



CARGO SECURITY WORKING GROUP (CSWG)

1. General Objectives

- 1.1 The Cargo Security Working Group (CSWG) is established as a Cargo Border Management Board (CBMB) subgroup. The scope and deliverables of the tasks assigned to the Working Group shall be endorsed by the CBMB.
- 1.2 The objectives of the Cargo Security Working Group (CSWG) are to review all matters related to cargo security and provide recommendations to the CBMB on the security aspects of IATA Resolution 651 on Consignment Security Declaration and Electronic Consignment Security Declaration and IATA Recommended Practice 1630 on Cargo Security.
- 1.3 To reach these objectives the CSWG will strive to ensure that aviation security requirements related to cargo and mail will, wherever practicable, be compatible with and take full account of the interests and constraints of the airline industry with a view to alignment with:
 - International aviation security standards and procedures (e.g. ICAO Annex 17 and ICAO Security Manual Doc. 8973);
 - ICAO Annex 9 Facilitation Standards and Recommended Practices;
 - National and regional aviation security regulations and amendments;
 - IATA Cargo Border Management Strategy.
- 1.4 The CSWG will review all matters pertaining to security requirements impacting the flow of air cargo and mail and will provide recommendations to the CBMB.

2. Specific Objectives

- 2.1 The CSWG primary focus will be on secure supply chain and regulatory requirements for risk and threats purposes. The following specific actions will be undertaken:
 - Identify aviation security requirements as early as possible, e.g. through the local airline, regional association or IATA offices;
 - Report relevant details of aviation security enforcement activities with a view to sharing lessons learnt and identifying particularly challenging compliance requirements. Feedback will be utilized to assess and identify appropriate responses, which may include lobbying for:
 - Amendment of regulations;
 - Approval of alternative means of compliance; or
 - Mitigation of enforcement action.

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- Ensure that the requirements and compliance procedures are communicated to the industry so that they can be implemented on time.

3. Composition

- 3.1 The membership of the CSWG shall comprise not more than 15 member airlines, each being familiar with regional or national aviation security affairs, relevant IATA industry standards and international aviation security standards.
- 3.2 The CBMB shall appoint its members based upon nominations received from the Cargo Services Conference (CSC).
- 3.3 Membership of the CSWG shall reflect as much as possible a fair geographical representation.
- 3.4 The CBMB shall review, from time to time, the membership and term of office of this Working Group to ensure its suitability for the assigned task(s).
- 3.5 Where appropriate, the CSWG may invite aviation security representatives (including the EU Commission, ICAO and national Authorities) and industry experts to participate at the meetings.
- 3.6 Observers from IATA Members and industry stakeholders may attend the CSWG meetings upon concurrence of the CSWG Secretary and the Chair
- 3.7 The CSWG will elect a Chair and a Vice-Chair to preside over the meetings and activities of the CSWG.

4. Rules and Procedures

- 4.1 Meetings of the CSWG shall be conducted by regular teleconference or, when required, face to face meetings may be organized with the approval of the CBMB. One half of the appointed CSWG members shall constitute a quorum for CSWG teleconferences and meetings.
- 4.2 The CSWG shall limit its activity to providing recommendations to the CBMB on the assigned tasks and relevant IATA Industry Standards, Resolutions and Recommended Practices. Importantly, the CSWG will not vote on an IATA Industry Standards, Resolutions or Recommended Practices.
- 4.3 Decisions on the recommendations will be made by the CBMB.
- 4.4 All meetings shall be conducted in accordance with IATA's Competition Law Guidelines for CSC meetings.
- 4.5 Members of the CSWG shall not address the public on behalf of IATA at any conferences or events unless agreed with IATA Secretariat and the CBMB.
- 4.6 Any Member failing to attend two consecutive meetings shall be deemed to have terminated his/her membership unless there were exceptional

circumstances, the existence of which shall be determined reasonably by IATA in consultation with the CSWG.

- 4.7 Each Member shall serve on the CSWG for a period of two years.
- 4.8 The Chair and Vice-Chair shall be elected by the CSWG members and serve in these roles for a term of two years unless vacated. At the end of their term, the Chair and Vice-chair can re-nominate themselves for election for subsequent terms if they so wish.

5. Roles and Responsibilities

- 5.1 The CSWG shall report to the CBMB
- 5.2 Each member of the CSWG shall participate in his or her capacity as a representative of the industry with the required knowledge.
- 5.3 Members of the CSWG shall identify the required and/or necessary business information needed to propose recommendations.
- 5.4 The CSWG will work to the following key principles:
 - Compliance: members shall comply with the CSWG Position Papers and existing aviation security and regulatory requirements;
 - Quality: in order to optimize its relevance and credibility, CSWG will embrace and implement quality best practices.
 - Transparency: As soon as a new aviation security requirements is identified it should be immediately shared with all the members of the CSWG
- 5.5 IATA shall provide the Secretary, who will support and facilitate the meetings of the CSWG.
- 5.6 The Secretary of the CSWG shall liaise with other IATA groups such as the Cargo Customs Working Group and the Air Mail Board, to ensure alignment and synergy.
- 5.7 From time to time IATA may appoint a Member of the CSWG as facilitator for the teleconferences or the face-to-face meetings.

6. Deliverables

- 6.1 The CSWG shall be responsible to handle the tasks and produce the recommendations as assigned by the CBMB or as initiated by the CSWG and endorsed by the CBMB.
- 6.2 Agenda and minutes of the CSWG meetings shall be made available to all CSWG Members on the standards setting collaboration workspace.

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