

IATA

WEBINAR

**SIS WEBINAR #07 – 2021
IATA CLEARING HOUSE
(ICH) REPORTS**



SIS



IATA Legal Reminders

- ! Participants are reminded that live streaming of this webinar to parties not in attendance is not permitted, except as indicated by and with the express permission and knowledge of IATA.
- ! Unauthorized recording of the meeting is also prohibited.
- ! IATA will record the webinar and share the link afterwards to the members of this group and it will be posted on the SIS Website.

Presenters

CEDRIC CHRETIEN

Head Settlement Operations / ICH Manager
IATA



JESSE REEVES

Senior Manager Settlement Operations
IATA

PRAMOD KUMAR SRIVASTAVA

Associate Director Revenue Accounting
INDIGO AIRLINES (6E-312)



Welcome!

On The Agenda

1. Did you know about ICH?
2. How to Access ICH Reports
3. Types of ICH Reports
4. How to Use and Interpret ICH Reports for Reconciliation
5. How to Raise an ICH Protest

Enter your Questions in the "Questions" box!



Did you know about ICH?

“ICH is a trusty and reliable partner for the financial settlements”

“ICH is Easy Clear and Fast, a very serious entity”

- Oldest IATA settlement system created in 1947!
- 2nd biggest in terms of volume of transactions processed:
 - Average past 5 years 2016-20: USD50b+ (USD62.5b in 2019 / USD20.4b in 2020)
- Community of over 480 active participants
 - 320+ Airlines & 160+ Associates
- Industry reference thanks to its Settlement Success Rate:
 - 99.997% - Average past 5 years 2016-20 out of the 256b processed
 - 100% in 2016, 2017 and 2021 YTD
- SOC2 certified



How to Access ICH Reports

ICH REPORTS RETRIEVAL

- Reports can be accessed via IS-WEB:
Reports>Financial Controller>Access ICH Reports
- SIS Super User assigns access rights
- Report data is real-time & therefore provisional until Advice Day
- Reports available in Multiple formats (XML, Excel, CSV, ASCII or PDF)

The screenshot displays the SIS Simplified Invoicing and Settlement web application. The 'Reports' menu is highlighted in the top navigation bar. A dropdown menu is open, showing various report options. The 'Access ICH Reports' option is highlighted with a red arrow. The 'Financial Controller' option is also highlighted with a red arrow. The 'Access ACH Settlement Reports' option is also highlighted with a red arrow. The 'Access ICH Reports' option is highlighted with a red arrow.

Period	Milestone	Date (EST)
Nov 2021 P2	Submissions Open (Future dated submissions)	25-Oct-21 14:00
Oct 2021 P2	Supporting Documents Linking Deadline	25-Oct-21 00:00
Nov 2021 P3	Submissions Open (Future dated submissions)	25-Oct-21 14:00
Nov 2021 P4	Submissions Open (Future dated submissions)	25-Oct-21 14:00
Nov 2021 P1	Submissions Open (Future dated submissions)	25-Oct-21 14:00



Types of ICH Reports

IS-WEB ICH REPORTS



ICH REPORTS

Menu

Member Reports:

- [Retrieve Members List \(ASCII Format\)](#)
- [Member Report](#)

Clearance Reports:

- [F1 Report](#)
- [F1 Report - Extended](#)
- [F2 Report](#)
- [F3 Report](#)
- [F3 Suspended Report](#)
- [F1 Report From Debtors](#)
- [F1 Report From Debtors - Extended](#)
- [Invoice Query Report](#)
- [Early Warning Report](#)
- [Call Day Adjustment Report](#)
- [UATP Summary Report](#)

Almost all reports are compressed (zipped) into standard ZIP Format files. If you are unable to view the reports, please contact your IT department for further instruction or contact [ICH Operations](#)

IATA Clearing House

Member Report

Filter By

Category :

Sub-Category :

Status :

Zone :

Sort By

SORT BY :

AND :

AND :

FORM 1 REPORT

F1 Report

Parameters:

Report Type:	Form 1
Agreement:	Standard
Billing Category:	All
Period From:	20211101
Period To:	20211101
Consolidated Options:	Standard
Consolidated Sub-Options	Member Only
Specific Related Member	

