



# IATA Clearing House Re-Write

## Report Changes

for the Clearing House Members

Version 1.0



## Revision History

<b>Date of revision:</b> 02-June-2015	
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1.0	02 June 2015	Release version	ICH	Head of ICH Cédric Chretien

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### Introduction

With the introduction of the new ICH system, ICH Members now have more options in retrieving reports. There are several key changes that will be explained in the Main Changes section. For the specific details of the changes made to each report, please refer to the Detail Changes to ICH Reports section.

Please be reminded that ICH Reports are only available to specific users via the Single Sign-On functionality offered by SIS IS-WEB.

### Main Changes

#### Browsers Compatibility

The ICH Legacy system was only compatible with the internet browser Microsoft Internet Explorer. The new ICH system had removed the limitation and is now compatible with other internet browsers including Chrome and Firefox. Please note that Chrome is the recommended internet browser.

#### Period Description

In XLS, PDF and CSV formats of all reports, period name is changed from “Period NN MONTH YEAR” to “PNN MONTH YEAR”. Example: Period 02 January 2015 is changed to P02 January 2015.

#### Provisional Invoices

In the event that Members submit invoices for future periods, the user will be able to generate reports for such future periods in the new ICH system. These provisional invoices will be flagged with a (\*) in the reports for clarity.

#### Query Periods Optimization

Unlike the ICH Legacy system, the new ICH system is not limited to providing reports for a single period. Users will be capable of retrieving reports across multiple periods in one single query. Members will see a “Period From” and a “Period To” in each report section.<sup>1</sup>

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<sup>1</sup> There is one exception; for the Form 2 report, users are only able to retrieve the data for one period at a time.

- By default, the “Period From” and the “Period To” parameters are set to reflect the most current ICH open period.
- If there is more than one period selected in the range of the report, the system will create a ZIP file containing the report for every period in the chosen range, or will combine the report of each period into one single report.<sup>2</sup>

### **Report Agreement**

In addition to the current ICH Standard Agreement, new agreements will progressively be introduced in the ICH System. The agreement parameter for reports is defaulted to the Standard Agreement. For ICH members, however, who participate in multiple agreements, the user will be required to choose which agreement the report is retrieved for.

As a consequence, the agreement identifier is systematically added to the output file names of all reports. (E.g. “STD” for the ICH Standard agreement)

### **Report Consolidated Options**

ICH members who are set as Aggregators or Sponsors can retrieve ICH reports for their own clearance and for their Related Member (Affiliates or Sponsored members) with more options in the new ICH System. Depending on the Aggregator or Sponsor type, some ICH reports can also be retrieved as a single batch package containing reports of all related members by a single query.

### **Report Format Options**

The HTML format is removed in all reports. Using the XLS format as a basis, the PDF format is added to all reports as a replacement. The option of XML format is added to more ICH reports so as to expand the usage of the XML standard.

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<sup>2</sup> Only the Form 1 Suspended Report, Form 3 Suspended Report and Call Day Adjustment Detailed Report will combine the results of each period into one single report



### Report Titles<sup>3</sup>

Depending on the time within a clearance cycle when a report request is executed, the report title will include the appropriate contextual terms “Provisional”, “Final” or “Final Amended”. The terms are assigned according to the specific timeframes below:

- “Provisional”: From Clearance Initialization onwards, but prior to release of Advice Day messages
- “Final”: After the release of Advice Day messages
- “Final Amended”: Will appear only if Members have approved adjustment/protest after Advice Day that impacts the previous “Final” balance

### Settlement Period

In many new reports, a new term “Settlement Period” is added next to the clearance period. Clearance period refers to the billing period members use to submit claims from SIS to ICH. Settlement period refers to the ICH period when claims are processed and settled.

For the ICH Standard Agreement, settlement period is always equal to clearance period. (Example: If a member submitted claims in P2 January 2015 Clearance Period, it is settled in P2 January 2015 Settlement Period).

For new ICH Special Agreements (i.e. use of SMI-X at SIS invoice submission level), the “Settlement Period” can be different from the “Clearance Period”. This will be further explained when a new agreement is introduced.

### Changes in the Report Header in XLS format of all reports

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.

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<sup>3</sup> This change to the report titles is only applied to reports of XLS and PDF formats.



## ICH Reports Menu

The ICH Reports Menu provides the List of Reports on the left side of the screen.

**ICH Reports**

- Member Reports
  - [Member Report](#)
- Clearance Reports
  - [F1 Report](#)
  - [F1 Report - Extended](#)
  - [F1 Report From Debtor](#)
  - [F1 Report From Debtor - Extended](#)
  - [F2 Report](#)
  - [F3 Report](#)
  - [F3 Report - Extended](#)
  - [F3 Suspended Report](#)
  - [F3 Suspended Report- Extended](#)
  - [Invoice Query Report](#)
  - [Early Warning Report](#)
  - [Call Day Adjustment Report](#)

Some of the reports are compressed into standard ZIP Format files. If you are unable to view the reports, please contact your IT department for further instruction or contact [IS Helpdesk](#) with questions related to reports.

Please choose a report from the left menu...

