

Industry Meetings Istanbul, Türkiye | 03 – 04 November 2025 AGENDA

Welcome to this year's Industry Meetings. This is the agenda to be referenced at the ICH and SIS General Meetings.

The Agenda Items for voting at the General Meetings included in this agenda are updated based on any revisions made from the discussions held in IATA's Standards Setting Workspace ("SSW") Online Communities. The voting on the SIS Agenda Items will be **exclusively** online through the **SSW platform**. There will be time allotted for discussions on the Agenda Items during the SIS General Meeting in Istanbul.

This Agenda for the IATA ICH and SIS General Meetings is also published on <u>SIS Media Website</u>, the <u>ICH Extranet</u> and on the relevant IATA Standards Setting Workspace ("SSW") Online Communities.

3rd IATA CLEARING HOUSE (ICH) GENERAL MEETING 03 November 2025

This is the 3rd IATA Clearing House (ICH) General Meeting. For this year's ICH General Meeting, delegates will benefit from different updates covering a wide spectrum of areas including:

- IATA Products & Services
- ICH Reports and Notifications
- Latest on Bankruptcy and Airline Risk Management

There will also be the following two breakout sessions as well as other announcements and surprises at this year's ICH General Meeting.

- ICH Extranet & Chatbot
- The Future of ICH

It's a must-attend event, looking forward to seeing you in Istanbul!

14th SIMPLIFIED INVOICING AND SETTLEMENT (SIS) GENERAL MEETING 04 November 2025

Welcome to the 14th Annual Simplified Invoicing and Settlement (SIS) General Meeting. At this year's SIS General Meeting you will have the opportunity to learn more about:

- Evolving Landscape of e-Reporting Compliance
- Future of Invoice Digitalization
- The Latest with SIS
- Elevating Invoice Integrity
- ERP Integration and Migration with SIS
- And much more!

New! There will be two panel discussions at this year's SIS General Meeting with the following subjects:

- Impact of Taxation in Retailing
- From Chaos to Compliance: Navigating e-Invoicing Challenges

As a reminder, to be eligible to vote on SIS system changes at the SIS General Meeting, participants must be signatories to the <u>IS Participation Agreement</u> as well as actively processing transactions in SIS. There is no voting by proxy. One electronic voting device will be assigned to one delegate of each eligible voting member at the time of check-in for the SIS General Meeting. The complete list of active <u>SIS participants with voting rights for 2025</u> is published on the <u>SIS website</u>.

We look forward to meeting you for another exciting and engaging SIS General Meeting in Istanbul!

COMPETITION LAW GUIDELINES FOR IATA INDUSTRY MEETINGS

IATA is publishing these Competition Law Guidelines to ensure that IATA Industry Meetings are conducted in full compliance with all applicable competition laws.

Statement of Policy

IATA Industry Meetings shall be conducted in full compliance with United States antitrust laws, the competition rules of the European Union, and the competition laws of all other relevant jurisdictions.

Procedural Guidelines

IATA Industry Meetings shall be conducted pursuant to the following procedures in order to ensure compliance with all relevant competition laws:

- 1. All discussions or conversations among meeting participants, including during breaks and scheduled or non-scheduled social activities connected with the meetings must follow these Guidelines.
- 2. Meetings shall be conducted in accordance with written agendas that are reviewed in advance by IATA counsel familiar with the competition laws of the United States, the European Union and all other relevant jurisdictions to assure that the agenda items are in compliance with these laws.
- 3. All presentations shall be reviewed and approved in advance by IATA's competition compliance attorney.

Prohibited Agreements and Activities

- 1. Unless attendees of IATA Meetings are advised to the contrary by competition counsel, the following types of agreements, whether express or implied, are STRICTLY PROHIBITED:
- a. Any collective agreement concerning prices or charges for airline services;
- b. Any collective agreement allocating markets, territories, customers, suppliers or agents;
- c. Any collective agreement relating to prices or charges to be paid to suppliers, and any other agreement that is intended to, or that in operation is likely to, harm non-participants, including without limitation any agreement that is intended to, or in operation is likely to, exclude a non-participants from any market; and
- d. Any agreement that is intended to, or in operation is likely to induce airlines or their suppliers or agents to engage in collective anticompetitive behaviour, or to collectively punish any business enterprise for its exercise of independent business judgment.
- 2. Recognizing that the existence of an unlawful agreement or concerted practice may be inferred from circumstances, including the exchange of information by competitors, discussions or disclosures of the following types of information, are also PROHIBITED, except when such information has otherwise been made public or IATA competition counsel advises that such discussions are legally permissible:
- a. Individual airline rates, charges or surcharges;
- b. Individual airline costs;
- c. An individual airline's intentions regarding increasing, reducing or reallocating aircraft capacity (including entering or exiting routes);

