

IATA Currency Clearance Service (ICCS)
Simplifying the Business of Airline Treasury

Frequently Asked Questions – FAQ’s

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ICCS Bank Account Management

How are the bank accounts for members identified in ICCS?

Each airline bank account is given a "Participant ID code". The main default account for ICCS purposes will always be assigned your two-letter airline code, "XX". This should be the account you foresee using the most.

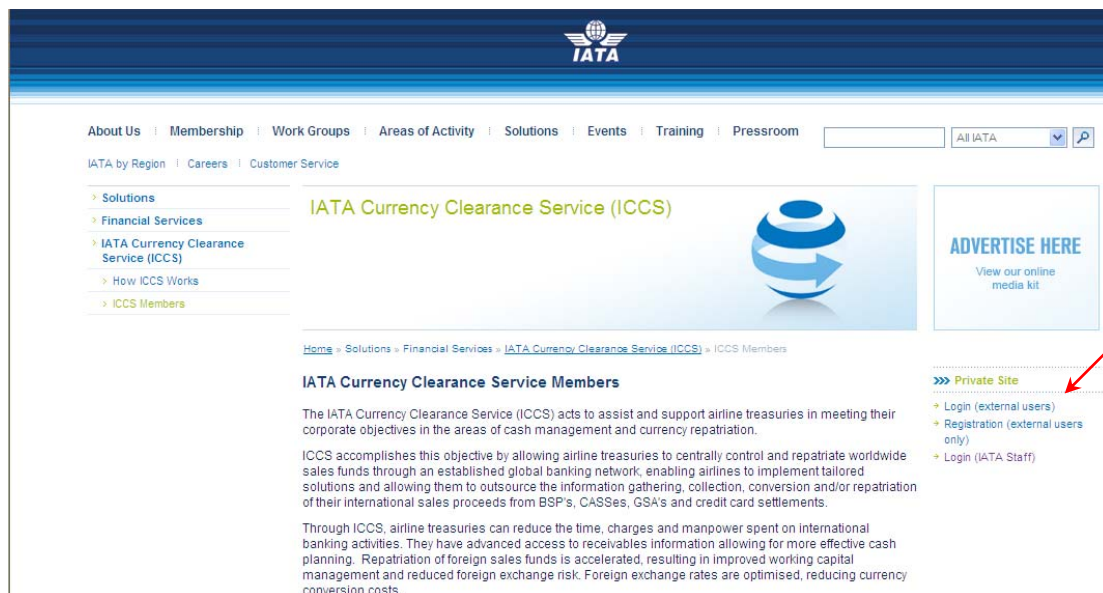
The participant ID codes for all other accounts will be assigned as follows: if the account is a head office account then the code will be your two letter airline code followed by the three letter currency code (e.g. **XXEUR**). If the account is a local account then the code will be your two letter airline code followed by the three letter city code (e.g. **XXLON**)

How can I know which bank account I have with ICCS?

Your ICCS bank accounts can be viewed in **Citidirect** under library maintenance and than preformat. You will there see the entire bank accounts participant IDs existing for your airline. You can also access the details by double clicking on the participant ID of your choice. This is a view access only, should you wish to bring any change you must complete a procedure. Please see next question.

How can I delete, add or update a bank account?

In order to submit bank account requests the forms must be downloaded from the ICCS Members Page: www.iata.org/iccs-users
You will need to **register first**, on the right side of the website, registration (external users only).



The screenshot displays the IATA Currency Clearance Service (ICCS) website. The header includes the IATA logo and a navigation menu with links for About Us, Membership, Work Groups, Areas of Activity, Solutions, Events, Training, and Pressroom. A search bar is located to the right of the navigation menu. Below the navigation menu, there is a sidebar with a list of links: Solutions, Financial Services, IATA Currency Clearance Service (ICCS), How ICCS Works, and ICCS Members. The main content area features the ICCS logo and a description of the service. On the right side, there is an 'ADVERTISE HERE' box with the text 'View our online media kit'. Below the 'ADVERTISE HERE' box, there is a 'Private Site' link with a red arrow pointing to it. Below the 'Private Site' link, there are three options: 'Login (external users)', 'Registration (external users only)', and 'Login (IATA Staff)'.

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The Account Manager will then be notified and will approve your access request. Then go to the **ICCS Forms tab**, you will find bank account details form. Kindly follow the guide on the first sheet to complete the form which is on the second sheet of the excel file.

Bank account management is very important; please always make sure to double check all needed information is completed and if a correspondent bank is needed also included. You can request the correspondent bank details to your bank if you are unsure.

Microsoft Excel - bank account details.xls

File Edit View Insert Format Tools Data Window Help Places Adobe PDF

75% Arial

Places Check In Check Out

H12

(On official letter head)

UPDATE

STANDARD INSTRUCTIONS - PARTICIPANT BANK ACCOUNT DETAILS

FROM: COPA CM - 230

PARTICIPANT ID

TRANSFER CURRENCY

BENEFICIARY

ACCOUNT NUMBER (IBAN)

BENEFICIARY NAME

PLACE (OPTIONAL)

ACCOUNT WITH BANK

SWIFT ADDRESS

BANK NAME

BANK ADDRESS

CHARGE CODE 0 (SHARED) OR 1 (BENEFICIARY) OR 2 (ICCS) (2 IS FOR CAD, RUB, SGD, THB TO TH ONLY)

RECEIVERS CORRESPONDANT BANK (if necessary)

GUIDE BANK ACCOUNT DETAIL FORM

Page 1

click for dropdown menu

click for dropdown menu