



Simplified Invoicing and Settlement
Open Change Requests

August 2020

Version No: 1.0



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1. Introduction to the SIS Change Management Process

All enhancements to SIS are subject to the SIS Change Management Process. SIS enhancements can be requested by any SIS member via the [IATA Customer Portal](#) by selecting the Case Classification as "New Feature Request".

There are two SIS Major Releases scheduled per year. The SIS Steering Group reviews and prioritizes the enhancements to be included in each Major Release.

2. Open Change Requests in SIS

The following table lists all open Change Requests raised by members. The "Requirement Status" column shows the status of the requirements. A requirement status of "Pending" means the item is still under discussion with the vendor or relevant Working Group.

Requirement status key:

- Requirements finalized – Requirements finalized, will be included in the next prioritization cycle
- Requirements in progress – In discussion with the vendor / Working Group
- On Hold – SIS Steering group opted to put the change request On Hold for an indefinite period
- Pending WG Review – Awaiting discussion with the relevant Working Group

CMP No.	Subject	Billing Category	Requirements Status	Description
497	Payment of bilateral invoices through ICH	ALL	Requirements finalized	This change will provide the option of settling bilateral invoices through the ICH.
528	IS-WEB: Member/Contact Report - Templates and ability to create and save reports	ALL	Requirements finalized	This change will allow a member to create report templates for the Member / Contact reports.
562	Contact types should be expanded to include the different MISC invoice Charge Category / Charge Code combinations	MISC	Requirements finalized	<p>Currently in MISC, an organization may handle different invoice types (i.e. Ground Handling, Partner Alliance, etc.) at different locations.</p> <p>This change request would add additional contact fields to support this scenario (user can define a contact for each type of MISC invoices).</p>
710	Future Submission of MISC Invoices with or without Future Exchange Rates	MISC	Requirements finalized	<p>Currently the system expects an exchange rate to be present in the master for tolerances and MIN/MAX conversions. Therefore, if the member would like to submit an invoice for a future month, where the rate is not available then it would fail for tolerance.</p> <p>This change will use the current month exchange rate to do the tolerance and MIN/MAX calculations.</p>
712	Block for Bilateral Billings	MISC	On Hold	<p>Currently, it is not possible to define 'Blocking Rules' for Bilateral Billings.</p> <p>This change will allow SIS members to benefit of a blocking mechanism for bilateral invoices. Similarly, to the existing mechanism, in the clearing houses, a member can be blocked from submitting or receiving invoices. This blocking will be handled by the SIS Operations team.</p>
750	BTB mandatory E-invoicing in Europe (Italy)	ALL	On hold	This change will allow SIS to support the new Italy legislation requirements for submission of all electronic invoices through their



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				governmental electronic invoicing platform 'Sistema di Interscambio (Sdl)'. Currently, the correspondence process is managed exclusively in IS-WEB and each correspondence case must be handled individually. With this change, two new buttons will be added in the correspondence search: "Bulk Reply" and "Bulk Authorize (Full)" to allow users to handle eligible correspondences in bulk rather than one by one.
760	Bulk Correspondence Processing	ALL	Requirements finalized	Currently, the detailed listing file included in the OAR for CGO Rejections does not include the AWB number which is required for reconciliation purposes. With this change, a new report, detailed at the AWB level, will be added to allow for easy reconciliation without having to verify each AWB in the memo separately.
763	Creating AWB information file for memo data	CGO	Requirements finalized	Currently, if a BM is created for a correspondence with Authority to Bill, but it is not submitted, the correspondence status remains as "Open – Received". With this change, a new correspondence Sub-status "Invoice Created" will be added for all correspondences, against which a billing memo is created and is pending submission.
764	New sub status for the correspondence BM created	PAX, CGO	Requirements finalized	Currently, some airlines are issuing multiple first billings for the same coupon, such as rebilled documents from Form C (SC51) billed again in Non-Sampling with SC01/02/03 or simply multiple SC01 or SC08 for the same coupon in the same or different invoices. SIS provides a validation of these cases, but the coupon positions are only
768	Hard validation of Double Billings for First Billings	PAX	Requirements finalized	

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				<p>flagged as 'DU' / Double Use (IS Validation Flag) and they do not fail validation.</p> <p>With this change a hard validation will be implemented for multiple first billings having the same Issuing Airline, Document & Coupon Number as well as the same Billing Airline if the previous first billing has been raised not more than 12 months in advance (due to reuse of document numbers).</p> <p>No validation error shall occur in case the following conditions are fulfilled:</p> <ul style="list-style-type: none"> - the preceding first billing was on a Form A - the billed airline did put the coupon on Form C - the second first billing has SC27/90/95/96 <p>If airlines wish to send additional billings on top of the existing first billing already raised, it should only take place with the prior approval of the billed airline and should be billed through Source Code 09.</p>
779	Allowing credit note of zero value	ALL	Requirements Finalized	<p>Currently, a credit note of zero value is not considered as negative value and therefore not allowed.</p> <p>This change is intended to allow the submission of zero value credit notes.</p>
785	Ability to submit Invoices to SIS via API	ALL	Requirements Finalized	<p>This change will allow members to submit invoices via an Application Programming Interface (API). This would also enable upfront invoice validations.</p>
792	Ability to handle PNR prime billings in SIS Passenger module	PAX	Requirements Finalized	<p>Currently, all prime billings in SIS for passenger require a 10 digits numeric ticket number. This poses a challenge for "ticket-less" member airlines that interline using existing prime billing requirements.</p>