Report Format: PDF

Statement of Invoices (Form 1) reports the following:

- Claims raised **by** you in a subject clearance period including:
 - Debtor Member
 - Currency Code
 - Billing Category
 - Invoice Number
 - Invoice Date
 - Local Currency, amount , Input rate & converted amount

FORM 1 REPORT SAMPLE

- Note Report Header – Provisional vs Final



IATA CLEARING HOUSE

2021-11-17 09:01 EST

FORM 1 - Final

AGREEMENT : Standard
CLEARANCE PERIOD: P01 November 2021
SETTLEMENT PERIOD: P01 November 2021
CREDITOR: XB-AXX - IATA TEST

Zone Code	Debtor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice
A	XX-123 - TEST LIMITED	USD	MISC	0095405931	2021-11-11	USD	28,600.00	1.00000	28,600.00	SIS	IS-XML	N
B	XX-124 - TEST LIMITED	USD	MISC	0095400632	2021-11-09	USD	903.49	1.00000	903.49	SIS	IS-XML	N
B	XX-1235- TEST LIMITED	USD	MISC	0095401813	2021-11-09	USD	165.00	1.00000	165.00	SIS	IS-XML	N



FORM 1 Report From Debtor

F1 Report From Debtor

Parameters:

Report Type:	Form 1	▼
Agreement:	Standard	▼
Billing Category:	All	▼
Period From:	20211101	▼
Period To:	20211101	▼
Consolidated Options:	Standard	▼
Consolidated Sub-Options	Member Only	▼
Specific Related Member		▼

Report Format: Excel ▼

Statement of Invoices from Debtor (Form 1 From Debtor) reports the following:

- Claims **against** you in a subject clearance period including:
 - Creditor Member
 - Currency Code
 - Billing Category
 - Invoice Number
 - Invoice Date
 - Local Currency, amount , Input rate & converted amount

FORM 1 Report From Debtor SAMPLE



IATA CLEARING HOUSE FORM 1 FROM DEBTOR - Final

2021-11-17 11:28 EST

AGREEMENT : Standard
CLEARANCE PERIOD: P02 November 2018
SETTLEMENT PERIOD: P02 November 2018
DEBTOR: XB-AXX - IATA TEST LTD.

Zone Code	Creditor Member	Currency Code	Billing Category	Invoice Number	Invoice Date	Local Currency	Local Amount	Input Rate	Converted Amount	Invoice Origin	Invoice Source	Suspended Invoice
B	AA-000 - ABC AIRWAYS INTERNATIONAL	USD	MISC	0191061559	2018-11-13	THB	3,542.40	32.80294	107.99	SIS	IS-XML	N
B	AB-456 - TEST LIMITED	USD	PAX	PBA0000201	2018-11-19	USD	29,871.07	1.00000	29,871.07	SIS	IS-IDEC	N
D	BB-123 - TEST INCORP	USD	MISC	0010040183	2018-11-16	EUR	39,795.00	0.87139	45,668.42	SIS	IS-XML	N
D	BB-123 - TEST INCORP	USD	MISC	75372127	2018-11-20	DKK	75.00	6.48013	11.57	SIS	IS-WEB	N
D	XX-456 - ADRIA AIRWAYS D.O.O.	USD	PAX	0422158	2018-11-20	USD	1,348.82	1.00000	1,348.82	SIS	IS-IDEC	N



FORM 2 REPORT

Form 2 Report

Parameters:

Report Type:	Form 2
Agreement:	Standard
Billing Category:	All
Period:	20211101

Report Format: PDF

Statement of Creditor Claims (Form 2) reports the following:

- Claims raised by you in a subject clearance period including:
 - Debtor Member
 - Currency Code
 - Total billings Including breakdown by PAX, UATP, Cargo & Misc categories

FORM 2 REPORT SAMPLE



IATA CLEARING HOUSE

2021-11-17 09:30 EST

FORM 2 - Final

AGREEMENT: Standard
CLEARANCE PERIOD: P01 November 2021
SETTLEMENT PERIOD: P01 November 2021
CREDITOR: XB-AXX - IATA TEST
ZONE: B

