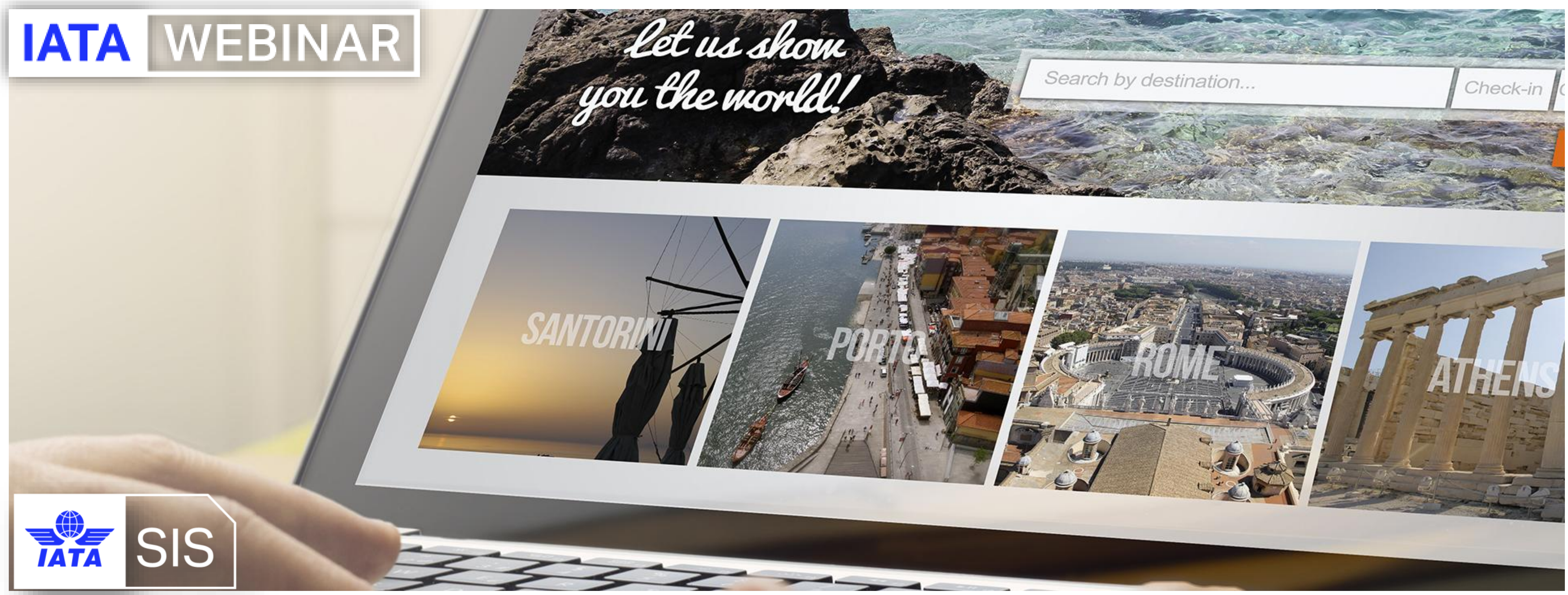
SIS WEBINAR #03 – 2026 SIS New Functionalities



Presenters

David Vaughan
Finance Manager Revenue Accounting & Taxes, Qantas Airways

Chris Fang
Interline Officer, Xiamen Airlines

Xhonina Osmani Mitrushi
Specialist, Industry E-Invoicing

IATA Legal Reminders

- ! Participants are reminded that live streaming of this webinar to parties not in attendance is not permitted, except as indicated by and with the express permission and knowledge of IATA.
- ! Unauthorized recording of the meeting is also prohibited.
- ! IATA will record the webinar and share the link afterwards to the members of this group and it will be posted on the SIS Website.

Agenda

- Invoice Purchase Order Validation.
- Search Option for Tax Submission Status in the Processing Dashboard.
- Send B2B Receivable Invoices via Email Using Your SMTP Server.
- Auto-increment Billing Period for Miscellaneous Invoices.
- Line of Business for Miscellaneous IS-XML Files.
- Enhancements to the PAX Blocked Tax Codes Report.

Invoice Purchase Order Validation

Invoice Purchase Order Validation

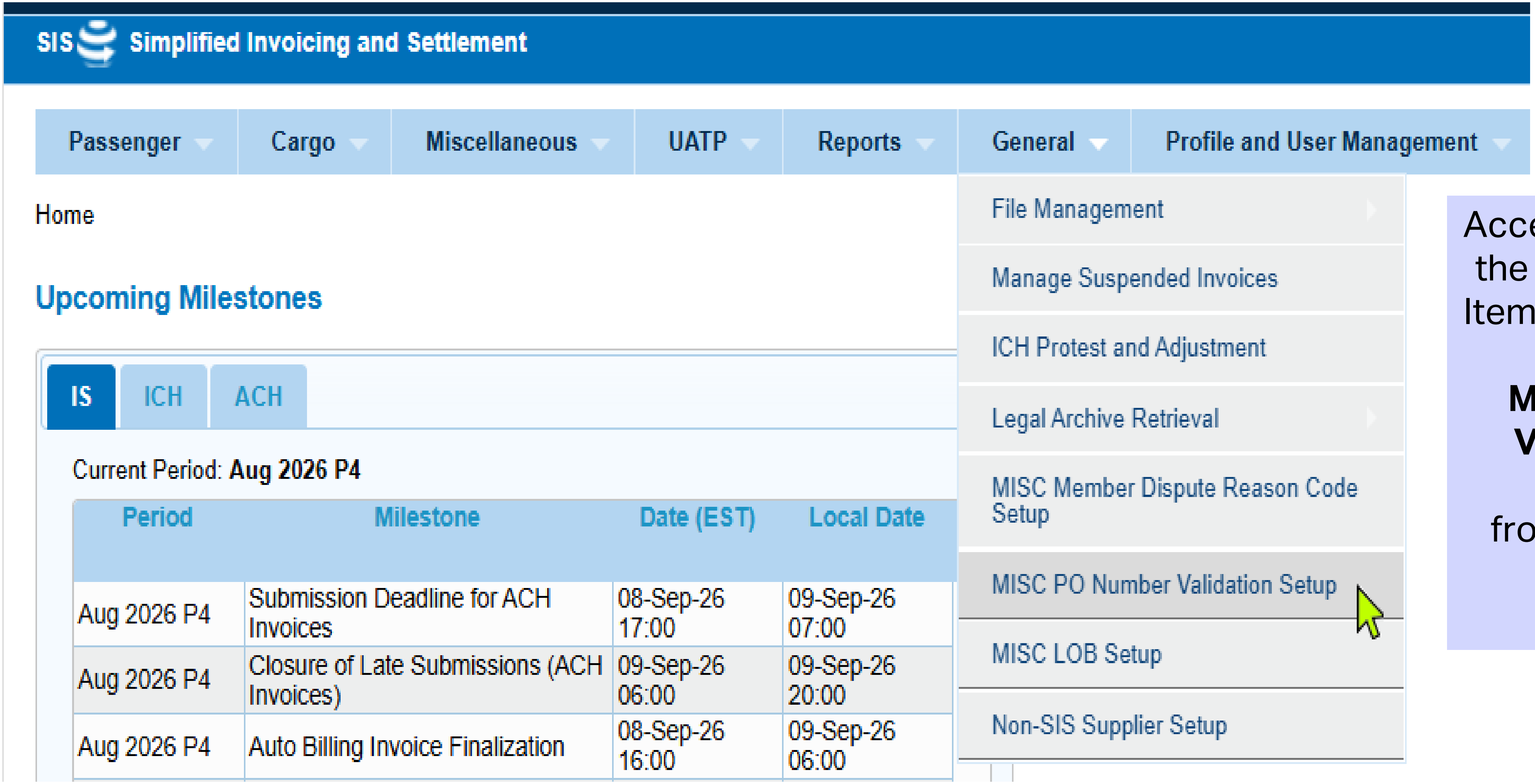
Billed members can now set their own customer validation for the SIS invoice PO data applicable to SIS original Miscellaneous Invoices.

- Exact purchase order number match; and/or
  Defined pattern match

- Configuration rules can be defined against Charge Code & Cost Categories, SIS Billed locations and Individual Suppliers.

Can configure validation as a warning or an error.

Invoice Purchase Order Validation



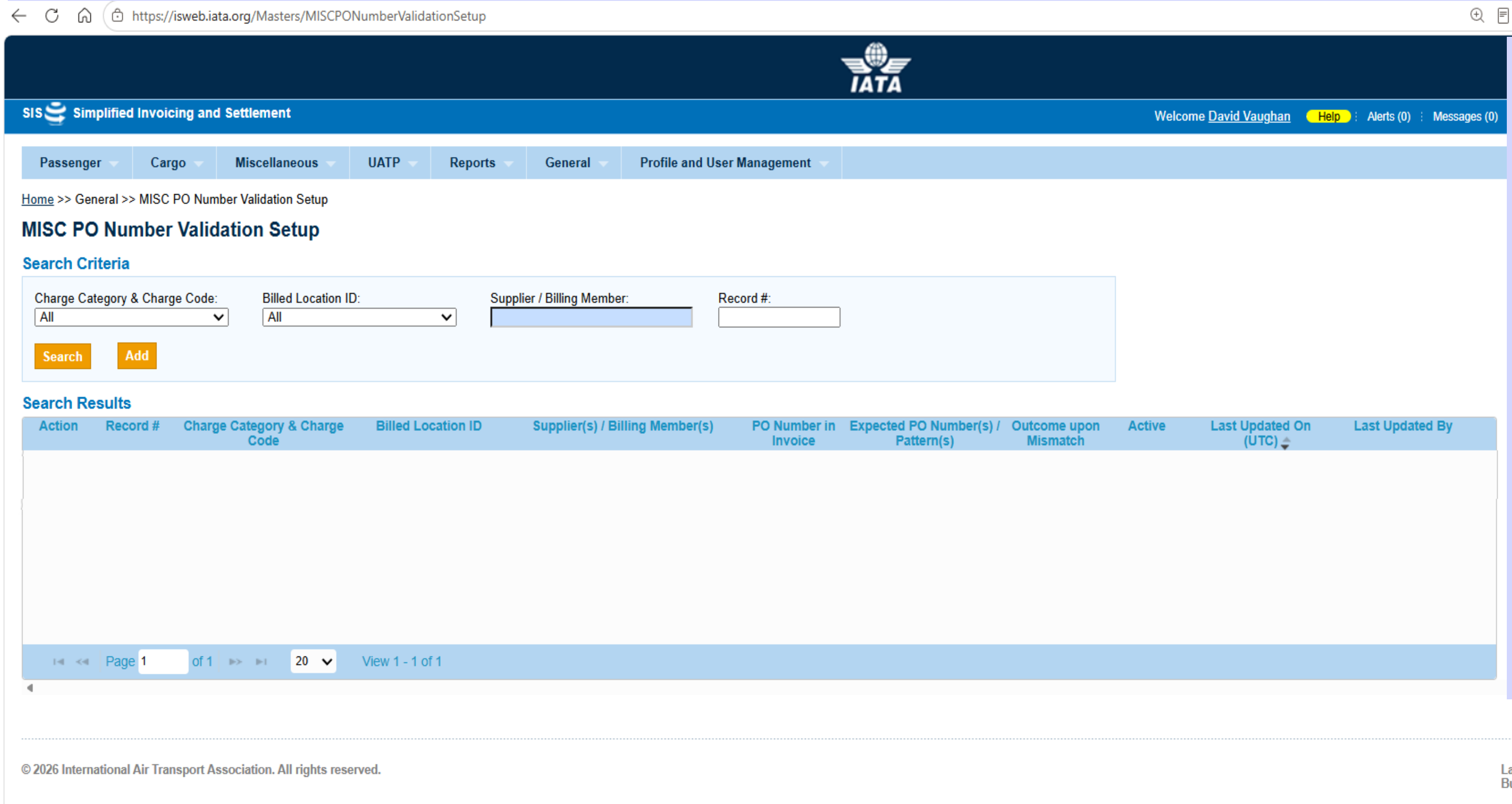
Access the option from the SIS **General** menu Item and then selecting