- d. An individual airline's intentions regarding charging for certain products or services or changes to the existing charges for such products or services;
- e. Information on individual airlines customers; and
- f. Any other sensitive commercial or proprietary information that the company would not disclose in the absence of an express or implied agreement to exchange such information for the purpose of reducing or restricting competition in the airline industry.
- 3. The foregoing applies equally to email discussions, instant messaging and social media discussions whether directed to announced participants or other parties not present in the meeting. Participants are reminded that live streaming of this meeting to parties not present in person is not permitted except as indicated by and with the express permission and knowledge of the Chairperson and IATA and only in the event that specific participation on a given item from a party not present in person is required. Unauthorized recording of the meeting is prohibited.



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Industry General Meetings Istanbul, Türkiye | 03 – 04 November 2025

AGENDA

03 November 2025

IATA CLEARING HOUSE GENERAL MEETING **MONDAY | 03 NOVEMBER 2025**

Opening of Meeting and Welcome

Breakout Session #1 ICH Extranet & Chatbot

Breakout Session #2 The Future of ICH

Administrative Items

A2 A3 A5 A6	Competition Law Guidelines for IATA Industry Meetings Delegate Introductions Any Other Business Close of Meeting	
3 rd	ICH GM Updates and Reporting Items	03 November 2025
IR1 IR2 IR3 IR4 IR5 IR6 IR7 IR8 IR9 IR10 IR11	Products and Services "P&S" Update ICH Chairperson's Report on WG Activities The Year in ICH Operational Performance Highlights on ICH Reports & Notifications Ice Breaker - 1 Bankruptcy and Special Clearance Update Deep dive on the Airline Risk Management Framework Ice Breaker - 2 Introducing Agentic Al ICH Product Management Update ICH WG 2022-25 memories	
3 rd	ICH GM Break-out Sessions	03 November 2025

Administrative Items	04 November 2025

- A1 Opening of Meeting and Welcome
- A2 Competition Law Guidelines for IATA Industry Meetings
- A3 Delegate Introductions
- A4 Introduction to the Online Voting System
- **A5** Any Other Business
- A6 Close of Meeting

14th SIS GM Updates and Reporting Items

04 November 2025

- **SR1** Introductory Presentation
- **SR2** Report from the SIS Steering Group
- **SR3** The Latest with SIS
- **SR4** Last Year's SIS GM13 Action Items Update
- **SR5** Industry Economic Performance Updates
- **SR6** The Evolving Landscape of e-Reporting Compliance
- **SR7** You and SIS The Annual SIS Customer Satisfaction Update
- **SR8** ERP Integration and Migration with SIS
- **SR9** From Data to Value: Elevating Invoice Integrity
- SR10 New SIS Functionalities
- **SR11** The Future of Invoice Digitalization
- **SR12** SIS Supplier Onboarding
- SR13 SIS SLA Update

14th SIS GM Panel Discussions

04 November 2025

- PN1 Panel Discussion #1: Impact of Taxation in RetailingPN2 Panel Discussion #2: From Chaos to Compliance:
 - Navigating e-Invoicing Challenges

Agenda Items

To be presented and voted on at the 14th SIS General Meeting – 04 November 2025

SIS	Subject	From	In	npacts	S :
Item	Subject	FIOIII	RAM	SIS	ICH
S1	Enhancing Operational Efficiency through Retaining Sorting	NH-205-ANA		✓	
S2	Reflecting AWB check digit in Prime AWB	NH-205-ANA		✓	
S3	Enhancement to Download File page	UA-016-United Airlines		✓	
S4	YQ YR Report from SIS	DL-006-Delta Air Lines		✓	
	Clearance Currency Amounts Decimals	XD-A98-Airlines Clearing		✓	✓
S5	(For Information Only)	House			
S6	Monitoring of Suspended Invoices	AT-147-Royal Air Maroc		✓	
S 7	SIS Miscellaneous Billing Filters	KQ-706-Kenya Airways		✓	

Note: All comments received in IATA's Standard Setting Workspace ("SSW) for SIS GM Agenda Items for Voting will be presented on-site at the General Meeting. Attendees will have the opportunity to further discuss at the SIS GM.