Zone Code	Debtor Member	Currency Code	PAX Amount	UATP Amount	CARGO Amount	MISC Amount	Total Amount	Suspended
A	XX-123 - TEST LIMITED	USD	1,000.00	2,000.00	3,000.00	28,600.00	34,600.00	N
B	XX-124 - TEST LIMITED	USD	500.00	600.00	700.00	2,766.00	4,566.00	N
B	XX-125 - TEST LIMITED	USD	100.00	150.00	200.00	250.00	700.00	N



FORM 3 REPORT

F3 Report

Parameters:

Report Type:	Form 3 Legacy	▼
Agreement:	Standard	▼
Period From:	20211101	▼
Period To:	20211101	▼
Extended Report Option:	No	▼
Consolidated Options:	Standard	▼
Consolidated Sub-Options	Member Only	▼
Specific Related Member		▼

Report Format: PDF ▼

Statement of Balances (Form 3) reports the following:

- Member's claims
- Claims against the Member
- Net balance(s) payable to ICH and/or Receivable
- If F3 is Provisional, then amounts not final
- Amounts reported on Advice messages will equate to Net Balances on Final F3

FORM 3 REPORT PROV. SAMPLE



TEST ENVIRONMENT

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PROVISIONAL FORM 3

AGREEMENT STANDARD

CLEARANCE Period 04 June 2018

IN ACCOUNT WITH WE 022

WEB AIRLINE (ZONE B)

ZONE A : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
BD 236						12,563	12,563CR
MK 239	124,366			51,489	175,855	52,000	123,855
TOTAL	124,366			51,489	175,855	64,563	111,292

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

175,855 64,563 111,292

ZONE B : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
AA 001						126,460	126,460CR
EI 053	92,879			1,200	94,079	70,000	24,079
EK 176						61,834	61,834CR
TOTAL	92,879			1,200	94,079	258,294	164,215CR

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

94,079 258,294 164,215CR

ZONE C : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
DL 006						32,500	32,500CR
TOTAL						32,500	32,500CR

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

32,500 32,500CR

ZONE D : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
AF 057						190,000	190,000CR
LH 220	258,731	89,764			348,495	129,871	218,624
TOTAL	258,731	89,764			348,495	319,871	28,624

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

348,495 319,871 28,624

TOTAL USD 475,976 89,764 52,689 618,429 675,228

BALANCE DUE FROM CLEARING HOUSE (USD) 56,799

NET RECEIVABLES (USD) : 675,228

* END OF REPORT *



FORM 3 REPORT FINAL SAMPLE



TEST ENVIRONMENT

PAGE 1 OF 1

2018-09-22 10:23

FINAL FORM 3

AGREEMENT STANDARD

CLEARANCE Period 04 June 2018

IN ACCOUNT WITH WE 022

WEB AIRLINE (ZONE B)

ZONE A : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
BD 236						12,563	12,563CR
MK 239	124,366			51,489	175,855	52,000	123,855
TOTAL	124,366			51,489	175,855	64,563	111,292

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

ZONE B : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
AA 001						126,460	126,460CR
EI 053	92,879			1,200	94,079	70,000	24,079
EK 176						61,834	61,834CR
XB A51				189,200	189,200		189,200
TOTAL	92,879			190,400	283,279	258,294	24,985

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

ZONE C : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
DL 006						32,500	32,500CR
TOTAL						32,500	32,500CR

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

ZONE D : (USD)

MEMBER CLEARING	PASS.	UATP	DEBITS CARGO	MISC	TOTAL	CREDITS	BALANCE
AF 057						190,000	190,000CR
LH 220	258,731	89,764			348,495	129,871	218,624
TOTAL	258,731	89,764			348,495	319,871	28,624

EQUIVALENT IN CURRENCY OF SETTLEMENT (USD) (EXCHANGE_RATE: 1.00000)

TOTAL USD	475,976	89,764		241,889	807,629	675,228	
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NET RECEIVABLES (USD) : 675,228

