



# SIS Password Requirements

The password policy implemented in December 2019 will require users logging in to SIS to change their password every **90 days** and to login again after **30 minutes of inactivity**. Passwords must have at least **10 characters** and must (contain at least **one uppercase alphabet character, one numeric character** and **one special character**. Users will not be allowed to reuse any of the last 6 passwords, irrespective of the time interval elapsed between the password changes.

This table below includes **all** special characters that can be used in SIS passwords. Other special characters (such as an "asterisk" (\*) or an "and" (&) symbol) are **not allowed** and will not be accepted by the system.

Name of Character	Character Symbol
at	@
percentage	%
plus	+
backslash	\
slash	/
single quotation mark	'
exclamation point	!
number	#
dollar	\$
caret	^
question mark	?
colon	:



comma	,
left parenthesis	(
right parenthesis	)
left brace	{
right brace	}
left bracket	[
right bracket	]
tilde	~
grave / backquote	`
hyphen	-
underscore	_
period	.

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