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SIS GM14 – SIS Participation Agreement

For your information, below is an <u>extract</u> from the SIS Participation Agreement (ISPA) outlining the steps to perform amendments to SIS.

6. MODIFICATIONS

- Amendments to System functionality may be submitted as a proposal to the SIS General Meeting duly convened in accordance with paragraph 5.2 and shall be referred initially to the SIS Steering Group for review. If accepted by the SIS Steering Group they will be referred to SIS Operations (as defined in Attachment C) for analysis and costing. SIS Operations shall develop the specifications and, at their discretion, confirm them with the SIS Steering Group (as defined in Attachment C). The final agreed proposal shall be submitted to the SIS Steering Group for approval. Changes to system functionality may be proposed by the Participants at any time before the deadline of the SIS General Meeting. Major changes to system functionality must be approved by IATA to ensure operational efficiency.
- Amendments to System functionality as a result of industry mandated changes shall be initiated by the SIS Steering Group and referred to SIS Operations for review and costing. SIS Operations shall develop the specifications and, at their discretion, confirm them with the SIS Steering Group. The final agreed proposal shall be submitted to the SIS Steering Group for approval.
- Amendments to the then current Agreement which are accepted by IATA and agreed by seventy five percent (75%) of those present at the SIS General Meeting, duly convened in accordance with paragraphs 5.2 and 5.3 shall become effective and shall be applied by all SIS Participants, as from a date which shall be determined by the SIS Participants present and entitled to vote at the SIS General Meeting.
- To be eligible to vote for changes to this Agreement with Attachments, the Participant must be transmitting and receiving invoices through the Service.
- 6.5 Where changes to the RAM, ACH Manual of Procedure, or other industry rulings require changes to this Agreement, the SIS Steering Group is empowered to agree to the appropriate amendments to this Agreement. The SIS Steering Group shall notify the Participants of all amendments, giving their date of effectiveness.
- In addition, when IATA's review of an operational and/or individual Participant problem suggests that an editorial change would improve understanding, IATA may make editorial amendments provided they do not change the intent of the Agreement and/or procedures. Editorial amendments that do not change the intent of the Agreement and/or procedures will be notified via the RAM. IATA will notify the ACH Secretary-Treasurer.
- 6.7 All changes and amendments made in accordance with paragraphs 6.5 and 6.6 above will be submitted to the next SIS General Meeting for final ratification.

Agenda Item S1 Page 1 of 3

Subject: Enhancing Operational Efficiency through Retaining Sorting

Submitted by: NH-205-All Nippon Airways (ANA)

Note: This paper is supported by the SIS Steering Group

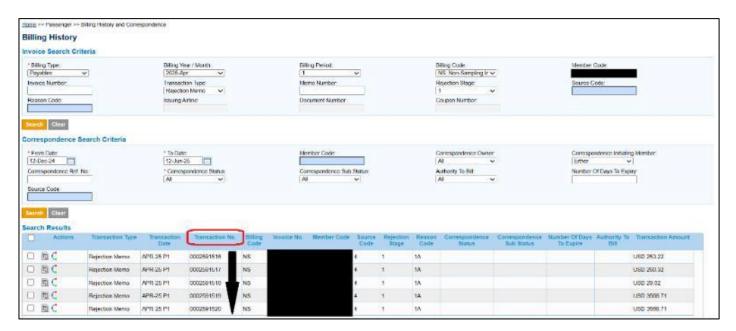
Background:

When verifying the billing history (invoices), we utilize the "Search Criteria" feature from each menu (Category P/U/C/M). To conduct an audit of each invoice and coupon efficiently, we sort the search results in ascending / descending order by a particular item.

For example, sorting in transaction amount in ascending order, we can check multiple invoices with the same rejection amount, which might have the same itinerary or rejection reason, in an efficient manner. This method contributes to reducing work time.

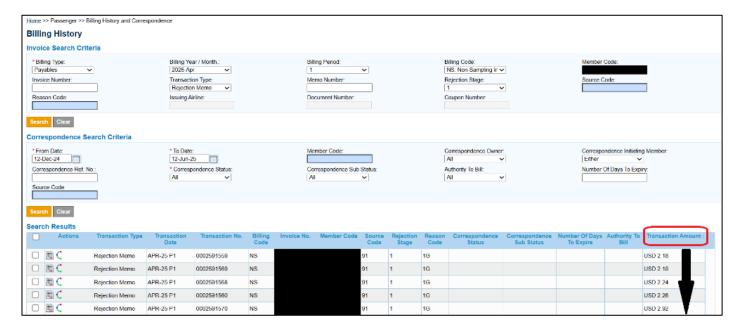
Screen example: Home >> Passenger >> Billing History and Correspondence The other categories and menus are similar.