MISC PO Number Validation Setup

from the drop-down menu.

Invoice Purchase Order Validation

Access the option from the SIS General Menu Item and by selecting
MISC PO Number Validation Setup … The PO Validation Screen will appear:



This screen allows the user to search or edit rules already established or create new rules.

Criteria for PO No. Validations:

Suppliers/billing members;

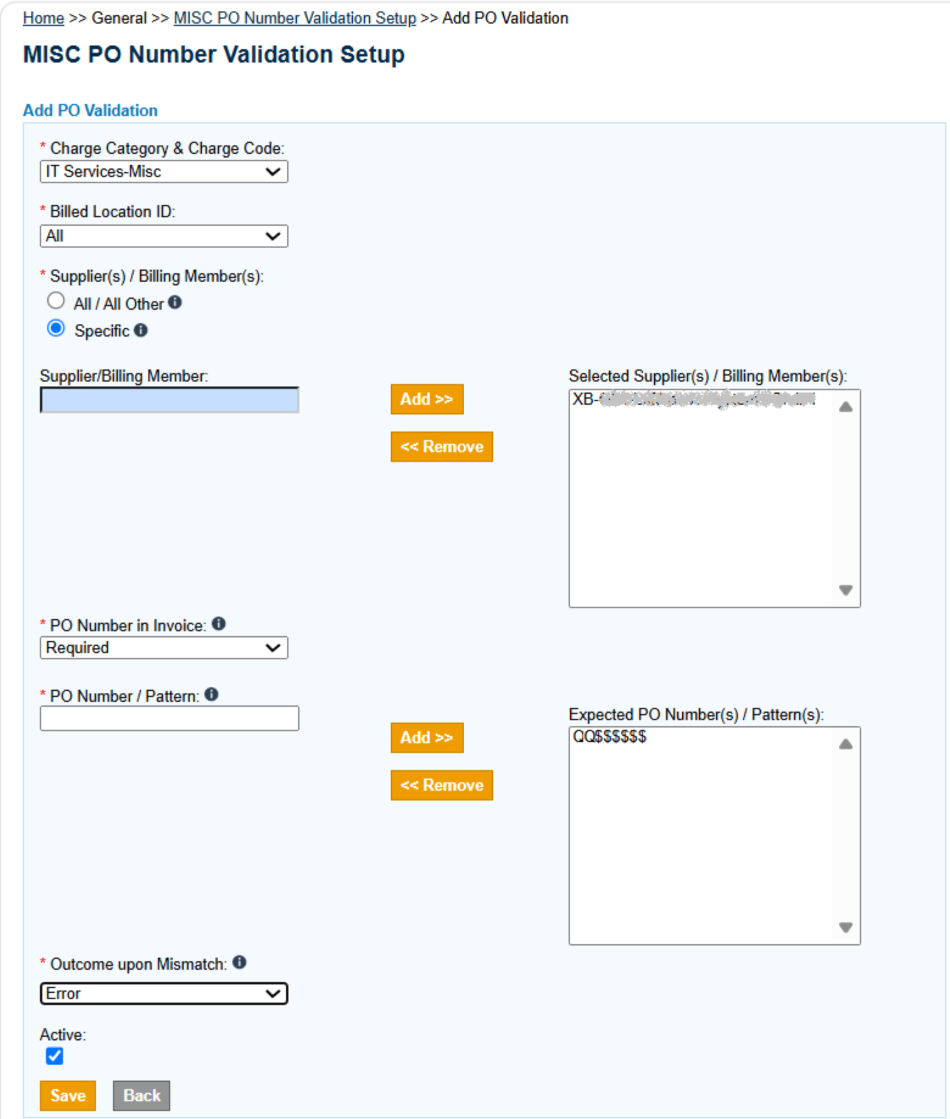
AND/OR

Cost Category+Charge Code combinations

AND/OR

Billed location ID's

Invoice Purchase Order Validation

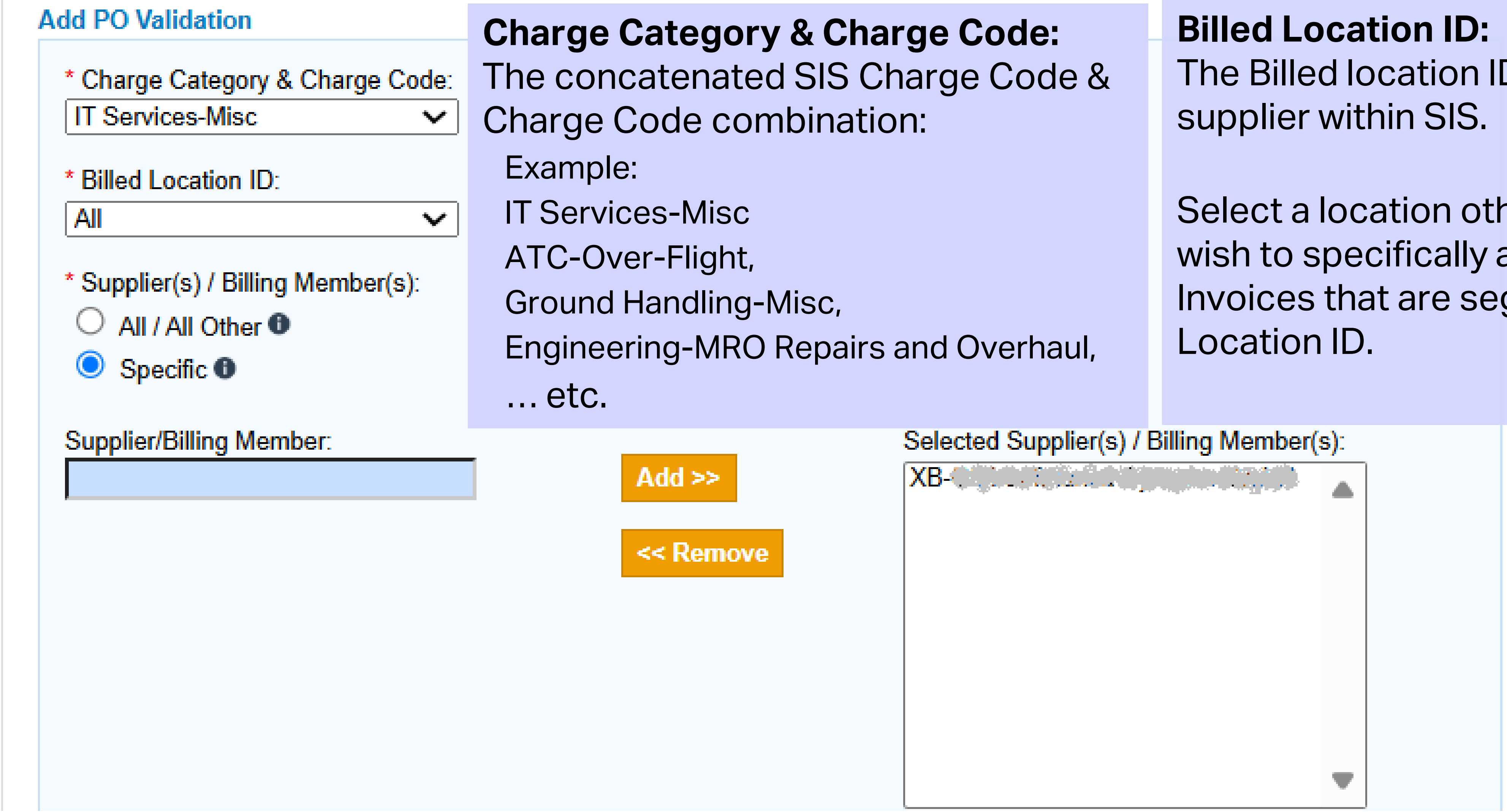


Criteria:

- Charge Category & Charge Code
- Billed Location ID
- Suppliers/Billing Members
- All / All Other *or* Specific
- PO Number in Invoice
- PO Number / Pattern

\+ Action upon Mismatch. Active [X]