BALANCE DUE TO CLEARING HOUSE (USD) 132,401

* END OF REPORT *





How to Use and Interpret ICH Reports for Reconciliation

ICH REPORT TOOLS

- Many ICH Reports can assist with accounting reconciliations
- Key ICH Reports would include:
 - F3 & F1 From Debtor reports
 - Invoice query Report
 - Early Warning Report
 - Call Day Adjustment Reports



F1 From Debtors, F3

- The F1FD & F3 provide a very useful reference tool to quickly assess debits & credits settled in a specific clearance period
- Extended Reports
 - In addition to standard F1 & F3 reports, the ICH offers extended reports that highlight claims raised by / against sponsored Members that are consolidated into the claims of the Sponsoree Member
 - The F3 Extended reports also detail Creditor Member claims by Billing category

INVOICE QUERY REPORT

- The Invoice query Report provides a useful interface to filter claims data by a number of pertinent criteria
- Report Filters include:
 - Period range
 - Creditor or Debtor
 - Billing category – PAX, UATP, Cargo, Misc or All
 - Currency – GBP, EUR, USD

EARLY WARNING REPORT

- The Early Warning Report provides a useful interface to isolate claims data by a number of pertinent criteria
- Report Filters include:
 - By Debtor/ Against Debtor
 - Period
 - Report data by **Month** or by **Period Same Period Each Month** or by **Period Sequential**
 - Maximum Variation Accepted (%)
 - Maximum Amount Accepted (\$)
 - Billing Category – PAX, UATP, Cargo, Misc. or All

EARLY WARNING REPORT SAMPLE



IATA CLEARING HOUSE

2021-11-19 09:23 EST

EARLY WARNING REPORT

AGREEMENT: Standard
CLEARANCE PERIOD: P02 November 2018
SETTLEMENT PERIOD: P02 November 2018
MEMBER: XB-123 - TEST AIRWAYS INC (ZONE B)
PARAMETERS: Maximum variation accepted 50% Maximum Amount accepted is 100,000.00\$
By Debtor - By Period, Sequential

REPORT TYPE	MEMBER CODE	CURRENCY CODE	AMOUNT DESCRIPTION	PAX AMOUNT	UATP AMOUNT	CARGO AMOUNT	MISC AMOUNT
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	Variation amount	-16,216,609.00	0.00	0.00	0.00
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	Variation %	-93.10	0.00	0.00	0.00
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	P02 October 2018	-3,925,607.00	0.00	0.00	0.00
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	P03 October 2018	22,103,918.00	0.00	0.00	0.00
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	P04 October 2018	18,173,996.00	0.00	0.00	0.00
AGAINST	ZZ-001 - SAMPLE AIRLINES INC.	USD	P01 November 2018	33,291,237.00	0.00	0.00	0.00



CALL ADJUSTMENT REPORT

- The Call Day Adjustment Report provides information to support the billing of Call Day Adjustments submitted by the ICH on behalf of Members
- Report Filters include:
 - Report Type : Detailed or Summary
 - Period Range (usually a specific period or full month)

Period Detailed Report available on Call Day associated with period
Monthly Summary Report used for Billing purposes will be available on Call Day associated with Per 04 of clearance month

CDA REPORT SAMPLE - DETAILED



IATA CLEARING HOUSE

2021-11-19 09:39 EST

CALL DAY ADJUSTMENT DETAILED REPORT

AGREEMENT : Standard
 CLEARANCE PERIOD: P01 April 2019 to P04 April 2019
 SETTLEMENT PERIOD: P01 April 2019 to P04 April 2019
 MEMBER: XB-123 - TEST AIRWAYS INC (ZONE B)
 BILLING CATEGORY: MISC