By default, the sorting is by Transaction Number in ascending order.



Agenda Item S1 Page 2 of 3

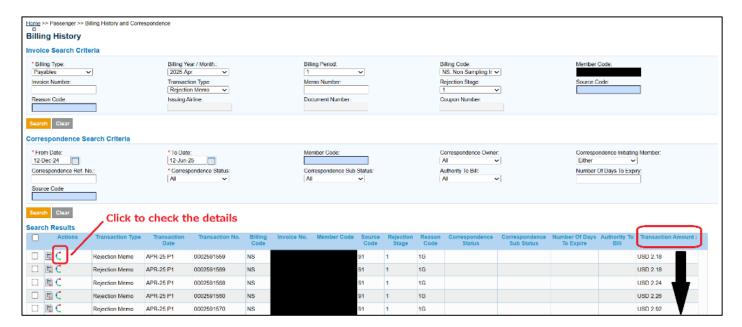
We change to our preferred search criteria. For example, sorting in Transaction Amount in ascending order.



Problem:

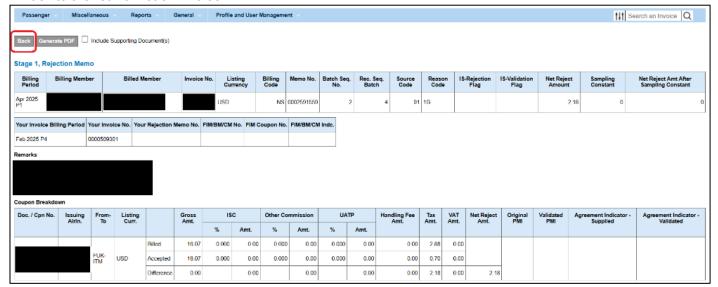
The sorting criteria is not retained after we check the invoice details. As the result of this issue, we have to change the sorting criteria every time.

1. Check the details with sorting in ascending order of Transaction Amount.

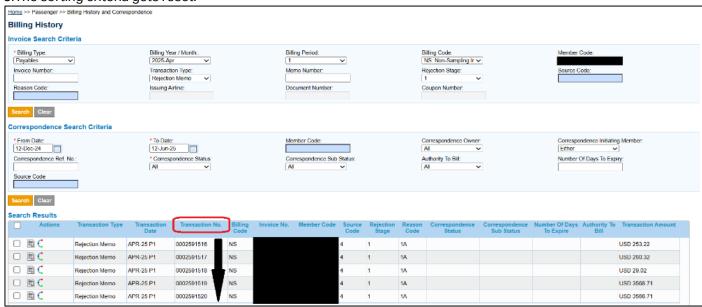


Agenda Item S1 Page 3 of 3

2. Back to the list from each invoice.



3. The sorting criteria gets reset.



Proposed Solution:

We request that the sorting conditions remain in place even after viewing invoice details until we modify the original search criteria. This implementation will reduce the frequency of sorting tasks and enhance operational efficiency. Applies to all billing category screens.

Agenda Item S2 Page 1 of 3

Subject: Reflecting AWB check digit in Prime AWB

Submitted by: NH-205-All Nippon Airways (ANA)

Note: This paper is supported by the SIS Steering Group

Background:

When verifying the billing history, we utilize the "Search Criteria" feature from each menu (Category P/U/C/M). When we check the Prime AWB, we sort the transaction type 'Prime AWB'. Then, we select the AWB that we would like to check from the search results.

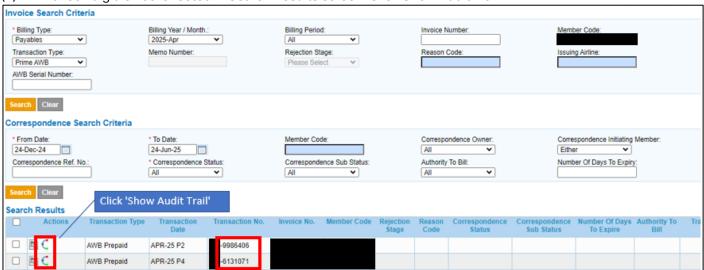
Screen example: Home >> Cargo >> Billing History and Correspondence. The other categories and menus are similar.