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				<p>This change proposes a new source code for these specific prime billings.</p> <p>1) Maintain the same fields as source code "1".</p> <p>2) The ticket number field would be changed to alphanumeric to accept 1 - 20 characters.</p> <p>3) The mandatory fields would be the issuing airline, ticket number and coupon number. The other fields would be optional.</p> <p>All SIS outputs/reports will remain unchanged for these fields. Rejections / correspondence would follow the current procedures.</p>
794	Auto redirect option	ALL	Requirements Finalized	<p>This change will allow a user to set a default screen/module to which they would like to be redirected upon login to SIS. For example, a user can set the "Passenger Billing History and correspondence" screen to display after logging in to SIS. This will reduce the initial navigation required by the user.</p>
815	SIS GM 8 paper - S8 - SIS Bulletins on IS-WEB	ALL	Requirements Finalized	<p>This change will allow SIS users to view/access SIS bulletins directly in SIS / IS-WEB. This will help users have easy and timely visibility on SIS bulletins.</p>
817	SIS GM 8 paper - S13 - YQ/YR blocking Report	PAX	Requirements Finalized	<p>A new enhancement was deployed in May 2019 that allows airlines to block interline partners from billing YQ/YR in passenger billings, where there is no agreement to do so. When this change is effected by the validating carrier in SIS, an email is sent to the blocked airline.</p> <p>In addition to the existing email trigger, this change proposes member airlines to have</p>

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				the ability to extract a report of blocked YQ/YR airlines named "YQ/YR Blocking Report". The view of this report should be from the perspective of the billing carrier and provide "effective" and "discontinued" dates.
820	Update of information of invoice processing	MISC	Requirements Finalized	<p>Currently, in the Processing Dashboard, a user can click on invoice number to receive additional information in a pop-up box. However, for Daily Delivered Bilateral Miscellaneous invoices the billing period is displayed instead of the date of the invoice delivery.</p> <p>This change proposes to add the invoice delivery date and time as an additional line to the invoice details in the pop-up box.</p>
826	Contact Management in IS-WEB	ALL	Requirements Finalized	<p>This change proposes the following enhancements to the "Contacts" module of the member's profile.</p> <ol style="list-style-type: none"> 1. Add a new column to the list of available contacts to show whether a contact is active or not. Currently, this can be seen only by clicking on each contact. 2. When viewing all contact assignments, the contact name column should remain fixed while users scroll right/left to view the contact assignments. This will always allow users to see the contact details while navigating the assignments. 3. Add a popup info window to include a short description of each contact type. 4. Add a download button to allow users to download all contacts and their assignments.
834	MISC: Supporting documents sent after invoice has been daily delivered	MISC	Requirements in progress	Currently, there is a specified daily deadline when Bilateral Miscellaneous Invoices/Credit Notes are processed and delivered to all eligible billed members that opted for daily

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				<p>delivery, as configured in their member profile. This process occurs regardless if supporting documents are attached to the invoice/credit note before this deadline. Therefore, if the supporting documents are received after the daily delivery processing deadline, or before the deadline but the linking is not completed, then the invoice is sent to the billed member without any supporting documents. For billed members enabling automation, a user is then required to login to SIS/IS-WEB to download the supporting documents.</p> <p>With this change, any supporting documents submitted to invoices for which daily delivery has been completed will be included in a subsequent Daily Offline Archive File.</p>
835	Option for billing member to hold invoice generation for a specified time in SIS	ALL	Requirements Finalized	<p>Currently, there is no option to cancel an invoice in SIS and whenever errors are made, members are required to issue credit notes.</p> <p>With this change, participants will have the option to hold invoice generation for 24 hours following the submission date. If they realize that they need to make changes they can delete this data as the legal invoice has not been generated and resubmit the correct data.</p> <p>Notes:</p> <ul style="list-style-type: none"> - For clearing house invoices, this new process would not apply if an invoice was submitted within 48 hours of period closure.
836	Miscellaneous invoice approval workflow	MISC	Requirements in progress	This enhancement proposes a new feature in SIS to allow SIS Participants to enable an internal approval workflow for MISC Payable Invoices.
837	Coding of invoice	ALL	Requirements in progress	This enhancement proposes a new feature for SIS Participants to define rules in their

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				member profile to enrich the IS-XML output files with relevant Accounts Payable information (such as G/L account, company code, cost centre, assignment, and other fields). This will enable easy interfacing and automation with internal financial system(s).
838	Assignment of user permissions at the time of user creation	ALL	Requirements Finalized	<p>Currently, when a new regular user is created there are no permissions assigned by default and the member's Super User must navigate to the "Manage User Permissions" screen to assign the necessary permissions.</p> <p>This change proposes to add the option of assigning permissions at the time of user creation. The same options currently offered in the "Manage User Permissions" screen should be offered at the time of user creation as well (i.e. to assign new permissions, apply a permission template, copy permissions from another user, etc.).</p>
839	RM Reduction Report - CMP 727 - Additional Features required	PAX	Requirements Finalized	<p>This enhancement proposes to add the following new features to the existing member airlines' monthly Passenger Rejection Reduction Progress report (CMP 727, Release 1.14, May 2019).</p> <ol style="list-style-type: none"> 1) Ranking of member airline's performance as billed and billing member within the initiative. 2) Source code 31 analysis.
847	SIS IS-XML validation reports to a specific iiNET account ID for non IS-XML files	ALL	Requirements in progress	<p>This change will be an extension of the existing feature "SIS IS-XML validation reports to a specific iiNET account ID" (CMP #751, implemented with Rel 1.16 in May 2020) to be applicable to all other input file types: IS-IDEC, supporting documents, payment status, dispute, etc.</p>



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848	Processing of Correspondences via input file	ALL	Requirements in progress	<p>Currently, correspondences can only be processed via IS-WEB making the process manual, without the possibility to automate.</p> <p>This change is to allow the submission of correspondences via file and for SIS to provide the appropriate output files for customers.</p>



**For any questions, please contact us via
the [IATA Customer Portal](#).**