



SC150 Pre-Conference Introduction

This pre-conference introduction is designed to replace the Convening Memorandum, consolidating important information contained on our website in one document.

The 150th Slot Conference will take place 21 to 23 June 2022 as a hybrid event at the Seattle Convention Center (formerly Washington State Convention Center) . The 150th Slot Conference is a forum for the optimization of the allocation and management of airport slots for the Northern Winter Season, 30 October 2022 to 25 March 2023. Delegates are encouraged to note the [Calendar of Coordination Activities](#) (pdf) deadline dates for this period.

The event dates

Onsite Registration opens	: Mon	20 Jun 2022	09:00 - 18:00
Conference times*	: Tue	21 Jun 2022	08:00 - 18:00
	Wed– Thu	22-23 Jun 2022	09:00 - 18:00
Head Delegate Airline Only Meeting (HOD-A)	: Tue	21 Jun 2022	08:00 - 09:00
Head Delegate Meeting (HOD-M)	: Thu	23 Jun 2022	12:00 - 13:00

** Main conference workrooms will be accessible from 07:30 Tue and 08:00 Wed – Thu.*

Conference core hours are 08:00 – 18:00 local time, the event platform will be available 24 hours to support meetings in all time zones from Tue – Thu.

Online Accreditation & Registration

In accordance with [10.12.5 of the Worldwide Airport Slot Guidelines \(WASG\)](#) accreditation of Head Delegates and their staff attending the Slot Conference is mandatory. New delegates must be accredited by their Head Delegate using the [Online Accreditation System \(OAS\)](#). For more information, please visit the [OAS help section](#).

Newly accredited delegates will receive an invitation to register for the Slot Conference directly from the registration team iatasc@gl-events.com (within 48 hours of accreditation, Mon – Fri). Please contact the registration team directly if you are accredited and have not yet received your invitation.

Conference registration, hotel reservation, requesting letters in support of visa applications and payment is completed in one online registration process. [Please see our website if you require more information](#) on any of these sections.

Invitations to register were sent out directly to all accredited delegates on 16 March 2022. **Delegates are strongly encouraged to register as soon as possible.** Please be advised registering after **1 June 2022** means availability at the hotel group rate cannot be guaranteed, late charges for letters of support for visa applications will apply and access to the meeting event platform will be delayed.

The IATA Slots team look forward to seeing you this June at SC150!