AVSEC Insight POC Registration Guide
Step 1: Create new account on IATA Portal

1) Access http://portal.iata.org
2) Click Create New User
3) Note: If you already have an account simply log-in and go to Step 5
Step 2: Fill in your information

1) Enter your email address then fill in additional information
Step 2: Fill in your information

When choosing your sector, following options are available, please choose accordingly:

- Airline
- Airline Supplier
- Airport
- Freight Forwarder
- General Public
- General Sales Agent
- Training
- Travel Agent
- Accommodation
- Association
- Equipment Manufacturer
- Financial Institution
- Governmental Institution
- Holding Company
- Media
- Non-airline transportation
- Recreational
Step 3: Email Validation

1) Once submit, you will receive an email to validate your account from noreply@iata.org.

2) Click the link to confirm your email

Dear Robin,

Thank you for registering to the IATA Customer Portal. You’re just one step away from getting access!

Please confirm your email address by clicking here.

For security reasons, this link is valid for 8 hours. After the time limit has expired, you will have to resubmit your request.

Thanks for being part of IATA.

IATA

Our mission is to represent, lead and serve the airline industry
Step 4: Create Password

1) After clicking on the validation link you will be prompted to create your password.

2) Do so accordingly and click save & log-in, you will be automatically connected to the IATA Portal home page.
Step 5: Access Home Page and find AVSEC

1) On the home page you will see a large search box at the top of the page.
2) Type AVSEC and you will find the AVSEC Insights POC, click on that service.
Step 5: Access Home Page and find AVSEC

1) If you are not an airline, you will be prompted to fill in more information about your organization on the home page.
Step 6: Request for AVSEC Insight POC

1) Click Request Service
2) Once you click the request will go to the admin team for approval, you will receive an email from noreply@iata.org to inform you of such.
Step 7: Access Approval

1) Once your access is approved, you will receive an email from noreply@iata.org confirming your access along with the link to the service (example on the right)

2) Click on the link and you will be on the AVSEC Insight page.

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From: IATA Noreply <noreply@iata.org>
Sent: Monday, May 04, 2020 11:42 AM
To: Robin Zhang <zhangr@iata.org>
Subject: IATA Customer Portal - Access to AVSEC Insight POC granted

Note that this is a system generated message. Please do not respond to this email.

Dear Robin Zhang,

Congratulations!
Your access to AVSEC Insight POC Service has been granted. You can access it here.
Welcome to the tool

### Trending Airports

<table>
<thead>
<tr>
<th>AIRPORT</th>
<th>INCIDENTS</th>
<th>CITY STABILITY</th>
<th>MONTHLY STABILITY CHANGE</th>
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<td>209 INCIDENTS</td>
<td>52/100</td>
<td>↑ 4.4% 30 day history</td>
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<tr>
<td>HLP</td>
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