

Conceptual Planning Review Service

The most opportune time to influence the scale, scope, timing and cost of a project is during the conceptual design stage.

SITUATION

Reviewing master plans and associated development programs after they have been formally approved by the airport owner is counter-productive and often leads to time consuming debate between the airport authorities and the diverse airport user community. In order to avoid this, IATA seeks to engage in meaningful consultation with airport authorities and their consultant teams, to foster partnership between all primary stakeholders, and in particular those between airport authorities and their own unique airline user community.

IATA recommends that airports and their investors consult their customers, the airlines, before any major investment decision is made. Consultation is best undertaken through IATA in order that a consolidated airline industry requirement is determined and agreed.

REASONS FOR PEER REVIEW

The aims of the review are to:

- Foster productive and positive dialogue between the airport owner/operator and the airline community in the early stages of the decision making process
- Ensure capacity enhancement programs are provided at the right time in relation to actual/forecast demand
- Remove potential bottlenecks from the airport system
- Improve and prioritize development programs
- Identify project weaknesses in order to facilitate delivery of a world class airport
- Ensure airline operational requirements are fully considered and incorporated within a functional design solution
- Build in flexibility, modularity and expandability, which in turn facilitates long-term effective use of airport infrastructure
- Optimize Capital Investment Programs and promote cost-effective design solutions that are affordable for the airline user community
- Build confidence and airline support of the design concept

HOW IT WORKS

The following outlines how the process works:

- The airport authority and/or their consultant team requests a Peer Review of the airport's conceptual plan and/or development programme by contacting the IATA Head of Airport Development (StewartD@iata.org).
- Availability and review dates are discussed and agreed.
- Advance copies of material to be presented, discussed and reviewed should be forwarded to the IATA at least two weeks prior to the review.
- The Peer Review can be undertaken at one of IATA's main office locations, e.g. Montreal (North America), Miami (Latin America), Geneva (Europe) or Singapore (Asia.)
- Peer Reviews can also be held at the airport in question (see note with respect to cost below).
- A report outlining IATA's recommendations, noting weaknesses and potential problems along with suggestions for improvement is emailed to the airport authority and/or their consultant team

PARTICIPANTS

Members of IATA's Airport Development section will coordinate the review. Additional IATA staff can be requested to assist if the project sponsor requires specialised knowledge and input from individual disciplines, e.g. Operations/Baggage Services, Facilitation, Security, Aviation Environment, Industry Charges Fuel and Taxation, Passenger Experience (Fast Travel), etc.

If requested, base carrier, airline alliance, AOC and BAR representation can also be involved.

DURATION

Peer Review duration is dependant on the complexity of the project in question and the amount of material presented. Experience shows one or two days should suffice when the necessary information is made available in a timely manner.

COST

The cost of providing peer review services can be met in various ways:

- by the airline community through IATA;
- by the airport authority or their consultants team or another sponsor.

IATA welcomes discussion and is open to different solutions depending on the circumstances.