PERIOD	CURRENCY OF CLEARANCE	BY OR AGAINST MEMBER	MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INPUT RATE	INVOICE CONVERTED AMT	CALL DAY ADJUSTMENT			BALANCE
								EXCHANGE RATE USED	ADJUSTED AMOUNT	% VARIANCE	
P02 April 2019	USD	BY	ZA-001	GBP	12,987.82	0.75646	17,169.21	0.76582	16,959.36	-1.22	-209.85
P02 April 2019	USD	BY	ZB-002	EUR	182,439.50	0.88140	206,987.84	0.89113	204,728.27	-1.09	-2,259.57
P03 April 2019	USD	BY	ZC-003	GBP	12,618.94	0.75646	16,681.57	0.76745	16,442.69	-1.43	-238.88
P03 April 2019	USD	BY	ZD-004	EUR	13,985.24	0.88114	15,871.76	0.89303	15,660.44	-1.33	-211.32
P04 April 2019	USD	BY	ZE-005	GBP	39.89	0.75647	52.73	0.78019	51.13	-3.04	-1.60
P04 April 2019	USD	BY	ZF-006	GBP	39.93	0.77985	51.20	0.78019	51.18	-0.04	-0.02



CDA REPORT SAMPLE - SUMMARY



IATA CLEARING HOUSE

2021-11-19 09:39 EST

CALL DAY ADJUSTMENT SUMMARY REPORT

AGREEMENT : Standard
CLEARANCE PERIOD: P01 April 2019 to P04 April 2019
SETTLEMENT PERIOD: P01 April 2019 to P04 April 2019
MEMBER: XB-123 - TEST AIRWAYS INC (ZONE B)
BILLING CATEGORY: MISC

CLEARANCE MONTH	CURRENCY OF CLEARANCE	BY OR AGAINST MEMBER	MEMBER	INVOICE CURRENCY	INVOICE AMOUNT	INVOICE CONVERTED AMT	CALL DAY ADJUSTMENT		
							ADJUSTED AMOUNT	BALANCE	AUTOMATED CDA
201904	USD	BY	AB-001	EUR	80,274.77	91,103.31	89,890.34	-1,212.97	DB
201904	USD	BY	AC-002	GBP	13,492.84	17,836.82	17,581.39	-255.43	DB
201904	USD	BY	AD-003	EUR	43,065.23	48,874.45	48,203.75	-670.70	NO
201904	USD	BY	AE-004	EUR	8,473.95	9,617.03	9,488.99	-128.04	DB
201904	USD	AGAINST	AF-005	EUR	49,109.00	55,733.48	55,002.69	730.79	CR





How to Raise an ICH Protest

1st remember!

- ICH Regulation 22 (a)

*Protests of
Improper
Billings*

22. (a) For the avoidance of doubt an Improper Billing does not include, and the protest procedures are not intended to resolve, any other Billing and settlement errors which are normally resolved through the appropriate rejection and rebilling procedures as set out in the Revenue Accounting Manual.

- ICH Regulation 1 “Improper billing”:

Improper Billing: For the purposes of these Regulations,

- (a) a Billing against the wrong airline;
- (b) a Billing for a material amount, such amount determined by the Clearing House Manager, which contains substantive clerical errors;
- (c) a Billing for non-transportation services where the agreement for such service provides for settlement outside the Clearing House;
- (d) a rejection or other rebilling which is not in accordance with relevant IATA Revenue Accounting Manual provisions;
- (e) a Billing, rejection or other rebilling which is unenforceable or otherwise prohibited due to the pendency of an insolvency proceeding or court order;
- (f) Billings in which it appears that (i) a substantial amount of stolen traffic documents are involved; (ii) the transaction would result in the movement of funds in violation of the currency exchange control laws or regulations of any nation; or (iii) the airline Billing did not re-issue, refund, or provide transportation for the documents;