By selecting a report from the left menu, the related options and parameters will appear on the right part of the screen. (The below example is the Form 3 Report)

**ICH Reports**

- Member Reports
  - [Member Report](#)
- Clearance Reports
  - [F1 Report](#)
  - [F1 Report - Extended](#)
  - [F1 Report From Debtor](#)
  - [F1 Report From Debtor - Extended](#)
  - [F2 Report](#)
  - [F3 Report](#)
  - [F3 Report - Extended](#)
  - [F3 Suspended Report](#)
  - [F3 Suspended Report- Extended](#)
  - [Invoice Query Report](#)
  - [Early Warning Report](#)
  - [Call Day Adjustment Report](#)

Some of the reports are compressed into standard ZIP Format files. If you are unable to view the reports, please contact your IT department for further instruction or contact [IS Helpdesk](#) with questions related to reports.

**F3 Report**

Section Parameters:

Report Type:	Form 3 Legacy
Agreement:	Standard
Period From:	20150501
Period To:	20150501
Extended Report Option:	No
Consolidated Options:	Aggregator
Consolidated Sub-Options:	Member Only
Specific Related Member:	

Report Format: Excel



## Detail Changes to ICH Reports

### Member Report

#### Format-specific changes: XLS

#### Legacy Report

MEMBER CODE		MEMBER NAME	ZONE	STATUS	CATEGORY	SUB-CATEGORY
AA001		AMERICAN AIRLINES INC.	Zone B	Live	Airline Member	IATA
BV004		BLUE PANORAMA AIRLINES S.P.A.	Zone D	Live	Airline Member	IATA
DL006		DELTA AIR LINES INC.	Zone C	Live	ACH Member	ACH
Z5009		GMG AIRLINES LTD.	Zone B	Suspended	Airline Member	Non-IATA

#### New Report

MEMBER CODE	MEMBER NAME	ZONE	STATUS	CATEGORY
AA-001	AMERICAN AIRLINES INC.	B	Live	IATA Airline
BV-004	BLUE PANORAMA AIRLINES S.P.A.	D	Live	IATA Airline

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Members.
- Selected report parameters are regrouped on top left of reports.

#### Report Data

- The word “Zone” is removed from the data in the Zone column.
- The membership (IATA, Non-IATA, and ACH) of each member which is originally shown in the sub-category column is shown inside the category column.

#### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.



## IATA Clearing House Re-Write: Report Changes

**Note:** Although a dash is added between member designator and member numeric code in the XLS format, all data formats remain the same as in the legacy system for CSV.

### Format-specific changes: XML

This is a new format that did not exist in the Legacy system.

Current version of the ICH Member Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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### Format-specific changes: ASCII

There is no change in this report format.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the XLS report.



## F1: Form 1 Report

### Format-specific changes: XLS

#### Legacy Report

IATA		IATA CLEARING HOUSE								2015-02-06 17:08		
		FORMS 1										
AGREEMENT STANDARD										CLEARANCE Period 03 January 2015		
CREDITOFBBAAA - IATA Clearing House Member Airline												
Zone Code	Debtor Member	Currency Code	Detail for Class	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice
A (ICH)	AA000 - IATA Clearing House Member	USD	Passenger	564335	20150123	USD	11,184.28	1.00	11,184.28	SIS	IS-DEC	N

#### New Report

IATA		IATA CLEARING HOUSE								2015-05-07 11:55 EST		
		FORM 1 - Provisional										
AGREEMENT : Standard												
CLEARANCE PERIOD: P04 April 2015												
SETTLEMENT PERIOD: P04 April 2015												
CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE												
Zone Code	Debtor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice
A	BB-111 - IATA CLEARING HOUSE MEMBER AIRLI	USD	PAX	11111	2015-05-04	USD	300.00	1.00000	300.00	SIS	IS-DEC	N

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

#### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.
- Input rate shows 5 decimal places.
- Billing categories are simplified to “PAX”, “CARGO”, “UATP”, and “MISC”.
- Provisional/Pro-forma invoices if any (see Main Changes section) will be marked with (\*) at the beginning of the report line (Column A).

#### Other Changes

- Consolidated options: ICH Members acting as an Aggregator or a Sponsor can get reports for their Related Members individually or all grouped together.
- Using “Form 1 - Suspended” Report Type, the report will provide all suspended invoices between the two periods chosen (From/To).

## Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

## Format-specific changes: XML

- The ICH / ACH indicator is removed from the <ZoneCode> tag.
- <ConsolidatedOption> tag is indicating the consolidated sub-option selected in the report generation form. When no option is selected, the default for this tag is set to “MEMBERONLY”.

Current version of the ICH Form 1 Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

## Format-specific changes: HTML

HTML format has been removed.

## Format-specific changes: PDF

The PDF format is added and is replicating to the content of the new XLS report.

## Output File Naming Convention

See Appendix.

### Note:

- The Report Type by default is “Form 1” and applies to both Active and Suspended Members. Selecting Report Type “Form 1 Active” will only include data of Active Members while selecting Report Type “Form 1 Suspended” will only include data of Suspended Members.



