What is the Payment Knowledge Sharing Community?

- IATA is working closely with the Payment Methods Working Group (PMWG) on the payment industry agenda. The PMWG wishes to share their knowledge with a wider airline audience.

- Keep up to date with the Airline PMWG activities and knowledge by joining the “Payment Methods Working Group – Knowledge Sharing Community”! Multiple persons from the same Airline are more than welcome.

- Community subscribers are invited to actively participate by sharing their feedback in the discussion posts and comments exchange. Let us know what you think!

- By registering to this Community, you confirm you will comply with the IATA’s competition law guidelines highlighted on the last page of this document and elaborated further in the Community documents section.

<table>
<thead>
<tr>
<th>Why</th>
<th>When</th>
<th>Audience</th>
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<tbody>
<tr>
<td>Payment Knowledge sharing</td>
<td>The Community is now LIVE!</td>
<td>Airlines only, by registration</td>
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<tr>
<td>Documents’ / Videos’ repository</td>
<td>Complete your registration as described in this guide</td>
<td>Airline payment managers</td>
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<tr>
<td>Airlines Feedback gathering</td>
<td></td>
<td>Or/and any other airline functions interested in payment topics</td>
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<td>discussion posts and comments</td>
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Registration

Three steps:

**Step 1**
Register for IATA Customer Portal

Register at [portal.iata.org](http://portal.iata.org)

**Step 2**
Add SSW as a Service

Follow Services -> SSW

**Step 3**
Join the groups within SSW

Browse groups and request to join
1. Login or register at portal.iata.org

2. Add SSW as a Service

3. Go to Service
Standards Setting Workspace (SSW)

Welcome to the IATA Standard Setting Workspace!

All standards development groups under the Passenger Standards Conference have a dedicated site on the IATA Standard Setting Workspace. The Standard Setting Workspace allows all IATA member airlines and Strategic Partners to have visibility over the activity of all groups under the Passenger Standards Conference. This includes meeting materials, proposals, discussions and ballots. The Standard Setting Workspace also makes it easier for airlines and Strategic Partners to see what groups exist, and who from their organization is participating in different groups.

PSC Management Boards

- Passenger Standards Conference
- Plan Standards Board
- Shop-Order Standards Board
- Pay-Account Standards Board
- Architecture and Technology Strategy Board
Standards Setting Workspace - Communities

How to find the Community?

1. Browse Communities – click on Communities -> Search for “Payment Methods”.

2. Click on “Payment Methods Working Group-Knowledge Sharing Community” to enter it.

3. Use “contact the Secretary” e-mail functionality to let me know you’d like to be added to the Community.
Quick content overview

Payment Methods Working Group - Knowledge Sharing Community

Documents’ library under “Workspace” tab
Discussion posts/airlines’ feedback gathering
Notification of the upcoming events
Community members list
Competition Law Guidelines - Highlights

Do not discuss:

• Any element of prices, including fares or service charges
• Commissions
• Allocations of customers or markets
• Marketing plans, commercial terms or any other strategic decision
• Group boycotts
• Your relations with agents, airlines, system providers or other third parties
• Any other issue aimed at influencing the independent business decisions of competitors

The full copy of the IATA’s Competition Law Guidelines is available in the Community documents section. Please familiarize yourself with these Guidelines.
Questions?

As IATA Secretary of this Community, I’ll be happy to address your questions and/or doubts!
Please feel free to contact me.

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Looking forward to welcoming YOU to the Community!