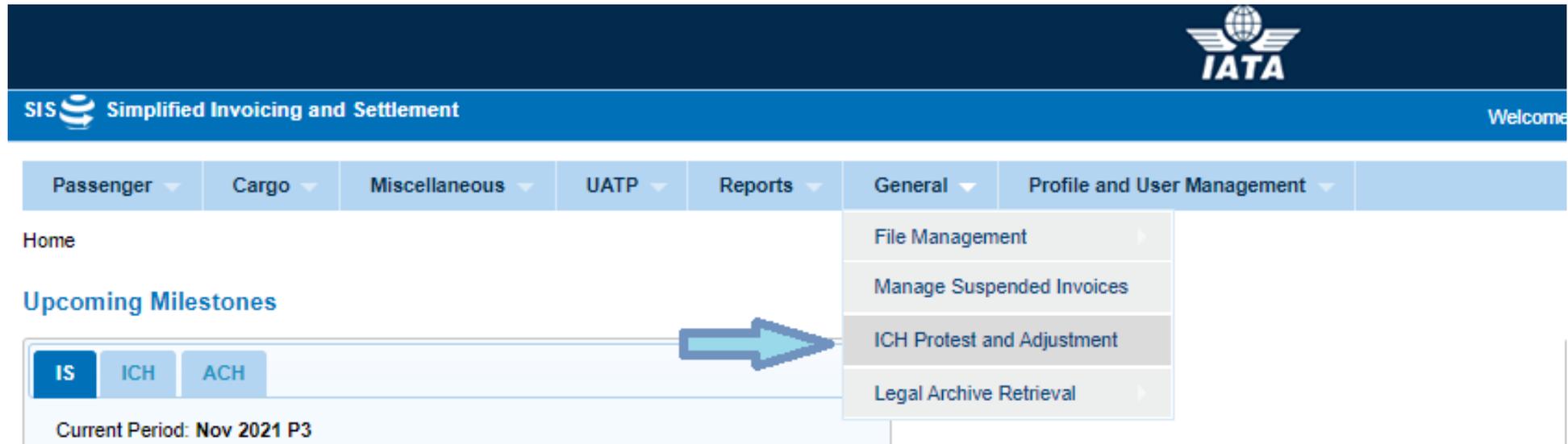
(g) a third-party Billing – that is, a Billing by or against a non-Member (even if such non-Member is an affiliate of a Member identified in the Billing), including any Billing that improperly claims that it is by or against a Member when the legal relationship is instead with a non-Member.

(h) any other Billing which, in the view of the Clearing House Manager, is similar to (a) to (e) above and should therefore not be cleared through the Clearing House,

excluding any other Billing and settlement errors which are normally resolved through the appropriate rejection and rebilling procedures.

Protest & Adjustment module in IS-Web

- Log on to IS-Web
- Go to General section and select "ICH Protest and Adjustment"



- Access to the "ICH Protest and Adjustment" module will be given to all SIS Super Users

How to raise a protest

- **Click** Protest / Adjustment Creation

You will be prompted to the current open Agreement & Period subject to the Protest Period.

- **Fill in** the search criteria

Billing Member, Invoice Number, Billings Category.

IATA Clearing House

[Protest / Adjustment Creation](#) ←

[Protest / Adjustment History](#)

Protest / Adjustment Creation

Agreement*

Period*

Billing Member

Invoice Number

Billing Category

Invoices Search Results

How to raise a protest

- **Select** invoice(s) by pushing the button "Protest this invoice".
- **Fill in** the Comment field against each selected invoice
- **Upload** documents supporting the Protest/Adjustment
- **Add** General Comment further explaining the Protest/Adjustment.
- **Enter** your name and send your Protest/Adjustment request to the ICH by pushing the respective button.

Billing Category	Invoice Date	Invoice Number	Clearance Currency	Settlement Currency	Amount in Clear. Curr.	
MISC	18/05/2015	1800213322	USD	USD	747.91	Protest this invoice
MISC	14/05/2015	9902017182	USD	USD	4,333.33	Protest this invoice
MISC	14/05/2015	9902017183	USD	USD	3,309.11	Protest this invoice
MISC	14/05/2015	9902017181	USD	USD	1,866.14	Protest this invoice
MISC	18/05/2015	9902017113	USD	USD	29,432.94	Protest this invoice
MISC	14/05/2015	9902017180	USD	USD	610.94	Protest this invoice
MISC	19/05/2015	CD15040150	USD	USD	1,287.13	Protest this invoice
MISC	19/05/2015	CD15040468	USD	USD	178.21	Protest this invoice

Billing Category	Invoice Date	Invoice Number	Clearance Currency	Amount in Clearance Currency	Protested Amount	Total after Adjustment	Comment		
MISC	18/05/2015	1800213322	USD	747.91	747.91	00.00 (Full Protest)	ADD RELEVANT COMMENT	Edit	Remove

General Comment

Protest Initiator Name

Send Protest / Adjustment request to ICH

How to raise a protest

- An e-mail notification will be sent for follow-up actions to the ICH Finance Team as well as all ICH Financial contacts set-up in SIS under the ICH Tab of the member involved in the Protest/Adjustment request.