Invoice Purchase Order Validation



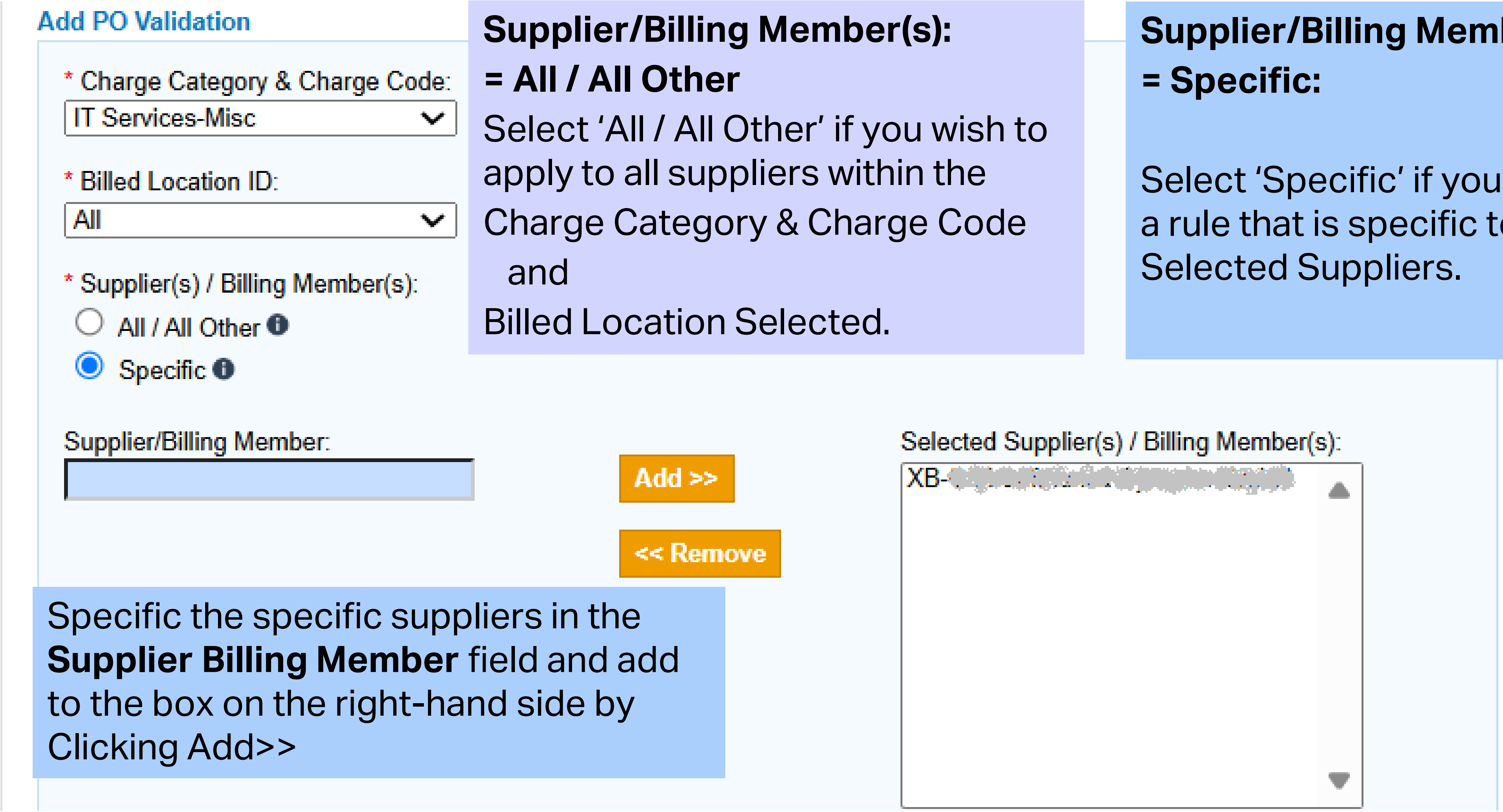
Charge Category & Charge Code:
The concatenated SIS Charge Code & Charge Code combination:

Example:
IT Services-Misc
ATC-Over-Flight,
Ground Handling-Misc,
Engineering-MRO Repairs and Overhaul,
… etc.

Billed Location ID:
The Billed location ID as defined for this supplier within SIS.

Select a location other than All if you wish to specifically apply to some Invoices that are segregated by Billed Location ID.

Invoice Purchase Order Validation



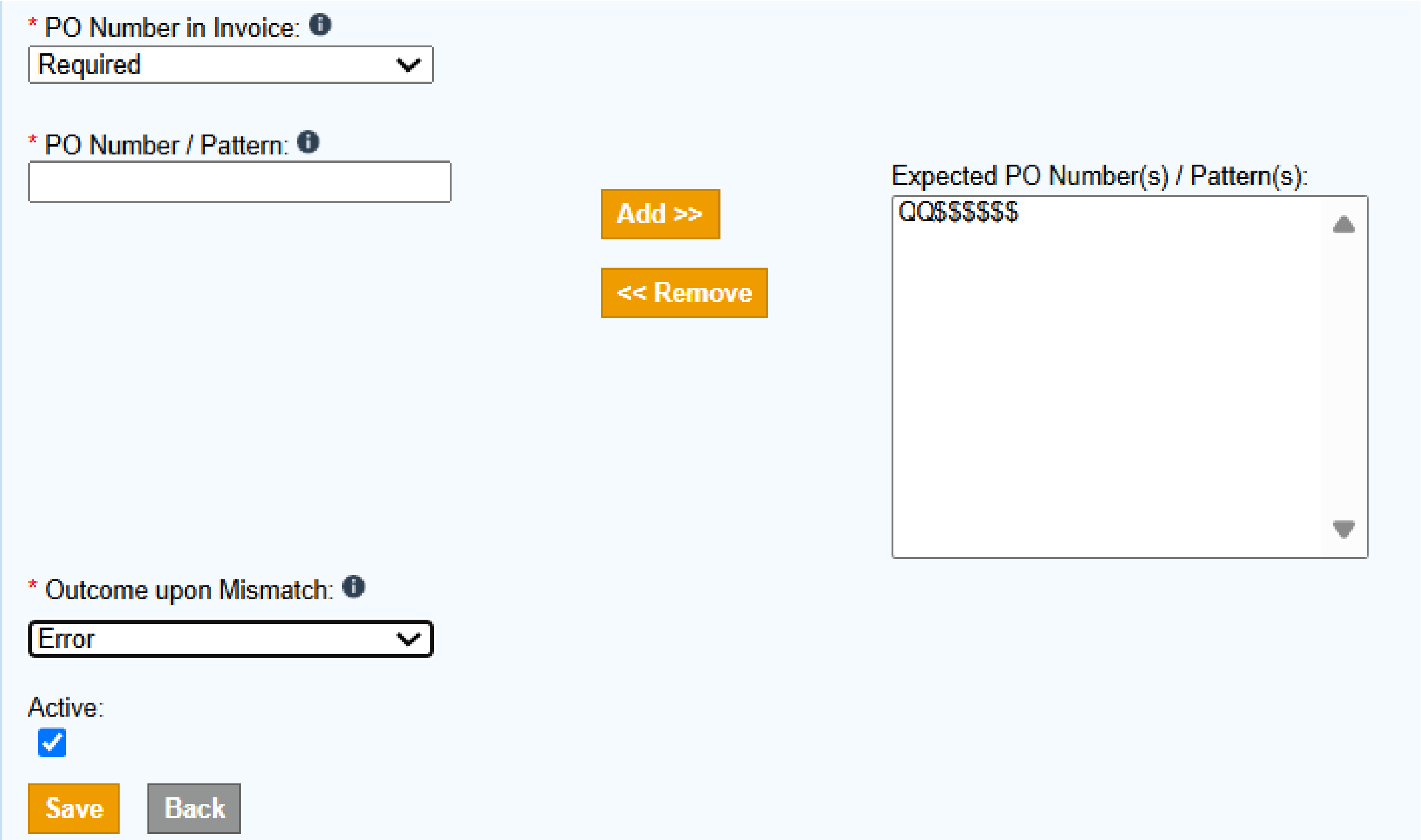
Supplier/Billing Member(s):
= All / All Other
Select 'All / All Other' if you wish to apply to all suppliers within the Charge Category & Charge Code and Billed Location Selected.

Supplier/Billing Member(s):
= Specific:

Select 'Specific' if you wish to create a rule that is specific to one or more Selected Suppliers.

Specific the specific suppliers in the **Supplier Billing Member** field and add to the box on the right-hand side by Clicking Add>>

Invoice Purchase Order Validation

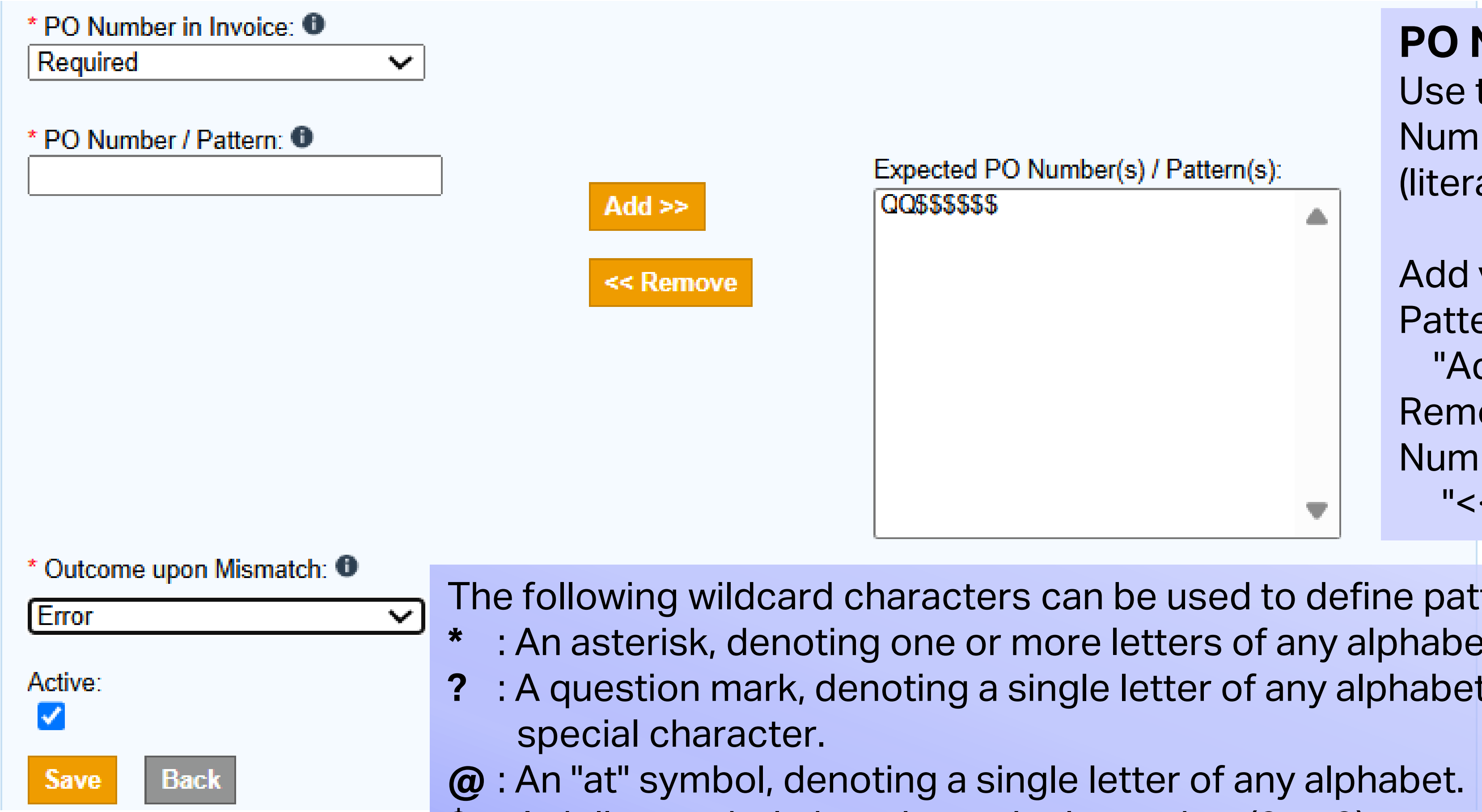


PO Number in Invoice:

Selecting "Required" makes it mandatory for the supplier to provide a PO number in the invoice submitted.

Select "Optional" if the Supplier may optionally provide a PO Number in the Invoice. Validation will be performed only if the PO Number is provided.

Invoice Purchase Order Validation



PO Number / Pattern

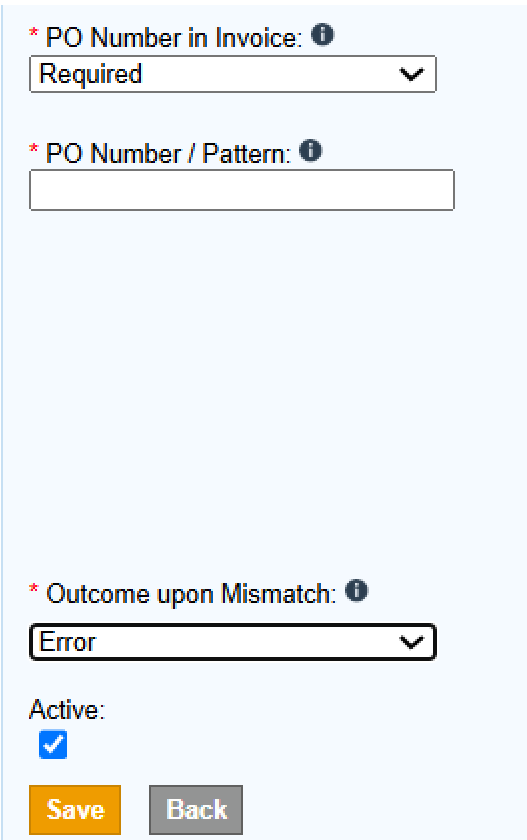
Use this field to define the expected PO Number in the Invoice. Actual PO Number(s) (literal values) or pattern(s) may be defined.

Add values to list 'Expected PO Number(s) / Pattern(s)' on the right, by using the "Add >>" button.
Remove values from list 'Expected PO Number(s) / Pattern(s)' by using the "<< Remove" button.

The following wildcard characters can be used to define patterns:

***** : An asterisk, denoting one or more letters of any alphabet, numbers (0 - 9) or special characters.
? : A question mark, denoting a single letter of any alphabet, a single number (0 to 9) or a single special character.
@ : An "at" symbol, denoting a single letter of any alphabet.
$: A dollar symbol, denoting a single number (0 to 9).
^ : A caret symbol, denoting a single special character.

Invoice Purchase Order Validation



Outcome upon Mismatch:

Selecting **"Warning"** will result in the following:
- An incorrect PO Number in the Supplier's Invoice will be accepted; and the Invoice will be delivered/presented to your Organization.
- The actual PO Number provided on the invoice will be overriden/substituted.
- The Supplier will receive a warning related to the incorrect PO Number.

Selecting **"Error"** will result in the following:
- An incorrect PO Number in the Supplier's Invoice will be rejected; and the Invoice will not be delivered/presented to your Organization.
- The Supplier will receive an error related to the incorrect PO Number.

This field will not make any difference when 'PO Number in Invoice' is defined as "Optional"; and the Supplier's Invoice does not contain a PO Number.

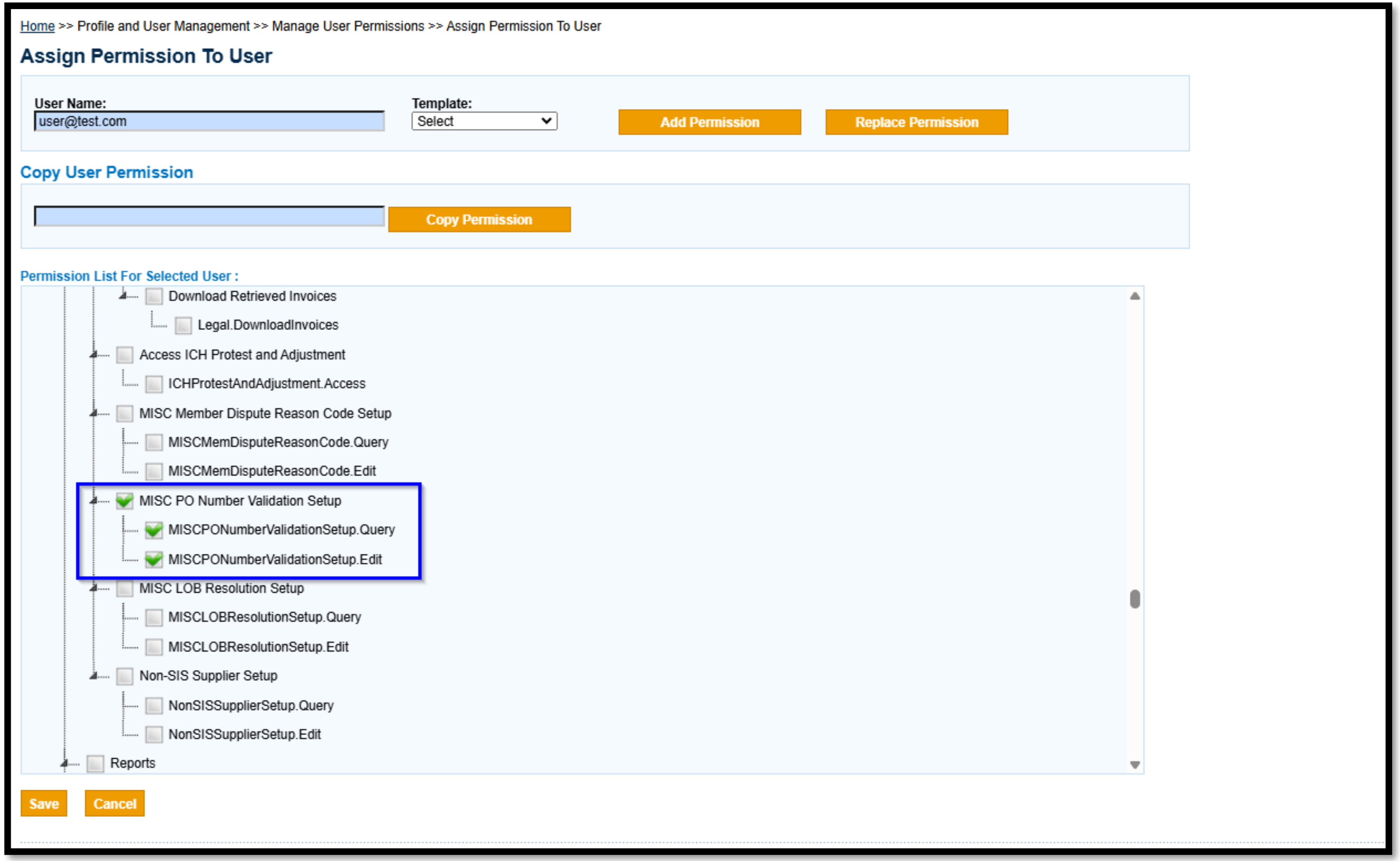
Invoice Purchase Order Validation

To access the Invoice Purchase Order Number Validation setup screens, users must be assigned one or both of two specific permissions:

1. **Add/Edit Permission** – MISCPONumberValidationSetup.Edit
2. **Query Permission** – MISCPONumberValidationSetup.Query

Discuss with your **SIS Super-User/Administrator** should you require this functionality.

Invoice Purchase Order Validation



Benefits of Invoice Purchase Order Validation

- Enhances Financial Controls within SIS.

