- Delay codes
- XML standards messaging

LCAM updates IATA Airport Handling Manual sections 05 and 07 and the IATA LCXML (load control XML messaging toolkit).

AVIATION GROUND SERVICES AGREEMENTS (AGSA)
AGSA is responsible for reviewing and updating all the aviation ground services agreements in the following areas:
- Standard Ground Handling Agreement
- Service Level Agreements
- Standard Transportation Documents Service Main Agreement
- Standard Training Agreement
- Truck Handling Agreement
- Ground Handling Charge Note
- Model Agreement for Electronic Data Interchange (EDI)
- Standard Inflight Catering Agreement

AGSA updates the Airport Handling Manual Section 08.

IATA GROUND OPERATIONS MANUAL (IGOM)
The IGOM is responsible for the development of procedures and guidance in the following areas:
- Passenger handling
- Baggage handling
- Aircraft handling, loading and ground movement
- Aircraft de/anti-icing
- Load control

IGOM develops and updates the IATA Ground Operations Manual.

EXCLUSIVE BENEFITS

- Forge a network of international contacts to exchange views and experience
- Influence the future of the air transport industry by participating in working group meetings
- Access to IATA subject matter experts in the selected area
- Gain valuable expertise and knowledge regarding ground handling priorities
- Assist in the development of industry standards, processes, procedures and technical solutions
- Facilitate implementation of these standards and recommended practices through the AHM and IGOM
- Future developments in new ground support equipment products & services

ADDITIONAL STRATEGIC PARTNERSHIPS’ BENEFITS

BRANDING
- Recognition as a valuable supporter of IATA and the air transport industry on a global basis
- Inclusion in the IATA Strategic Partnerships online directory
- Exclusive usage of the IATA Strategic Partnerships logo
- Promotion through the electronic quarterly newsletter, the Partner Brief, viewed by thousands of aviation industry contacts
- Monthly posting of Strategic Partners’ press releases on the IATA website

IATA CLEARING HOUSE DISCOUNT
Strategic Partners receive a substantial discount upon joining the IATA Clearing House:
The IATA Clearing House (ICH) provides the means to settle all the billed items sent to and from airlines around the world. Used by more than 400 airlines either directly or via special links, the ICH settles around USD 50 billion of interline billings every year. Its efficiency is so great that airline cash and settlement requirements are reduced by around 75%, and risks for all participants are minimized. [http://www.iata.org/services/finance/clearinghouse/Pages/index.aspx](http://www.iata.org/services/finance/clearinghouse/Pages/index.aspx)
PUBLICATIONS
Partners may purchase publications at a preferential rate: www.iata.org/publications

COURSES
Strategic Partners may receive 55% discount on the first 2 seats per year to any IATA classroom course (subject to availability)
Strategic Partners may attend, at a reduced fee, IATA training courses: www.iata.org/training

- Recommended courses: Aircraft Weight & Balance
- Airport Emergency Planning and Management
- Airport Extreme Weather Operations and Planning
- Airport Safety Management Systems
- DGR courses (several levels)
- ISAGO for GSPs
- Station Operations Control
- Station Ground Handling Management
- ULD Handling Fundamentals