



Common Use Passenger Processing Systems (CUPPS) Guidance Document

CUPPS describes the range of services, specifications, and standards enacted to enable multiple airlines, service providers, or other users to share physical check-in or gate podium positions whether simultaneously or consecutively. The CUPPS Recommended Practice (RP) has jointly been published by IATA, A4A, and ACI (IATA RP1797, A4A RP30.201 and ACI RP500A07).

Intended Audience for this Document

Airports, airlines and consultants preparing a Request for Proposal (RFP), Request for Information (RFI) or inquiries for the supply of CUPPS and/or alternative common use solutions that support CUPPS applications are advised to take into account the following considerations.

This document demonstrates how to address requirements for CUPPS platform compliance and certification. Always be sure to reference the latest revision of the CUPPS Technical Specification which is available through the IATA Common Use Working Group, A4A and also through ACI.

A site is considered CUPPS compliant if the following criteria are fulfilled:

- The platform is certified on a currently valid version of the CUPPS Technical Specification;
- The CUPPS implementation includes appropriate hardware/software/firmware/peripheral support as defined in the CUPPS Technical Specification;
- Appropriate CUPPS platform administration is available;
- The CUPPS platform supplier completes all necessary CUPPS workstation/database/device configurations and records the full version, date and XML Schema Definition (XSD) version of the CUPPS platform implemented.

Ensuring that an implementation is CUPPS compliant will allow applications certified to the appropriate CUPPS level to be deployed without requiring changes to hardware, software or platform.

Items to consider:

- Do not attempt to replicate technical requirements that are covered in the CUPPS Technical Specification. Simply specify compliance with the RP. This will ensure your RFP incorporates the latest version by reference and does not inadvertently contradict complex items in the Technical Specification;
- The Technical Specification will be updated periodically as it is designed to evolve and meet the changes required of the industry to support adoption of advances in technology and process;
- CUPPS platform suppliers must complete rigorous independent third party testing with a Compliance Testing Entity (CTE) to ensure platform technical compliance with the CUPPS Technical Specification;
- CUPPS platforms and applications should be certified against a current release of the Technical Specification;
- Ensure that your contract includes the ability to upgrade the platform in conformity with the CUPPS Release Cycle policy in order to remain consistent with the Technical Specification.

Actions Recommended

- Obtain and refer others to the current CUPPS RP, CUPPS Implementation Guide and CUPPS Technical Specification, as published by IATA, A4A, and ACI.

Request CUPPS Bidders to

- Include their costs to maintain CUPPS compliance and certification;
- Include requirements for the platform operator to maintain CUPPS compliance and certification;
- Provide their CUPPS compliance and CUPPS certification.

Contacts for Further Information

www.iata.org/whatwedo/workgroups/Pages/cuwg.aspx (requires registration)