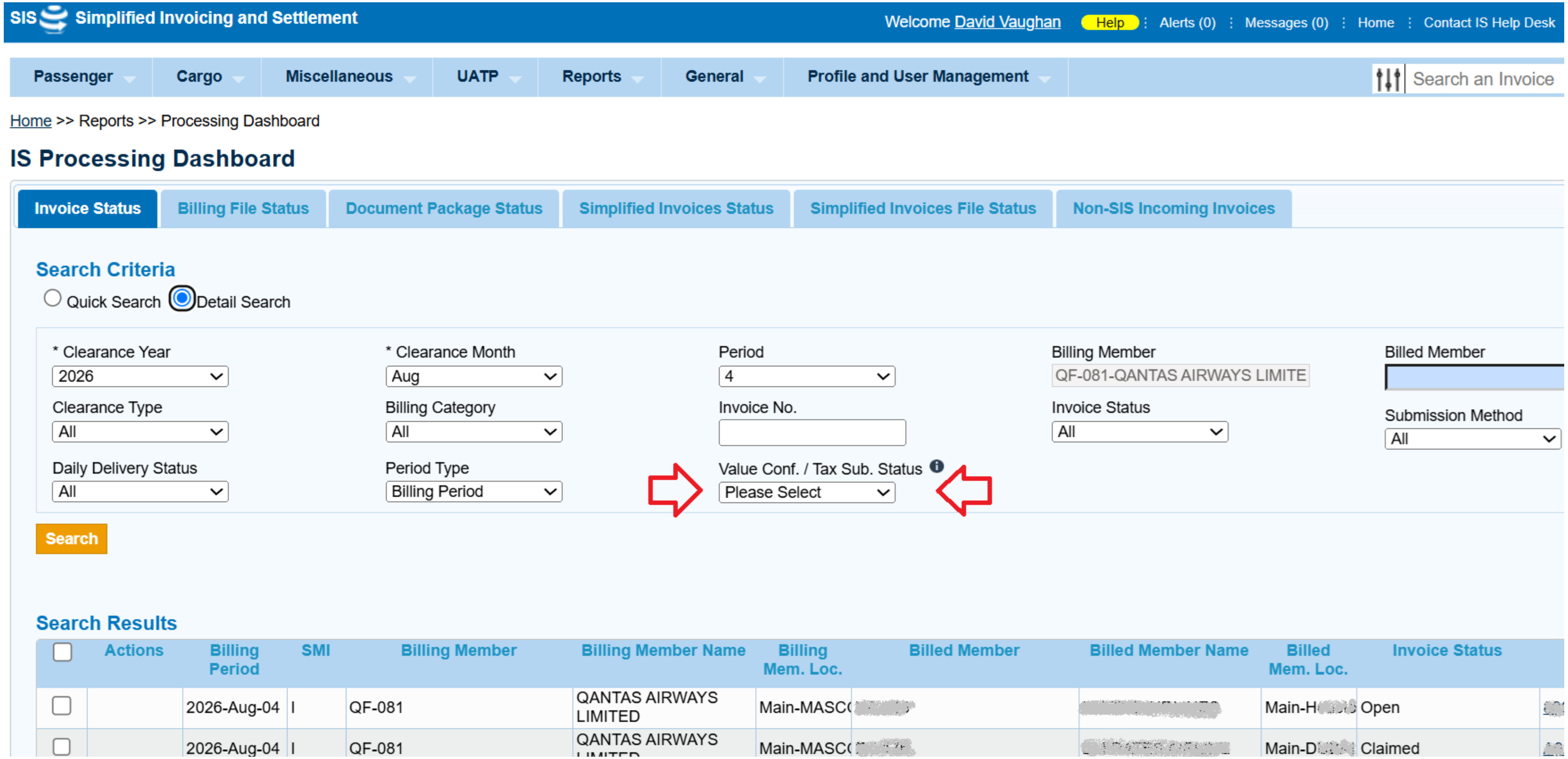
- Improves Invoice Data Quality by checking Invoices to valid PO criteria.
  - for standalone SIS users;
  - for users with Downstream integrations into Cost Control. Systems (CCSs) and ERPs adding validations earlier in the invoice process flow (i.e. within SIS).

- Ready to use now and requires no changes to invoice data structure!

- Capable of further refinement and functionality / integration should our customer base require or propose enhancements.

Search Option for Tax Submission Status in the Processing Dashboard

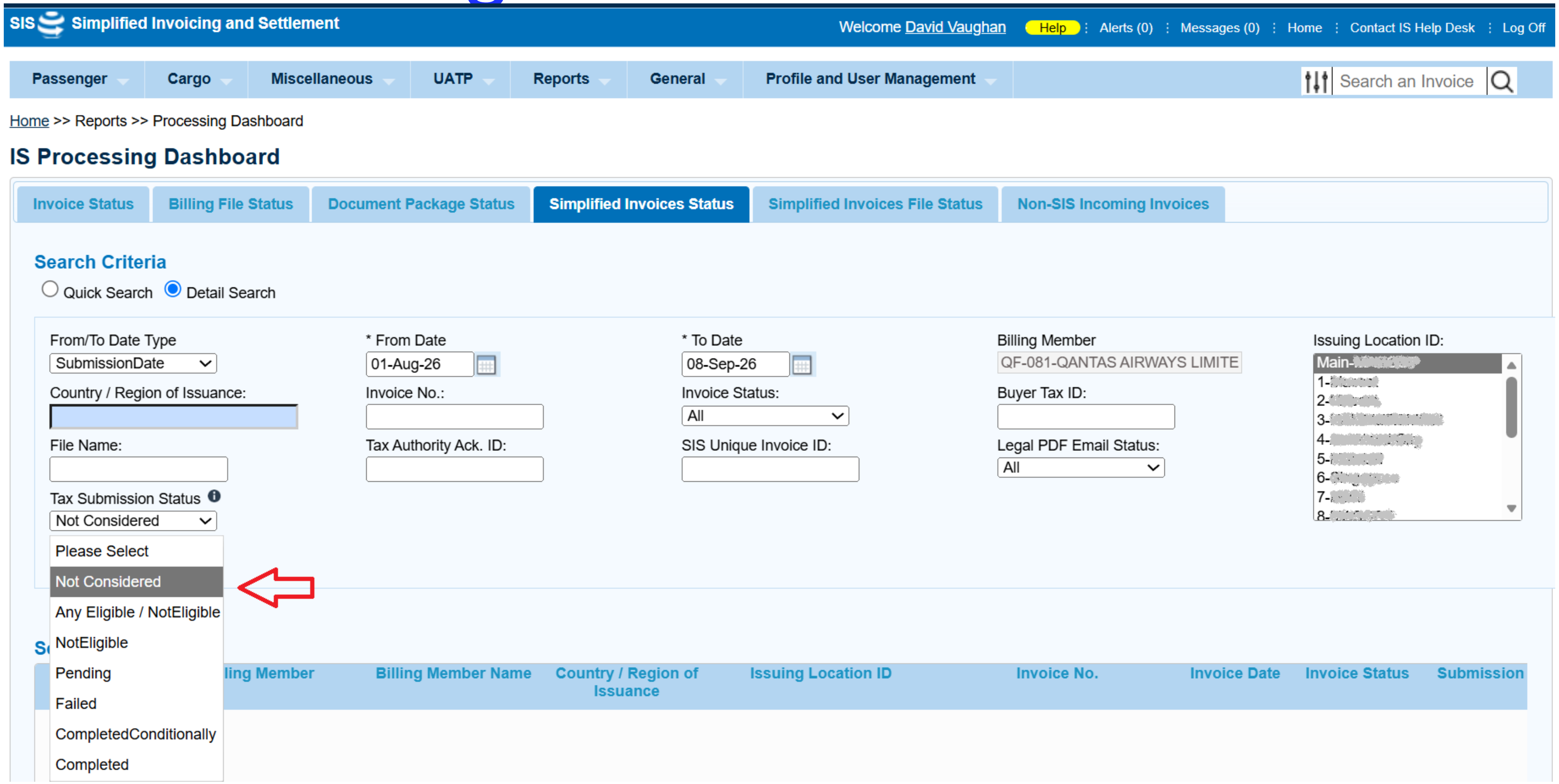
Search Criteria in the Processing Dashboard



Search Option for Tax Submission Status in the Processing Dashboard

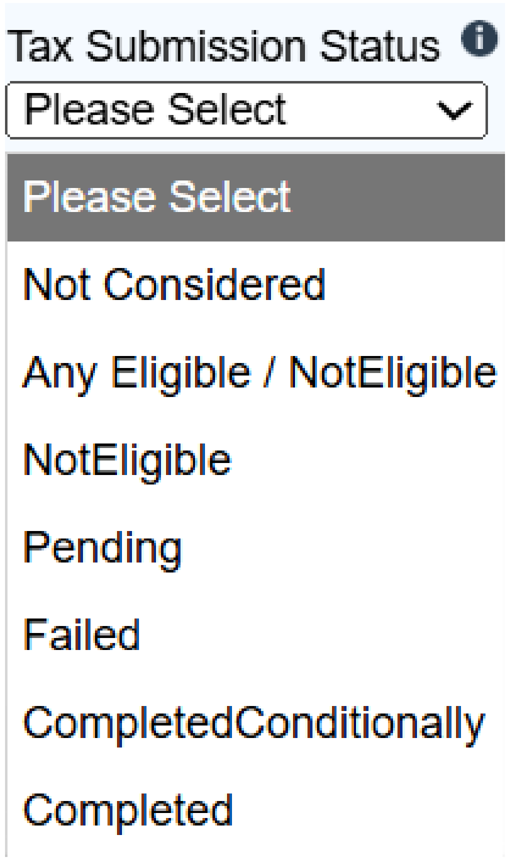
Invoice No.	Invoice Date	Billing Category	Invoice Curr.	Invoice Amount	Clearance Curr.	Clearance Amount	Suspended / Late Submitted	Validation	Value Confirmation / Tax Submission	Digital Signature	Settlement File Sent	Daily Delivery	Presented	Su
[illegible]	17 Aug 2026	Miscellaneous	USD	4,025.000	USD	4,025.000		●	FR - Completed	●	●	-	●	IS-WEB
[illegible]	17 Aug 2026	Miscellaneous	EUR	693.000		0.000		●	FR - Completed	●	-	●	●	IS-WEB
[illegible]	20 Aug 2026	Miscellaneous	EUR	440.000		0.000		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	21 Aug 2026	Miscellaneous	USD	105.000	USD	105.000		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	20 Aug 2026	Miscellaneous	EUR	1,365.000	USD	1,558.219		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	25 Aug 2026	Miscellaneous	EUR	638.000	USD	0.000		●	FR - Completed	●	-	●	●	IS-WEB
[illegible]	21 Aug 2026	Miscellaneous	EUR	11,000.000	EUR	11,000.000		●	FR - Completed	●	-	●	●	IS-WEB
[illegible]	21 Aug 2026	Miscellaneous	USD	107.000	USD	107.000		●	FR - Failed	-	●	-	●	IS-WEB
[illegible]	21 Aug 2026	Miscellaneous	USD	600.000	USD	600.000		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	20 Aug 2026	Miscellaneous	EUR	220.000		0.000		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	02 Sep 2026	Miscellaneous	EUR	1,076.400	USD	1,228.767		●	FR - Failed	-	-	-	●	IS-WEB
[illegible]	08 Sep 2026	Miscellaneous	EUR	660.000	USD	753.425		●	FR - Pending	-	-	-	●	IS-WEB

Search Option for Tax Submission Status in the Processing Dashboard



Search Option for Tax Submission Status in the Processing Dashboard

- Offered in the detail Search in IS-WEB Processing Dashboard
- For Invoices and Simplified Invoices
- Selectable by Tax Status
- Supports optional SIS e-reporting services that can report invoices and tax details to Authorities.
- Up-to-date taxation submission status and Billing Value Confirmations



Search Option for Tax Submission Status (TSS) in the Processing Dashboard

Search Selection: Tax Submission Status	What it means?
"Not Considered"	Invoice not parametrized for submission. No value set,…shown as **'-'**
"Any Eligible / Not Eligible"	Invoice may be eligible or not, depending on the scenario. Any status received from items applicable to the tax or levy. Includes: **'Not Eligible', Pending, Failed, 'Completed Conditionally', 'Completed'** or other status received from electronic feeds to SIS.
Other specific codes	As developed - reserved for future use.