From: [Redacted] Sent: Tue 4/21/2015 2: [Redacted]
 To: [Redacted]
 Cc: [Redacted]
 Subject: -- TIME SENSITIVE -- ICH Protest/Adjustment raised by [Redacted] against [Redacted] STD P1 APR 2015

Dear Clearing House Members,

Please note that a Protest/Adjustment request has been raised by ([Redacted]) for claims of ([Redacted]), Agreement STD, period P1 APR 2015 for a total of USD 1,346,884

We appreciate your urgent review of the below billings details and are awaiting to receive your comments by return email by keeping in mind that the deadline for Protests/Adjustments is: 21 Apr 2015.

Billing Category	Invoice Date	Invoice Number	Local Currency	Local Amount	Clearance Currency	Exchange Rate	Converted Amount	Protest Full/part invoice	Protested Amount	Comments
PAX	10 Apr 2015	0000504325	USD	1,346,884	USD	1	1,346,884	Full	1,346,884	Further to our existing protest over invoice 0000503919 of Mar-15 P4 and in accordance with ICH Manual of Regulations and Procedures Paragraph 22, [Redacted] wishes to protest invoice 0000504325 of Apr-15 P1. Our analysis indicates this invoice (other than for 10 source code 44 items) consists entirely of rejections of prime billings which were made by [Redacted] in Oct-14 at values agreed in the [Redacted] bilateral re-protection agreement. We believe our prime billing of these items to [Redacted] was correct. Therefore, in line with our previous protest we ask the ICH manager to accept our protest of this invoice, and in accordance with ICH Manual of Regulations and Procedures 22 e) ii, eliminate the protested amount from clearance (i.e. [Redacted], not be debited). As with our existing previous protest, [Redacted] will seek opportunity to discuss and resolve bilaterally with [Redacted] the settlement of these items. I would be grateful to receive your acknowledgements of this protest.
TOTAL MISC							0		0	
TOTAL PAX							1,346,884		1,346,884	
TOTAL CARGO							0		0	
TOTAL UATP							0		0	
TOTAL							1,346,884		1,346,884	

General comments to the Protest:
 Further to our existing protest over invoice 0000503919 of Mar-15 P4, and in accordance with ICH Manual of Regulations and Procedures Paragraph 22, [Redacted] wishes to protest invoice 0000504325 of Apr-15 P1. Our analysis indicates this invoice (other than for 10 source code 44 items) consists entirely of rejections of prime billings which were made by [Redacted] in Oct-14 at values agreed in the [Redacted] bilateral re-protection agreement. We believe our prime billing of these items to [Redacted] was correct. Therefore, in line with our previous protest we ask the ICH manager to accept our protest of this invoice, and in accordance with ICH Manual of Regulations and Procedures 22 e) ii, eliminate the protested amount from clearance (i.e. [Redacted], not be debited). As with our existing previous protest, [Redacted] will seek opportunity to discuss and resolve bilaterally with [Redacted] the settlement of these items.

I would be grateful to receive your acknowledgements of this protest.

Supporting documents provided by [Redacted] are attached to this e-mail.

Your utmost attention to the above matter is requested.

Best regards,
 ICH Financial Services Team Geneva



How to review protest/adjustment request

- **Click "Protest / Adjustment History"**

IATA Clearing House

- Protest / Adjustment Creation
- Protest / Adjustment History**

Protest / Adjustment

Agreement* Standard
Period* 20150502
Billing Member*
Invoice Number (All Invoice Numbers)
Billing Category (All Billing Categories)

Invoices Search Results

- On default the interface will list all Protest/Adjustment requests raised by your company with their respective status i.e. requested, approved, rejected

IATA Clearing House

- Protest / Adjustment Creation
- Protest / Adjustment History**

Protest / Adjustment History

Agreement Standard
Period (All Periods)
Billing Member (All Members)

