

Voucher Policy

Column name	Description and notes on use	Format (number of characters, permitted characters)
Airline Name	Name of airline publishing the policy	Free text
Airline Accounting Code	Also called prefix code, is unique among all the airlines, and used to identify the airline in various accounting activities such as ticketing.	3 numeric characters
Airline Designator	Two-character IATA designator of airline. Indicates the tickets to which this policy applies., Tickets issued by this airline are subject to this policy.	2 alpha-numeric characters
Voucher Booking Service Code	Reservation booking code for the voucher service, to be used in passenger name record.	Free text
Voucher Reason For Issuance Code (RFIC)	A primary single character, which defines the reason for issuance. To be used when issuing EMD as voucher.	1 alpha character
Voucher Reason For Issuance Sub Code (RFISC)	A secondary three-character code which qualifies the REASON FOR ISSUANCE CODE as sourced from ATPCO for the optional/additional services. To be used when issuing EMD as voucher.	3 alpha-numeric characters

Ticketing Exchange Policy

Column name	Description and notes on use	Format (number of characters, permitted characters)
Airline Name	Name of airline publishing the policy	Free text
Airline Accounting Code	Also called prefix code, is unique among all the airlines, and used to identify the airline in various accounting activities such as ticketing.	3 numeric characters
Airline Designator	Two-character IATA designator of airline. Indicates the tickets to which this policy applies., Tickets issued by this airline are subject to this policy.	2 alpha-numeric characters
Prerequisites	List of prerequisites and conditions when the ticket exchange policy applies	Free text
Options	Description of the ticketing action	Free text
Ticket Validity	For tickets submitted for exchange, the period of validity of the new ticket issued in exchange will be one year from the new date of commencement of flight travel or if open-dated and/or no portion of the ticket is used, one year from the date of new ticket issue. (Reso 735). Please list here airline specific	2 numeric characters

Coupon Remark 1	Free text to provide further information related to the document and/or the coupon. To be used when issuing EMD as voucher.	70 Alpha-numeric characters
Coupon Remark 2	Free text to provide further information related to the document and/or the coupon. To be used when issuing EMD as voucher.	70 Alpha-numeric
Endorsement	Text that the airline requires to be populated into the Endorsement / Restrictions field on the EMD issued as a voucher.	147 Alpha-numeric characters
Validity	Period from the date of issuance (in months) during which the voucher may be used.	2 numeric characters
Market Specifics Remarks	This field may contain: Validity period Types of flights and booking class, etc.	Free text
Airline Generic Contact	Email address for general enquiries from travel agents.	Free text
Update Date	Date when airline last validated this information with IATA.	ddmmyyyy
Airline Webpage	URL where this information is publicly available.	Free text

	exceptions (in months) to industry standard ticket validity periods.	
Booking Class	Reservation booking designator/s (RBDs) to which this policy applies.	2 alpha-characters
Waiver Required	Boolean indicator of whether a waiver is required. Where "Y" is populated, a waiver code is required.	Y or N
Waiver Code	Waiver code to be used when reissuing ticket.	15 alpha-numeric
PNR Remarks	Remark	Free text
Market Specifics Remarks	This field may contain: Validity period Types of flights and booking class	Free text
Airline Generic Contact	Email address for general enquiries from travel agents.	Free text
Update Date	Date when airline last validated this information with IATA.	ddmmyyyy
Airline Webpage	URL where this information is publicly available.	Free text