IATA

Send B2B Receivable Invoices via Email Using Your SMTP Server

Send B2B Receivable Invoices via Email Using Your SMTP Server

SIS is capable of sending Miscellaneous billing category invoices by email. This allows SIS to send misc. invoices to entities that are not on SIS. The domain @iata.org is used.

From July 2026, SIS invoices can be emailed to the billed entity using the billing entities own domain name.

This allows SIS Billing entities to customise their billing emails to their billed entities.

By SIS connecting to their SMTP server; or

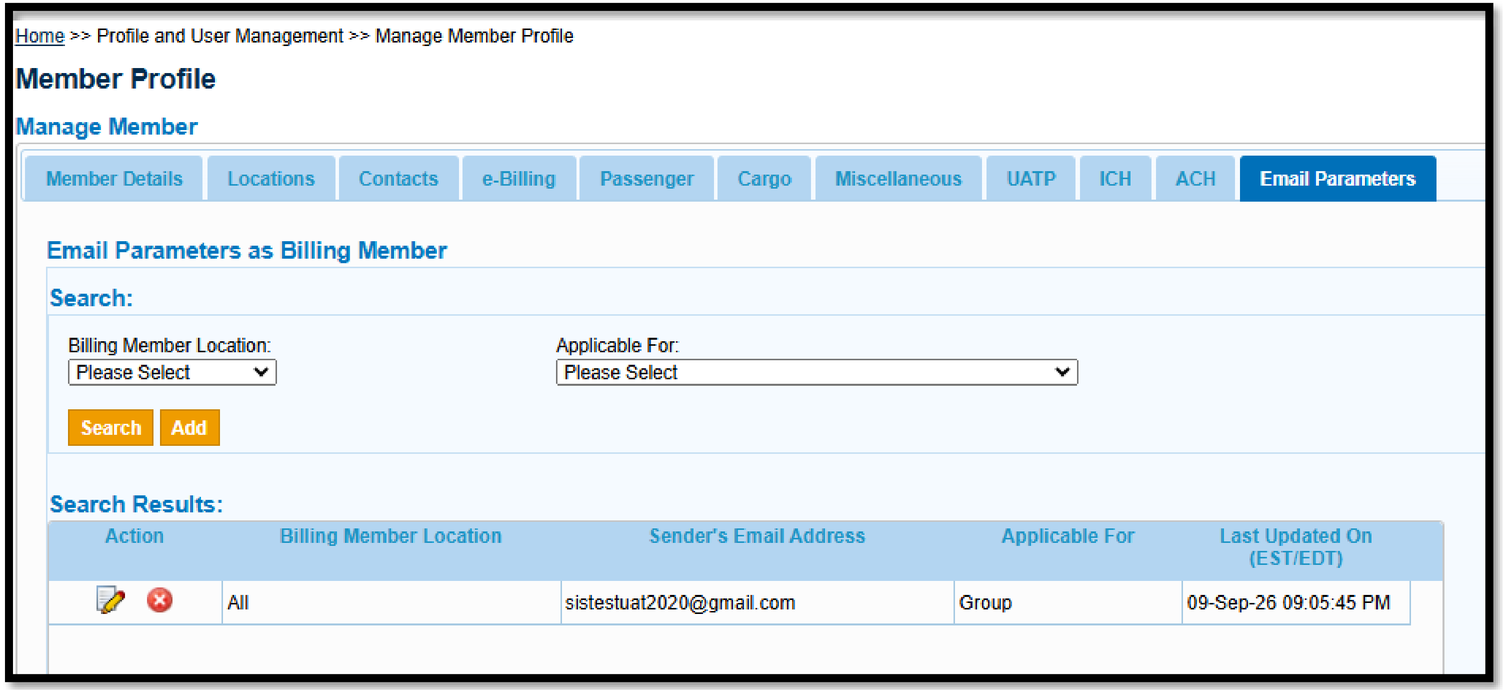
By delegating a sub-domain to SIS.

Send B2B Receivable Invoices via Email Using Your SMTP Server

This capability is only available to SIS Miscellaneous Billing Category invoices.

There is a 'test' function available allowing members to perform tests of these emails to ensure that they look as expected after customisation or edits.

Send B2B Receivable Invoices via Email Using Your SMTP Server



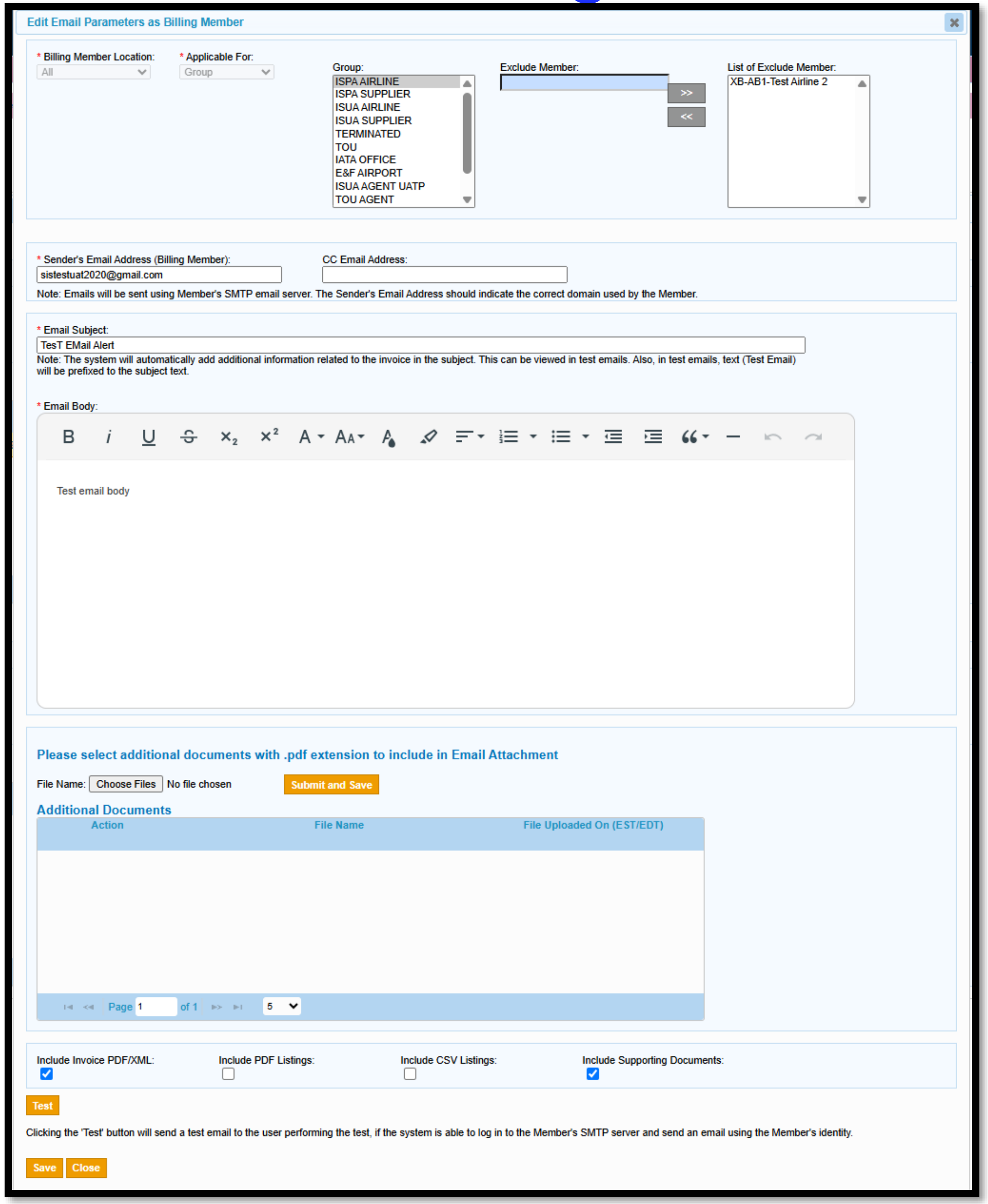
Email Parameters Management

Customisable sender email address profiles for specific billing member locations.