# F1: Form 1 Extended Report

## Format-specific changes: XLS

### Legacy Report



**IATA CLEARING HOUSE**  
FORMS 1 - EXTENDED

2015-02-10 14:38  
CLEARANCE Period 02 January 2015

AGREEMENT STANDARD: AA000 - IATA Clearing House Member Airline

CREDITOR: AA000 - IATA Clearing House Member Airline

Creditor Member	Zone Code	Debtor Member	Local Currency	Original Invoice Period	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member
AA000 - IATA Clearing House Member Airline	A (ICH)	BB111 - IATA Clearing House Member Airline	USD	DD333 - IATA Clearing H	-	-	-	-
AA000 - IATA Clearing House Member Airline	A (ICH)	CC222 - IATA Clearing House Member Airline	USD		-	-	-	-

Columns in between are not displayed in this sample

### New Report



**IATA CLEARING HOUSE**  
FORM 1 EXTENDED - Provisional

2015-05-07 15:41 EST

AGREEMENT: Standard  
CLEARANCE PERIOD: P04 April 2015  
SETTLEMENT PERIOD: P04 April 2015  
CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE

Creditor Member	Zone Code	Debtor Member	Currency Code	Billing Category	Invoice Number	Original Invoice Period	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member
AA-000 - IATA CLEARINC	A	BB-111 - IATA CLEARING HOUSE MEMBER AIRL	USD	PAX	111		-	-	-	-

Columns in between are not displayed in this sample

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.
- Input rate shows 5 decimal places.
- Provisional invoices (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- Billing categories are simplified to “PAX”, “CARGO”, “UATP”, and “MISC”.
- The column Creditor Member is removed.
- Sponsored and Consolidated Members in the Extension fields are displayed using only the Sponsored and Consolidated member codes.

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



- Using “Form 1 Suspended” Report Type, the report will provide all suspended invoices between the two periods chosen (From/To).

### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

### Format-specific changes: XML

- The ICH / ACH indicator is removed from the <ZoneCode> tag.
- <ConsolidatedOption> tag is indicating the consolidated sub-option selected in the report generation form. When no option is selected, the default for this tag is set to “MEMBERONLY”.

Current version of the ICH Form 1 Extended Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Output File Naming Convention

See Appendix.

**Note:**

- The Report Type by default is “Form 1 Extended” and applies to both Active and Suspended Members. Selecting Report Type “Form 1 Extended - Active” will only



## **IATA Clearing House Re-Write: Report Changes**

include data of Active Members while selecting Report Type "Form 1 Extended - Suspended" will only include data of Suspended Members.



## F1FD: Form 1 From Debtor Report

### Format-specific changes: XLS

#### Legacy Report

IATA CLEARING HOUSE													2015-02-09 12:03	
FORMS 1 FROM DEBTORS													CLEARANCE Period 02 January 2015	
AGREEMENT STANDARD														
MEMBER: AA111 - IATA Clearing House Member Airline														
Creditor Member	Zone Code	Debtor Member	Currency Code	Detail for Class	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice	
BB222 - IATA Clearing House Member Airline	A (ICH)	AA111 - IATA Clearing House Member Airline	USD	UATP	1000000111	20150205	USD	1,000.00	1.00	1,000.00	SIS	IS-XML	N	

#### New Report

IATA CLEARING HOUSE													2015-05-07 12:59 EST	
FORM 1 FROM DEBTOR - Provisional														
AGREEMENT: Standard														
CLEARANCE PERIOD: P04 April 2015														
SETTLEMENT PERIOD: P04 April 2015														
DEBTOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE														
Zone Code	Creditor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice		
A	BB-111 - IATA CLEARING HOUSE AIRLINE MEMBE	USD	UATP	11110	2015-05-05	USD	100.00	1.00000	100.00	SIS	IS-XML	N		

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

#### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.
- Input rate shows 5 decimal places.
- Provisional invoices (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- Billing categories are simplified to “PAX”, “CARGO”, “UATP”, and “MISC”.
- The column Debtor Member is removed.
- The column Zone Code is moved to the second column. It shows the zone of the creditor member.

#### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.
- Using “Form 1 Suspended” Report Type, the report will provide all suspended invoices between the two periods chosen (From/To).



### Format-specific changes: ASCII

Legacy ICH system repeated Zone code of the Debtor in each report line. It caused a confusion because various report lines referred to Creditors from different zones. As a result, in the new system Zone column now reflects Zone of the Creditor for each particular report line.

This change, while adding clarity to the report, may require Members to validate internal data load process, because report now may contain more than one Zone, each having zone sub-totals.

Specification of ASCII report is unchanged and can be found in ICH Extranet.

### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format "PNN Month YYYY" e.g. P04 April 2015.

### Format-specific changes: XML

- The ICH / ACH indicator is removed from the <ZoneCode> tag.
- <ConsolidatedOption> tag is indicating the consolidated sub-option selected in the report generation form. When no option is selected, the default for this tag is set to "MEMBERONLY".

**Note:** Although a dash ("-") is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the new XLS report.



## Output File Naming Convention

See Appendix.

**Note:**

- The Report Type by default is “Form 1” (implicitly Form 1 From Debtor) and applies to both Active and Suspended Members. Selecting Report Type “Form 1 Active” will only include data of Active Members while selecting Report Type “Form 1 Suspended” will only include data of Suspended Members.