Protests Search Results

Agreement	Period	Creditor	Clearance Currency	Amount in Clearance Currency	Protested Amount	Total after Adjustment	Created Date	Status	
STD	20150304		USD	3,101,346.72	3,101,346.72	00.00	4/14/2015 12:19:57 PM	Approved	View Details
STD	20150401		USD	1,346,884.62	1,346,884.62	00.00	4/21/2015 8:54:45 AM	Approved	View Details
STD	20150403		USD	584,072.42	584,072.42	00.00	4/30/2015 11:06:12 AM	Approved	View Details

Supporting Materials

- Available on the ICH Extranet

The screenshot displays the IATA Extranet interface. At the top left is the IATA logo. A search bar on the right contains the text "Search this site...". Below the search bar are navigation links for "Extranet Home" and "CHRETIEN". A "Library Tools" dropdown menu is open, showing "Documents" and "Library" options. The main navigation path is "IATA Clearing House > Support Materials > All Documents". A secondary navigation bar includes "IATA Clearing House", "Mass Mailing", and "IBS OPS WG". On the left, a "Documents" sidebar lists items like "Bankruptcy Updates" and "Outstanding Balances 2016". The main content area shows a table of documents under the heading "IATA Clearing House > Support Materials".

<input type="checkbox"/>	Type	Name	Modified	Modified By
<input type="checkbox"/>		ICH Protest and Adjustment Module v1.0	6/2/2015 2:11 AM	CHRETIEN Cédric
<input type="checkbox"/>		ICH Reports Changes Description v1.0	6/2/2015 6:04 PM	MacNeill Bernice
<input type="checkbox"/>		ICH Reports_XSD	6/2/2015 2:15 AM	CHRETIEN Cédric
<input type="checkbox"/>		ICH RW Output File Name Structure v1.0	6/2/2015 6:02 PM	MacNeill Bernice

Supporting Materials

- Available on SIS "Documents" Webpage

JOIN SIS | SUPPORT | **DOCUMENTS** | GLOSSARY | FAQs | WEBINARS | REJECTIONS | MEDIA

Integrated Settlement Participation Guide (ISPG)

The ISPG contains all technical specifications and notes needed in order to fully implement integrated settlement with SIS. This documentation is revised from time to time as needed.

- [Complete ISPG package v4.2.0.0 \(zip\)](#)
- [Complete ISPG package v4.2.0.0 \(zip\) with tracked changes](#)

IS-IDEC RECORD STRUCTURE	IS-XML RECORD STRUCTURE	SAMPLE FILES	SUPPORTING DOCUMENTS
Passenger Record Structure v4.2.0.0 (zip)	IS-XML Invoice Standard v4.2.0.0 (zip)	Passenger (zip)	Supporting Attachments (zip)
Cargo Record Structure v4.2.0.0 (zip)		Miscellaneous (zip)	
		Cargo (zip)	
		UATP (zip)	
		Excel to IS-XML tool (zip)	

ICH Reports

- [ICH Reports Changes Description \(pdf\)](#)
- [ICH Reports XSD package \(zip\)](#)
- [ICH Report Output File Naming \(xls\)](#)

ICH Support

1. www.iata.org/ICH
2. General, Membership, Operations and Finance Tabs

www.iata.org/cs to contact us!

IATA Clearing House (ICH)

The IATA Clearing House (ICH) provides fast, secure and cost effective billing and settlement services in multiple currencies for the air transport industry.

It enables the world's airlines and airline-associated companies "suppliers" to settle their Passenger, Cargo, UATP and Miscellaneous/Non-Transportation billings by applying the principles of set-off/netting thus reducing cost, risk and increasing speed.

The ICH also offers a dispute mechanism of billings and protection in case of default, bankruptcy and cessation of operations.

Its annual turnover is around USD56b with a settlement success rate of 100% offered to the 430+ participants for the past 3 years.

[> ICH Member List](#) (pdf)

FAQ's (Frequently Asked Questions)

➤ [General](#)

➤ [Membership](#)

➤ [Operations](#)

➤ [Finance](#)

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 **2.2M**
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Thank you

Q&A

Post in Q&A box