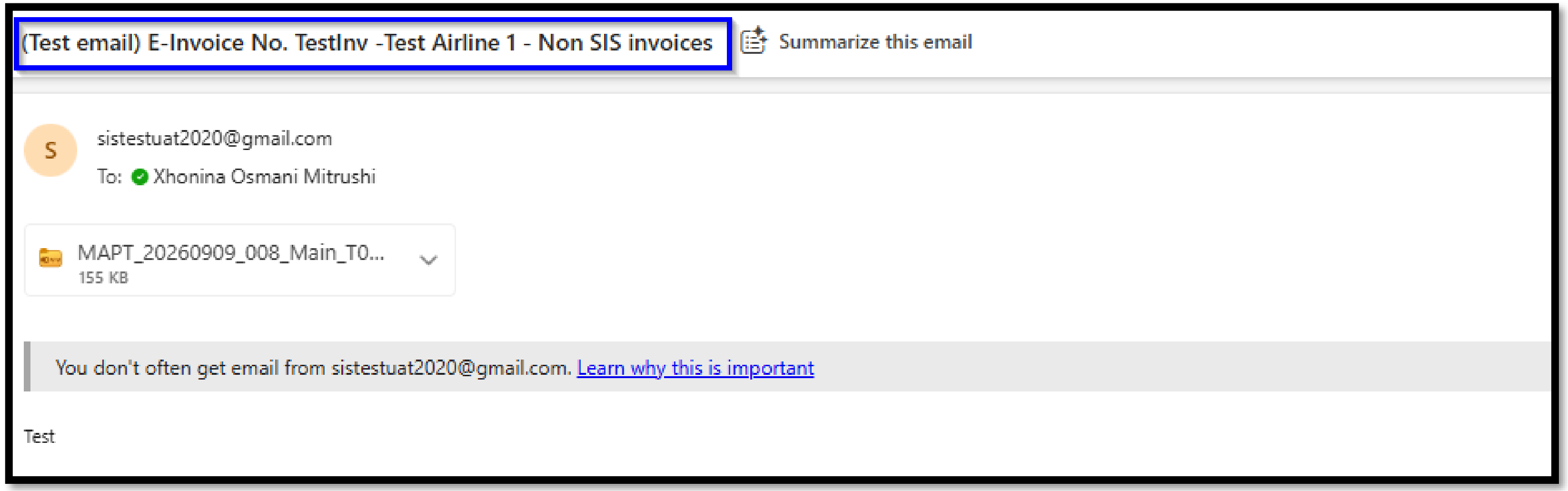
Customisable profiles for Billed Members by Billing MemberID, Billed Location

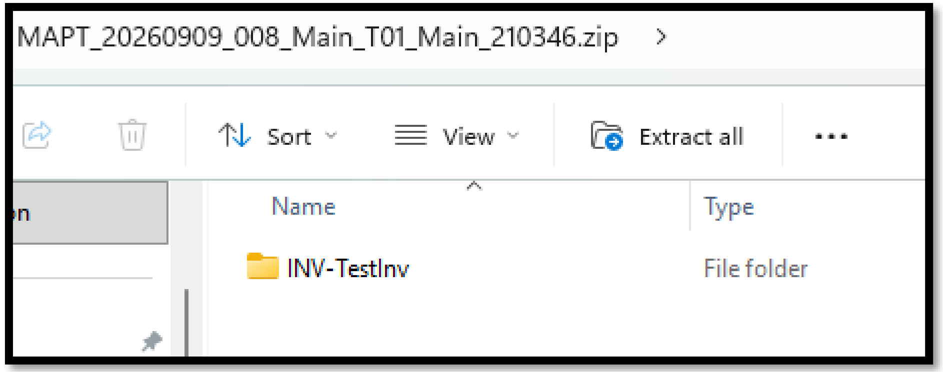
Send B2B Receivable Invoices via Email Using Your SMTP Server

- ✓ Email addresses
- ✓ Email Subject
- ✓ Email Body
- ✓ PDF/XML Invoice
- ✓ PDF Listings
- ✓ CSV Listings
- ✓ Other attachments and supporting documents
- ✓ Test function control



Send B2B Receivable Invoices via Email Using Your SMTP Server





Auto-increment Billing Period for Miscellaneous

Auto-increment Billing Period for Miscellaneous Invoices

Allowing MISC invoice to be pushed to next billing period automatically.

Reduced manual effort

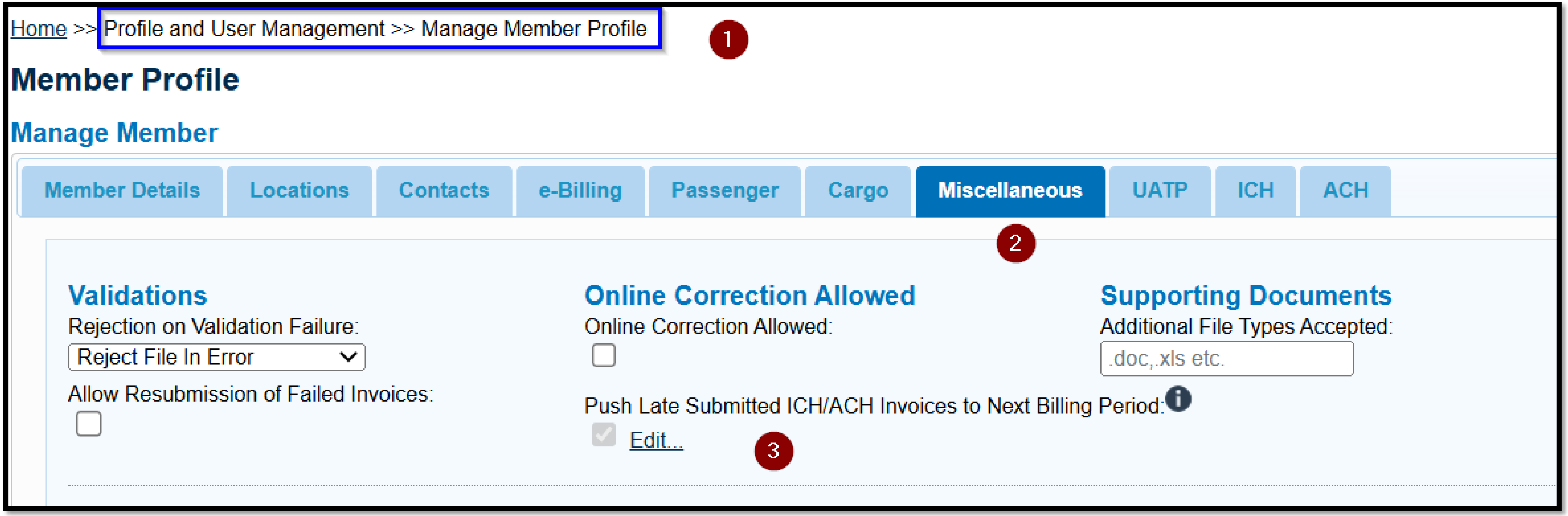
Faster error resolution

Time-zone friendly

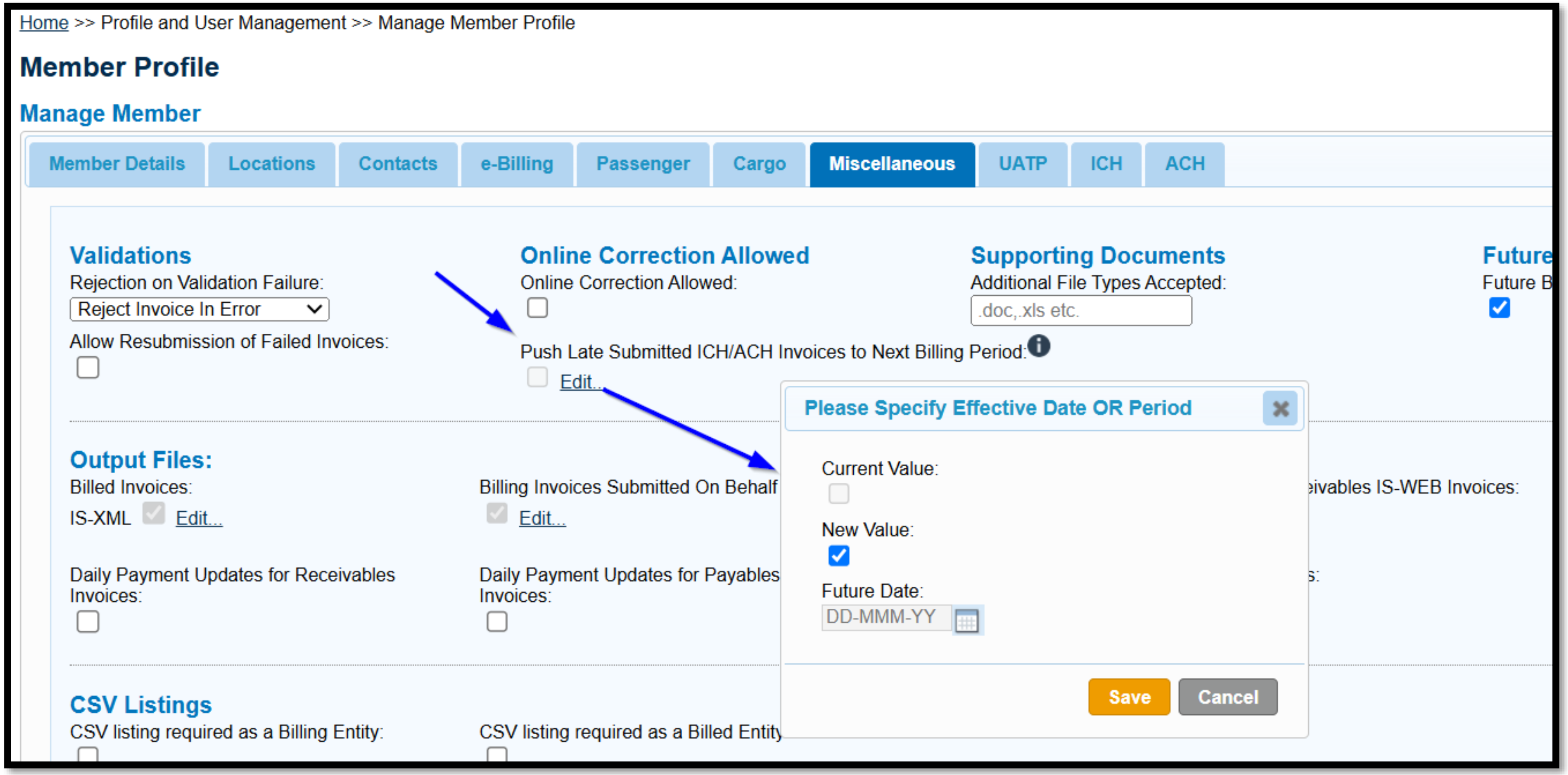
Seamless processing

Clear forward

Auto-increment Billing Period for Miscellaneous Invoices



Auto-increment Billing Period for Miscellaneous Invoices



It's Your Choice!

- ✓ Opt-in only!
  - ✓ If enabled, all late-submitted invoices will automatically go to next period.
  - ✓ If disabled, you have the choice.
- ✓ Why consider?
  - Avoid ICH late submission penalty!
- ✓ How?
  - Contact your Super-User today!