# F1FD: Form 1 From Debtor Extended Report

## Format-specific changes: XLS

### Legacy Report

IATA CLEARING HOUSE									
FORMS 1 FROM DEBTORS - EXTENDED									
AGREEMENT STANDARD									
MEMBER: AA000 - IATA Clearing House Member Airline									
Creditor Member	Zone Code	Debtor Member	Currency Code	Original Invoice Period	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member	
BB111 - IATA Clearing House Member	D (ICH)	AA000 - IATA Clearing House Member Air USD	USD		-	-			
BB111 - IATA Clearing House Member	D (ICH)	AA000 - IATA Clearing House Member Air USD	USD		-	-	CC222 - IATA Clearing		

Columns in between are not displayed in this sample

### New Report

IATA CLEARING HOUSE										2015-05-07 13:00 EST	
FORM 1 FROM DEBTOR EXTENDED - Provisional											
AGREEMENT : Standard											
CLEARANCE PERIOD: P04 April 2015											
SETTLEMENT PERIOD: P04 April 2015											
DEBTOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE											
Creditor Member	Zone Code	Debtor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member
BB-111 - IATA CLEARING HOUSE MEMBER AIRLI	A	AA-000	USD	UATP	1111	2015-05-05	USD	-	-	-	-

Columns in between are not displayed in this sample

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.
- Input rate shows 5 decimal places.
- Provisional invoices (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- Billing categories are simplified to “PAX”, “CARGO”, “UATP”, and “MISC”.
- The column Debtor Member is removed.
- Sponsored and Consolidated Members in the Extension fields are displayed -using only the Sponsored and Consolidated member codes.

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.
- Using “Form 1 Suspended” Report Type, the report will provide all suspended invoices between the two periods chosen (From/To).

### Format-specific changes: CSV

There is no change in this report format.

### Format-specific changes: XML

- The ICH / ACH indicator is removed from the <ZoneCode> tag.
- <ConsolidatedOption> tag is indicating the consolidated sub-option selected in the report generation form. When no option is selected, the default for this tag is set to “MEMBERONLY”.

**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Output File Name Convention

See Appendix.

### Note:

- The Report Type by default is “Form 1” (implicitly Form 1 From Debtor - Extended in this context) and applies to both Active and Suspended Members. Selecting Report Type “Form 1 Active” will only include data of Active Members while selecting Report Type “Form 1 Suspended” will only include data of Suspended Members.

### F1: Claims Confirmation package sent to members via iiNET

In addition to the possibility to manually retrieve ICH reports via the WEB Reporting tool, ICH members can receive a set of Form 1 reports “Claims Confirmation package” distributed automatically via IATA iiNET. This package is distributed twice for each period: once before and second time – after the Closure of the period.

Provisional Claims Confirmation package (sent before the period closure):

- File Name: ICH\_F1\_<AGREEMENT>\_<PERIOD>\_<MEMBER Designator><CODE>\_PROV.zip
- Example: ICH\_F1\_STD\_150503\_XBA51\_PROV.zip

Final Claims Confirmation package (sent after the period closure):

- File Name: ICH\_F1\_<AGREEMENT>\_<PERIOD>\_<MEMBER Designator><CODE>\_FINAL.zip
- Example: ICH\_F1\_STD\_150503\_XBA51\_FINAL.zip

Package contains the following reports:

- F1 report in CSV, XLSX, XML formats
- F1 Suspended report in CSV, XLSX, XML formats
- F1 from Debtor report in CSV, XLSX, XML formats
- F1 Suspended from Debtor report in CSV, XLSX, XML formats

Claims Confirmation package is sent to iiNET address of ICH members defined using one of two possible ways:

- 1) If Member wishes to get this package at a single iiNET account – please contact IS Helpdesk team to set it up (<http://www.iata.org/services/finance/sis/Pages/sis-help-desk.aspx>)
- 2) If not, Forms 1 Claims Confirmation package is sent to all iiNET addresses as defined in SIS for the member (MISC, CARGO, PAX, UATP), so the same packages sent to all listed addresses.



## F2: Form 2 Report

### Format-specific changes: XLS

#### Legacy Report



### IATA CLEARING HOUSE

2015-02-13 09:51

#### FORMS 2

AGREEMENT STANDARD

CLEARANCE Period 02 January 2015

CREDITOR: AA 000 - IATA Clearing House Member Airline

Zone Code	Debtor Member	Currency Code	PAX Amount	UATP Amount	CARGO Amount	MISC Amount	Total Amount
A	BB 111 - IATA Clearing House Member Airline	US Dollar	100.00	0.00	0.00	0.00	100.00
A	CC 222 - IATA Clearing House Member Airline	US Dollar	0.00	0.00	0.00	300.00	300.00

#### New Report



### IATA CLEARING HOUSE

2015-05-07 13:13 EST

#### FORM 2 - Provisional

AGREEMENT: Standard  
 CLEARANCE PERIOD: P04 April 2015  
 SETTLEMENT PERIOD: P04 April 2015  
 CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE  
 ZONE: D

Zone Code	Debtor Member	Currency Code	PAX Amount	UATP Amount	CARGO Amount	MISC Amount	Total Amount	Suspended
A	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	120.00	100.00	100.00	100.00	420.00	N
B	CC-222 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	130.00	0.00	0.00	250.00	350.00	N

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Zone code is added below the Creditor row which shows the zone of the creditor.

#### Report Data

- Provisional invoices (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- The three currency of clearance codes are simplified to “EUR”, “GBP” and “USD”.
- Suspended column is added to indicate the status of the debtor member.



### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV format are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the legacy HTML report.

### Output File Naming Convention

See Appendix.



### F3: Form 3 Report

Note: This report will be made available to Members by further notice.

