



Know before you go

Venue and Getting There

The 154th IATA Slot Conference will be held at the [Ágora Bogotá](#). It is a 25-minute taxi ride from El Dorado International Airport (approx. 20-25 USD) to the Ágora Bogotá and surrounding hotels. Please consult the [travel & Safety](#) information provided here and if desired, don't forget to arrange your airport transfer with your hotel before traveling.

Registration

Registration will open on Monday 10 June from 08:00 until 18:00 and again on Tuesday 11 June from 07:30. Located on the first floor of the Ágora Bogotá, registration will be via self-check-in kiosks. **Please print your personalized email or save it on your phone, as you will need this confirmation to enter the Ágora Bogotá and print and collect your badge.**

Badges must be worn at all times as your badge displays your accreditation details and the organization you are authorized to represent at the Slot Conference. Security will only admit attendees with the official SC154 name badge.

The Info Booth & Appointment Calendar

AppCal is the online tool that facilitates making appointments between Slot Conference attendees. If you need assistance, please review the [AppCal Help pages](#), and if you don't find the answer to your query contact appcal@iata.org or visit us during conference hours Tue-Thu at the Info Booth located next to the Airline Lounge & Coordinator room, Floor 5.

The Conference notice

Please review the [Conference notice](#) (pdf) for all information on the Slot Conference including the [Program](#) (pdf), [Workroom Locations & Floorplans](#) (pdf), and [How to get the most out of the conference](#) (pdf).

Please ensure you block your time in AppCal if you intend to watch any of the sessions that will take place at the Speaker Zone in the Exhibition area or in the Presentation Room on Floor 3, Room HI.

Coordinators are kindly reminded it is best practice to ensure adequate coverage is available throughout the conference working hours for the duration of the Slot Conference.

Please do not leave any items unattended. Look after your belongs inside and around the venue.

The Event App

To access the Event App, please follow this [link](#) or download it to your mobile device. This will allow you to stay up to date with the program, floor plans, and notifications, while allowing you to instant chat with your colleagues.

Social Events

Welcome Reception - Wednesday 10 June

Our destination partners, Ágora Bogotá, Greater Bogotá Convention Bureau, Invest in Bogotá, Hilton Corferias, Hyatt Place, and Procolombia, invite you to join them for the Welcome Reception. Bites and drinks await you from 17:30 – 20:00 at the Hilton Corferias Bogotá. Find out more information about the Welcome Reception [here](#).

Exhibition Booth Crawl Reception - Tuesday 11 June

From 18:00-19:30 join our sponsors, PDC Aviation, Sabre, and Zulu Airline Systems during the traditional Exhibition Booth Crawl, held within the Exhibition area on Floor 1.

Networking Dinner - Wednesday 12 June

We invite you to join us for an evening network dinner with entertainment, drinks, and small bites to be held on Wednesday 12 June at the Andrés D.C. Bogotá from 19:00 to 22:00. Shuttles will depart from the Ágora Bogotá at 18:00 to get to the Networking Dinner. Find out more information about the Networking Dinner [here](#).

Dress code for all events is smart casual. Delegates are reminded to wear their badges at all times.

Useful information

Power Adaptors - [Colombia uses a type "A" and "B" plug](#) and operates on a 110V/60Hz supply.

Weather in Bogotá - Will typically be around 15°C. [Click here](#) to find a forecast for the upcoming 10 days.

Click [here](#) for the current exchange rate for the COP.

For a taster of what Bogotá has to offer, please review [Bogota's promotional video](#).