IATA

Line of Business for Miscellaneous IS-XML Files

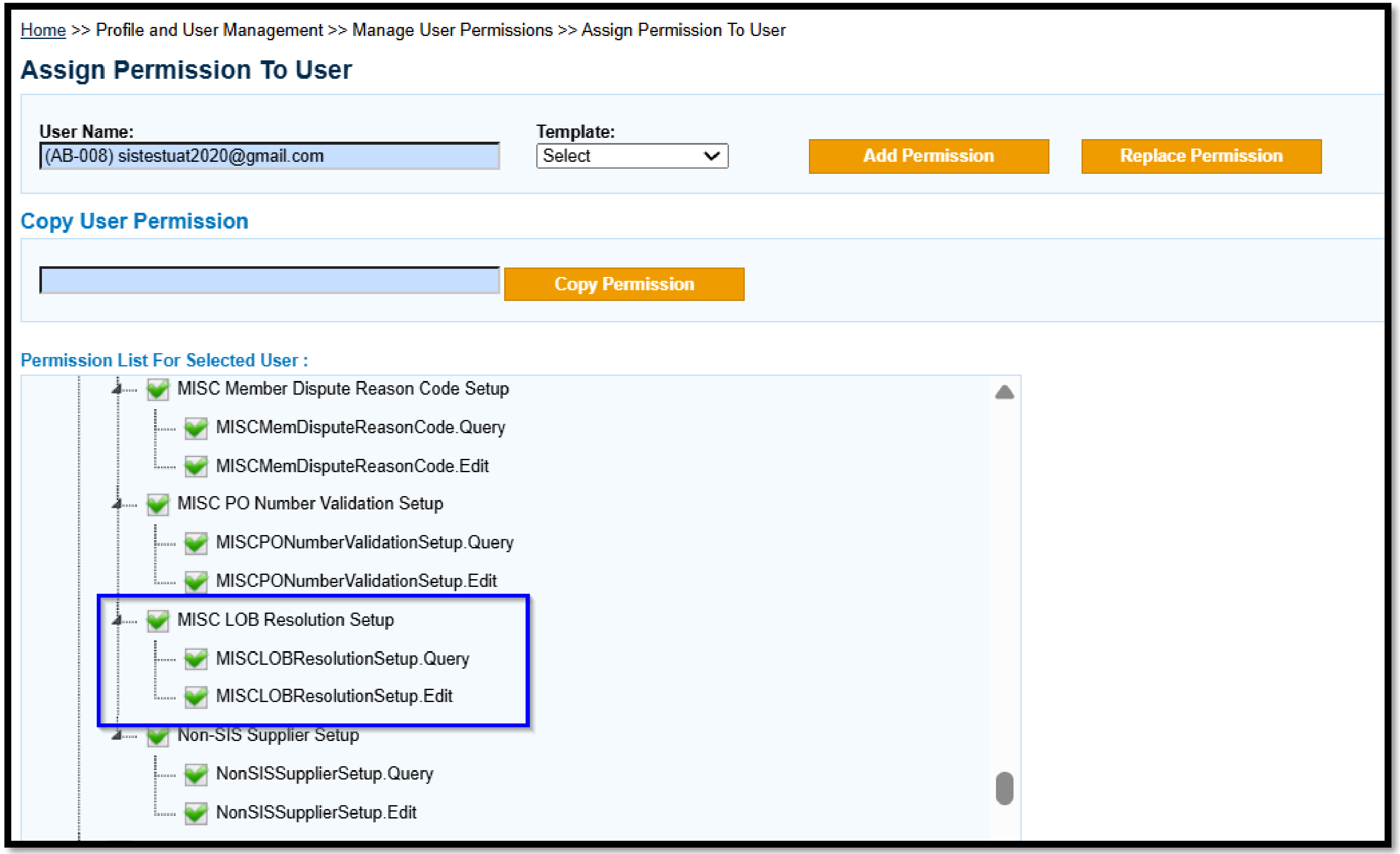
Process your payable invoices faster!

An optional Line of Business (LOB) indicator for Miscellaneous (MISC) billing output files.

- Enhanced Process Automation
- Reduced Manual Effort & Errors
- Greater Flexibility in Configuration
- Faster Invoice Approvals / Payments
- Seamless Adoption
- Better Financial Visibility
- Improved RPA/AI Integration
- Reduce Rejections

… More Options for downstream processing!

Permissions to Setup MISC LOB's



IS-WEB Screen to Setup MISC LOB's

General | **Profile and User Management**

- File Management
- Manage Suspended Invoices
- ICH Protest and Adjustment
- Legal Archive Retrieval
- MISC Member Dispute Reason Code Setup
- MISC PO Number Validation Setup
- MISC LOB Setup
- Non-SIS Supplier Setup

Home >> General >> MISC LOB Setup

MISC LOB Setup

Search Criteria

Charge Category: All

Charge Code: All

Billed Location ID: All

Supplier / Billing Member:

LOB:

Record #:

Search | Add

Search Results

Action	Record #	Charge Category	Charge Code	Billed Location ID	Supplier(s) / Billing Member(s)	LOB	IS-XML Priority	Last Updated On (UTC)	Last Updated By
	8	Engineering	3 Charge Codes	All / All Other	All / All Other	DDD	1.1	03/Apr/26 15:35	[illegible].net
	7	Engineering	MRO Repairs and Overhaul	All / All Other	15 Suppliers	AAA	2	03/Apr/26 15:22	[illegible].net
	1	3 Charge Categories	All / All Other	All / All Other	[illegible]	EEE	1	01/Mar/26 17:00	[illegible].net
	2	All / All Other	All / All Other	3 Locations	[illegible]	BBB	2	02/Feb/26 16:22	[illegible].net
	3	Engineering	3 Charge Codes	14-Singapore-SINGT	4 Suppliers	CCC	1	04/Jan/26 15:30	[illegible].net

Pagination controls

Where two or more specific Charge Categories are defined, a hyperlink indicating the charge category count will be shown. Clicking it will open the 'Charge Categories Details popup', to display the list of specific Charge Categories defined for this record.

Where two or more specific Charge Codes are defined, a hyperlink indicating the charge code count will be shown. Clicking it will open the 'Charge Codes Details popup', to display the list of specific charge codes defined for this record.

Where two or more specific Billed Locations are defined, a hyperlink indicating the billed location count will be shown. Clicking it will open the 'Billed Locations Details popup', to display the list of specific Billed Location defined for this record.

Where two or more specific suppliers are defined, a hyperlink indicating the supplier count will be shown. Clicking it will open the 'Supplier Details popup', to display the list of specific suppliers defined for this record.

Line of Business for Miscellaneous IS-XML Files


```xml
<Invoice>
  <InvoiceHeader>
    <InvoiceNumber>[redacted]</InvoiceNumber>
    <InvoiceDate>2026-08-26</InvoiceDate>
    <InvoiceType>Invoice</InvoiceType>
    <ChargeCategory>Airport</ChargeCategory>
    <Lob>AC</Lob>
    <SellerOrganization>
      <OrganizationID>[redacted]</OrganizationID>
      <OrganizationDesignator>[redacted]</OrganizationDesignator>
      <LocationID>Main</LocationID>
      <OrganizationName1>[redacted]</OrganizationName1>
      <ContactName>WWW.IATA.ORG/CS</ContactName>
      <ContactDetails>
```

Enhancements to the PAX Blocked Tax Codes Report

What Improved?

View the tax blocked report of your preference

Faster Overview

Time Savings

Faster Decision-Making

User Controlled Multi-Selection

Enhancements to the PAX Blocked Tax Codes Report

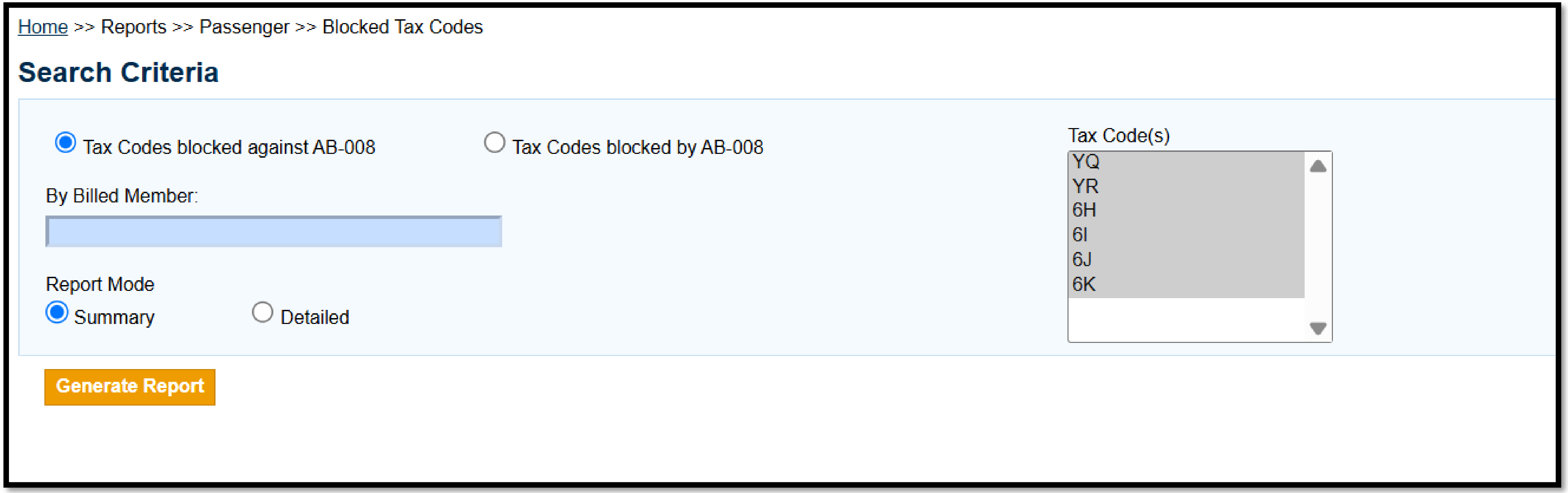
➢ Before

1. A long report with all tax codes
2. Mixed with YQ/YR and 6J-6K codes
3. Default setting
4. Limited search criteria (Tax blocked by, tax blocked against, billed member)

➢ After

1. User behavior setting (Summarized mode)
2. Two more search criteria (Tax code, report mode)
3. Straightforward and clear

Changes to IS-WEB Screen Report Search Criteria



Uses of the PAX Blocked Tax Codes Report

➢ Very Useful for Controls and Decision-Making

- Run Report → Validate Blocks → Prevent Validation Errors
- Proactive interline partner visibility
- Pre validation
- Verification on Outward Billings
- New Flexibility

Guidance Documents

www.IATA.org/sis

- SIS For Airlines *or* SIS For Suppliers

  >>Documents Tab

  >>Support Tab

  >>Webinars Tab

  >>Media Tab

www.iata.org/CS

Thank you