### Format-specific changes: XLS

#### Legacy Report



#### IATA CLEARING HOUSE

2015-02-09 16:00

#### FINAL FORM 3

AGREEMENT STANDARD

CLEARANCE Period 02 January 2015

CREDITOR: AA 000 - IATA Clearing House Member Airline (ZONE A)

ZONE CODE	MEMBER CLEARING	CURR. OF CLEAR.	PASS. (DEBITS)	UATP (DEBITS)	CARGO (DEBITS)	MISC (DEBITS)	TOTAL (DEBITS)	CREDITS TOTAL	BALANCE TOTAL	EXCHANGE RATE	CURRENCY OF SETTLEMENT
A	BB 001	USD	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	1.00000	USD
A	BB 002	USD	1,000.00	1,000.00	0.00	3,414.00	5,414.00	414.00	5,000.00	1.00000	USD

#### New Report



#### IATA CLEARING HOUSE

2015-05-07 13:19 EST

#### FORM 3 - Provisional

AGREEMENT: Standard  
 CLEARANCE PERIOD: P04 April 2015  
 SETTLEMENT PERIOD: P04 April 2015  
 CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE B)

Zone Code	Member Code	Currency of Clearance	PAX Debits	UATP Debits	CARGO Debits	MISC Debits	TOTAL Debits	PAX Credits	UATP Credits	CARGO Credits	MISC Credits	TOTAL Credits	BALANCE TOTAL	Exchange Rate	Currency of Settlement
A	BB-111	USD	0	100	0	0	100	0	0	0	0	0	100	1.00000	USD

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Modification on table header descriptions (Example: Billing category PASS. is renamed to PAX).

#### Report Data

- All debits, credits and balance totals do not show any decimal places.
- Credits are spilt into 4 columns by billing category.
- Provisional balance totals (see description in the General Update section) will be marked with (\*) in the first column (Column A).

#### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



**Format-specific changes: HTML**

HTML format has been removed.

**Format-specific changes: PDF**

The PDF format is added and is replicating the content of the XLS report.

**Output File Naming Convention**

See Appendix.



### F3: Form 3 Extended Report

Note: This report will be made available to Members by further notice. The purpose of this report is to provide simpler reports for ICH members using Aggregator / Sponsor consolidated options.

### Format-specific changes: XLS

#### New Report

Zone Code	Member Code	Currency of Clearance	PAX Debits	UIATP Debits	CARGO Debits	MISC Debits	TOTAL Debits	Exchange Rate	Currency of Settlement	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member
A	BB-111	USD	0	0	0	0	0	1.00000	USD	CC-222	-	-	-
A	DD-333	USD	100	0	0	100	200	1.00000	USD	-	-	-	-

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Modification on table header descriptions (Example: Billing category PASS. is renamed to PAX).

#### Report Data

- All debits, credits and balance totals do not show any decimal places.
- Credits are split into 4 columns by billing category.
- Provisional balance totals (see description in the General Update section) will be marked with (\*) in the first column (Column A).
- Four columns are added to show the creditor sponsored member, creditor consolidated member, debtor sponsored member and debtor consolidated member.

#### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.

### Output File Naming Convention

See Appendix.



### F3: Form 3 Legacy Report

### Format-specific changes: XLS

### Legacy Report



#### IATA CLEARING HOUSE

2015-02-09 16:00

#### FINAL FORM 3

AGREEMENT STANDARD

CLEARANCE Period 02 January 2015

CREDITOR: AA 000 - IATA Clearing House Member Airline (ZONE A)

ZONE CODE	MEMBER CLEARING	CURR. OF CLEAR.	PASS. (DEBITS)	UATP (DEBITS)	CARGO (DEBITS)	MISC (DEBITS)	TOTAL (DEBITS)	CREDITS TOTAL	BALANCE TOTAL	EXCHANGE RATE	CURRENCY OF SETTLEMENT
A	BB 001	USD	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	1.00000	USD
A	BB 002	USD	1,000.00	1,000.00	0.00	3,414.00	5,414.00	414.00	5,000.00	1.00000	USD

### New Report



#### IATA CLEARING HOUSE FORM 3 LEGACY - Provisional

2015-05-07 13:19 EST

AGREEMENT : Standard  
 CLEARANCE PERIOD: P04 April 2015  
 SETTLEMENT PERIOD: P04 April 2015  
 CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE B)

Zone Code	Member Code	Currency of Clearance	PAX Debits	UATP Debits	CARGO Debits	MISC Debits	TOTAL Debits	TOTAL Credits	BALANCE TOTAL	Exchange Rate	Currency of Settlement
A	BB-111	USD	0	100	0	0	100	0	100	1.00000	USD

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Modification on table header descriptions (Example: Billing category PASS. is renamed to PAX).

### Report Data

- All debits, credits and balance totals do not show any decimal places.
- Provisional balance (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: ASCII

There is no change in this report format.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the legacy HTML report.

### Output File Naming Convention

See Appendix.



### F3: Form 3 Suspended Report

### Format-specific changes: XLS

### Legacy Report

IATA CLEARING HOUSE														2015-02-09 17:43		
FINAL FORM 3 (SUSPENDED)																
AGREEMENT STANDARD														CLEARANCE Period 02 January 2015 to Period 02 January 2015		
AA 000 - IATA Clearing House (ZONE A)																
CLEARANCE PERIOD	DEBTOR	DEBTOR ZONE	CURR. OF CLEAR.	PASS. (DEBITS)	UATP (DEBITS)	CARGO (DEBITS)	MISC (DEBITS)	TOTAL (DEBITS)	PASS. (CREDITS)	UATP (CREDITS)	CARGO (CREDITS)	MISC (CREDITS)	TOTAL (CREDITS)	BALANCE TOTAL	EXCHANGE RATE	CURRENCY OF SETTLEMENT
02 January 2015	BB 111	B	USD	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.87681	EUR
02 January 2015	CC 222	B	USD	0.00	0.00	0.00	200,000.00	200,000.00	0.00	0.00	0.00	3,000.00	3,000.00	203,000.00	0.87681	EUR

### New Report

IATA CLEARING HOUSE														2015-05-07 13:19 EST		
FORM 3 SUSPENDED - Provisional																
AGREEMENT: Standard																
CLEARANCE PERIOD: P04 April 2015																
SETTLEMENT PERIOD: P04 April 2015																
CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE A)																
Period	Zone Code	Member Code	Currency of Clearance	PAX Debits	UATP Debits	CARGO Debits	MISC Debits	TOTAL Debits	PAX Credits	UATP Credits	CARGO Credits	MISC Credits	TOTAL Credits	BALANCE TOTAL	Exchange Rate	Currency of Settlement
P04 April 2015	B	BB-111	USD	0	0	0	0	0	100	0	0	0	100	-100	1.00000	USD

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Modification on table header descriptions (Example: Billing category PASS. is renamed to PAX).

### Report Data

- All debits, credits and balance totals do not show any decimal places.
- Provisional balance (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the XLS report.

### Output File Name Convention

See Appendix.



### F3: Form 3 Suspended Extended Report

Note: This report will be made available to Members by further notice.

### Format-specific changes: XLS

#### Legacy Report

IATA CLEARING HOUSE														2015-02-09 17:43		
FINAL FORM 3 (SUSPENDED)																
AGREEMENT STANDARD: AA 000 - IATA Clearing House (ZONE A)														CLEARANCE Period 02 January 2015 to Period 02 January 2015		
CLEARANCE PERIOD	DEBTOR	DEBTOR ZONE	CURR. OF CLEAR.	PASS. (DEBITS)	UATP (DEBITS)	CARGO (DEBITS)	MISC (DEBITS)	TOTAL (DEBITS)	PASS. (CREDITS)	UATP (CREDITS)	CARGO (CREDITS)	MISC (CREDITS)	TOTAL (CREDITS)	BALANCE TOTAL	EXCHANGE RATE	CURRENCY OF SETTLEMENT
02 January 2015	BB 111	B	USD	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.87681	EUR
02 January 2015	CC 222	B	USD	0.00	0.00	0.00	200,000.00	200,000.00	0.00	0.00	0.00	3,000.00	3,000.00	203,000.00	0.87681	EUR

#### New Report

IATA CLEARING HOUSE														2015-05-21 14:33 EST		
FORM 3 SUSPENDED EXTENDED - Provisional																
AGREEMENT: Standard																
CLEARANCE PERIOD: P02 March 2015 to P02 May 2015																
SETTLEMENT PERIOD: P02 March 2015 to P02 May 2015																
CREDITOR: AA-000 - IATA CLEARING HOUSE AIRLINE MEMBER (ZONE B)																
Period	Zone Code	Member Code	Currency of Clearance	PAX Debits	UATP Debits	CARGO Debits	MISC Debits	TOTAL Debits	Creditor Sponsored Member	Creditor Consolidated Member	Debtor Sponsored Member	Debtor Consolidated Member	Columns in between are not displayed in this sample			
P02 May 2015	A	BB-111	USD	0	0	0	200	200								

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- Modification on table header descriptions (Example: Billing category PASS. is renamed to PAX).

#### Report Data

- All debits, credits and balance totals do not show any decimal places.
- Provisional balance (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- Four columns are added to show the creditor sponsored member, creditor consolidated member, debtor sponsored member or debtor consolidated member.

#### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



## **Output File Naming Convention**

See Appendix.



## Invoice Query Report

### Format-specific changes: XLS

### Legacy Report

IATA CLEARING HOUSE													2015-02-10 10:20	
FORMS 1														
AGREEMENT STANDARD														
CREDITOR: AA000 - IATA Clearing House Member Airline														
Clearance Period	Zone Code	Debtor Member	Currency Code	Detail for Class	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice	
Period 02 January 2015	A (ICH)	BB111 - IATA Clearing House Member Airline	USD	Passenger	101	2015/01/20	USD	100.00	1.00	100.00	SIS	IS-DEC	N	

### New Report

IATA CLEARING HOUSE													2015-05-07 16:44 EST	
INVOICE QUERY REPORT														
AGREEMENT : Standard														
CLEARANCE PERIOD(s): P04 April 2015														
SETTLEMENT PERIOD (s): P04 April 2015														
CREDITOR: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE D)														
Period	Zone Code	Debtor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice	
P04 April 2015	A	BB-111 - IATA CLEARING HOUSE MEMBER AIRLI	USD	PAX	11111	2015-05-04	USD	200.00	1.00000	200.00	SIS	IS-DEC	N	

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).
- The title is changed from “FORMS 1” to “INVOICE QUERY REPORT”.

### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.
- Input rate shows 5 decimal places.
- Provisional invoices (see description in the General Update section) will be marked with (\*) at the beginning of the report line (Column A).
- Billing categories are simplified to “PAX”, “CARGO”, “UATP”, and “MISC”.

### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.



### Format-specific changes: XML

This is a new format that was not available in the Legacy system.

Current version of the ICH Invoice Query Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the legacy HTML report.

### Output File Naming Convention

See Appendix.



## Early Warning Report

### Format-specific changes: XLS

#### Legacy Report



### IATA CLEARING HOUSE

2015-02-10 11:34

#### EARLY WARNING REPORT

AGREEMENT STANDARD

CLEARANCE Period 02 January 2015

MEMBER: AA 000 - IATA Clearing House Member Airline

REPORT TYPE	MEMBER CODE	CURRENCY CODE	AMOUNT DESCRIPTION	PAX AMOUNT	UATP AMOUNT	CARGO AMOUNT	MISC AMOUNT
AGAINST	BB 111 - IATA Clearing House Member Airline	USD	Current amount	18,032,723.00	0.00	0.00	1,050,282.00
AGAINST	BB 111 - IATA Clearing House Member Airline	USD	Average amount	19,940,132.00	0.00	0.00	6,903,344.00
AGAINST	BB 111 - IATA Clearing House Member Airline	USD	Variation amount	-1,907,409.00	0.00	0.00	-5,853,062.00
AGAINST	BB 111 - IATA Clearing House Member Airline	USD	Variation %	-9.60	0.00	0.00	-84.80
AGAINST	BB 111 - IATA Clearing House Member Airline	USD	DEC 2014	19,940,132.00	0.00	0.00	6,903,344.00

#### New Report



### IATA CLEARING HOUSE

2015-05-07 16:57 EST

#### EARLY WARNING REPORT

AGREEMENT: Standard  
 CLEARANCE PERIOD: P03 April 2015  
 SETTLEMENT PERIOD: P03 April 2015  
 MEMBER: AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (Zone A)  
 PARAMETERS: Maximum variation accepted 10% Maximum Amount accepted is 10,000,000.005  
 By Debtor - Monthly

REPORT TYPE	MEMBER CODE	CURRENCY CODE	AMOUNT DESCRIPTION	PAX AMOUNT	UATP AMOUNT	CARGO AMOUNT	MISC AMOUNT
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	Current amount	54,159,516.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	Average amount	86,860,529.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	Variation amount	-32,701,013.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	Variation %	-37.60	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	APRIL 2015	76,145,748.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	MAY 2015	99,682,047.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	JUNE 2015	114,822,713.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	JULY 2015	113,656,151.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	AUGUST 2015	105,278,695.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	SEPTEMBER 2015	99,741,467.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	OCTOBER 2015	87,811,485.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	NOVEMBER 2015	71,784,263.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	DECEMBER 2015	65,191,042.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	JANUARY 2015	71,870,157.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	FEBRUARY 2015	63,842,314.00	0.00	0.00	0.00
AGAINST	BB-111 - IATA CLEARING HOUSE MEMBER AIRLINE	USD	MARCH 2015	72,500,262.00	0.00	0.00	0.00

#### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as "P" and not with its full word (e.g. "P04").

#### Report Data

- The ICH / ACH indicator is removed from the Zone Code column.



### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV format are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the XLS report.

### Output File Naming Convention

See Appendix.



## CDA: Call Day Adjustment Detailed Report

**Important:** When generating this report in the new system, please identify the interval of periods. For example, to generate the Detailed Report for a month – the interval of periods should be selected, i.e. From: P1 March 2015, To: P04 March 2015. This report in the legacy system automatically included all preceding periods of the month selected to date, up to and including the latest period.

## Format-specific changes: XLS

### Legacy Report

IATA CLEARING HOUSE											2015-02-10 12:05	
FORMS 1 CALL DAY ADJUSTMENT REPORT												
AGREEMENT STANDARD											CLEARANCE Period 04 December 2014	
MEMBER: AA 000 IATA Clearing House Member Airline				SERIAL CLASS: MISC								
REPORT TYPE	PERIOD DESCRIPTION	CURRENCY CODE	BY OR AGAINST MEMBER	DEBTOR MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INPUT RATE	INVOICE CONVERTED AMT	EX RATE USED	CALL DAY ADJUSTMENT		
										ADJUSTED AMOUNT	PERCENT VAR	BALANCE
PERIOD DETAIL	Period 01 December 2014	EUR	BY	BB 111	USD	54,987.26	1.24668	44,106.96	1.22015	45,065.98	2.17	959.02
PERIOD DETAIL	Period 01 December 2014	EUR	BY	CC 222	USD	57,792.23	1.24668	46,356.91	1.22015	47,364.85	2.17	1,007.95
PERIOD DETAIL	Period 01 December 2014	EUR	BY	DD 333	USD	297,202.97	1.24668	238,395.56	1.22015	243,579.07	2.17	5,183.51

### New Report

IATA CLEARING HOUSE											2015-05-07 17:09 EST	
CALL DAY ADJUSTMENT DETAILED REPORT												
AGREEMENT :		Standard										
CLEARANCE PERIOD:		P04 December 2014										
SETTLEMENT PERIOD:		P04 December 2014										
MEMBER:		AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE C)										
BILLING CATEGORY:		MISC										
PERIOD	CURRENCY OF CLEARANCE	BY OR AGAINST MEMBER	DEBTOR MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INPUT RATE	INVOICE CONVERTED AMT	EXCHANGE RATE USED	ADJUSTED AMOUNT	% VARIANCE	BALANCE	
P04 December 2014	EUR	BY	BB-111	CHF	725.10	1.20214	603.17	1.01414	714.99	18.54	111.82	
P04 December 2014	EUR	BY	BB-111	USD	348,148.89	1.24668	279,260.83	1.15895	300,400.27	7.57	21,139.44	

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

### Report Data

- Report Type column (Column A) is removed since it is shown in the title (Detailed/ Summary).

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



- Debits and Credits are no longer indicated using “DR” and “CR”. Credit amounts will now be indicated with a “-“ sign preceding the value.

### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

### Format-specific changes: XML

This is a new format that did not exist in the Legacy system.

Current version of the ICH Call Day Adjustment Detailed Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the XLS report.

### Output File Naming Convention

See Appendix.



## CDA: Call Day Adjustment Summary Report

**Important:** When generating this report in the new system, please identify the interval of periods. For example, to generate the report for March 2015 – the interval of periods selected should be From: P1 March 2015 To: P4 March 2015.

## Format-specific changes: XLS

### Legacy Report

IATA		IATA CLEARING HOUSE							2015-02-10 12:11	
FORMS 1 CALL DAY ADJUSTMENT REPORT										
AGREEMENT STANDARD								CLEARANCE 201412		
MEMBER:		AA 000 IATA Clearing House Member			SERIAL CLASS:		MISC			
REPORT TYPE	PERIOD DESCRIPTION	CURRENCY CODE	BY OR AGAINST MEMBER	DEBTOR MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INVOICE CONVERTED AMT	----CALL DAY ADJUSTMENT----		AUTOMATED CDA
								ADJUSTED AMOUNT	BALANCE	
MONTH SUMMARY	201412	EUR	BY	BB 111	USD	15,000.00	12,031.96	12,347.71	316.00	CR
MONTH SUMMARY	201412	EUR	BY	CC 222	USD	54,987.26	44,106.96	45,065.98	959.00	CR

### New Report

IATA		IATA CLEARING HOUSE							2015-05-07 17:20 EST	
CALL DAY ADJUSTMENT SUMMARY REPORT										
AGREEMENT :		Standard								
CLEARANCE PERIOD:		P04 December 2014								
SETTLEMENT PERIOD:		P04 December 2014								
MEMBER:		AA-000 - IATA CLEARING HOUSE MEMBER AIRLINE (ZONE C)								
BILLING CATEGORY:		MISC								
CLEARANCE MONTH	CURRENCY OF CLEARANCE	BY OR AGAINST MEMBER	DEBTOR MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INVOICE CONVERTED AMT	ADJUSTED AMOUNT	BALANCE	AUTOMATED CDA	
201412	EUR	BY	BB-111	CHF	725.10	603.17	714.99	111.82	CR	
201412	EUR	BY	BB-111	USD	348,148.89	279,260.83	300,400.27	21,139.44	CR	

### Report Header

- The EST time zone is added to the report generation time.
- Member Designator and Member Prefix are separated with a dash for all Creditor Members or Debtor Members.
- Selected report parameters are regrouped on top left of reports.
- The relevant Period is indicated as “P” and not with its full word (e.g. “P04”).

### Report Data

- Report Type column (Column A) is removed since it is shown in the title (Detailed/Summary).

### Other Changes

- Consolidated options: ICH Members acting as Aggregators or Sponsors can execute report for their own company and for related Affiliates or Sponsored companies.



## IATA Clearing House Re-Write: Report Changes

- The report no longer provides a summary total of automated Call Day Adjustments submitted on your behalf or submitted against you. This information, however, can easily be derived in the XLS version of the report by using the filter / subtotal features of any spreadsheet programs.

### Format-specific changes: CSV

There is no change in this report format to exception of Clearance Period now in format “PNN Month YYYY” e.g. P04 April 2015.

### Format-specific changes: XML

This is a new format that did not exist in the Legacy system.

Current version of the ICH Call Day Adjustment Detailed Report XML Specification can also be found on the ICH extranet.	<a href="#">link</a>
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**Note:** Although a dash (“-”) is added between member designator and member numeric code in the XLS format, member codes in CSV and XML formats are kept the same as in the Legacy system.

### Format-specific changes: HTML

HTML format has been removed.

### Format-specific changes: PDF

The PDF format is added and is replicating the content of the XLS report.



## Appendix - Output File Naming Convention for ICH Reports

The output file names of all ICH Reports generated from the new ICH system will reflect the following key selected parameters

- The Agreement (e.g. STD for the Standard Agreement)
- The contextual status of the report relative to when the report was created in the Clearance cycle (e.g. PROVISIONAL, FINAL or FINAL AMENDED) for all Forms 1 and Forms 3 reports<sup>4</sup>
- The Member Code, the period(s) selected and the report type

For Aggregator and Sponsor Members, there are extra codes (suffixes) in the file name to distinguish report content based on the selection of the consolidated option.

Current version of ICH Report file names is attached can also be found on the ICH extranet.	<a href="#">link</a>
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<sup>4</sup> If more than 1 period is selected, the file name will reflect the status of the end period in the selected range of periods.