Problem:

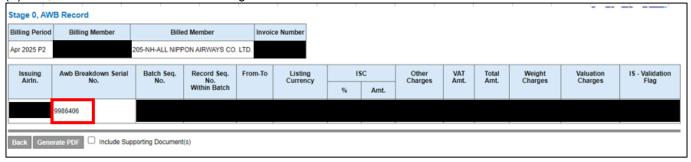
We have 2 problems:

Problem 1. The AWB check digit is not reflected on the Search Result and Audit Trail screens. Therefore, it is difficult to identify each AWB from these screens. (The check digit is reflected after stage 1, Rejection Memo.)

(1) AWB check digit is not reflected in Search Results screen. Click Show Audit Trail.



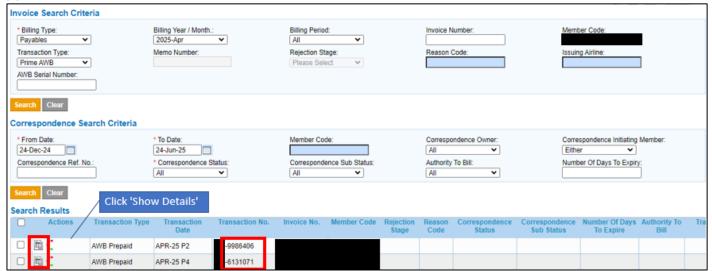
(2) Still, we cannot confirm the check digit in Audit Trail.



Agenda Item S2 Page 2 of 3

Problem 2. In the Show Details, we can confirm the check digit. After confirming it and clicking the Back button, the screen transitions to another screen (Prepaid AWB Billing Records). Therefore, we have to redisplay the Billing History and search again.

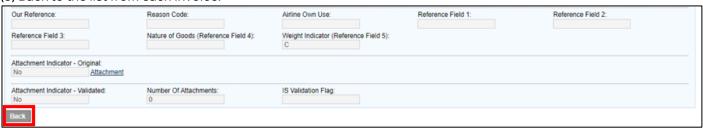
(1) Click 'Show Details'.



(2) Check the AWB Check Digit.

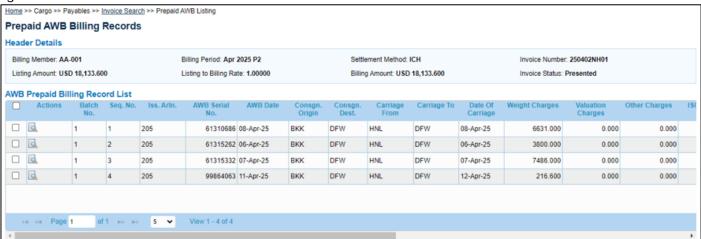


(3) Back to the list from each invoice.



Agenda Item S2 Page 3 of 3

(4) Transition to another screen (Prepaid AWB Billing Records). We have to redisplay the Billing History and search again.



Proposed Solution:

- 1. We request that the check digits will be reflected on all the related "Search Result" and "Audit Trail" screen to identify each AWB efficiently.
- 2. We request that we can return to the targeted Billing History screen after back from the Show Detail.

Agenda Item S3 Page 1 of 1

Subject: Enhancement to Download File page

Submitted by: UA-016 United Airlines

Note: This paper is supported by the SIS Steering Group

Background:

Currently, when an airline has completed submission of their billing of any input file type and category in SIS the airline must then go to the General tab in the menu and access File Management and then Download File to see the validation results. The Download File page provides filters to access specific criteria such as Billing Month From/To, Billing Period From/To, Billing Year and File Type.

Problem:

Upon completion of the selections, the Search button returns the following results, the File Generated On date and time, Billing Month, Billing Period, File Name, File Type, Location ID and Action. The user must then click on the Action icon, download the file and open to see the validation results which adds unnecessary steps to confirm validation of input files.

Proposed Solution:

To provide a quick view of the validation results to determine course of action without the need to download each file, we propose to add to the Download File page an additional filter for "File Status". In addition, for results returned, add a column with header "File Status" to show the validation results of "P" for Passed validation, "F" for Failed validation (invoices in status Error-Non-Correctable or Validation Error - WEB Invoice) and "W" for invoices with a warning due to status "Error-Correctable".

Agenda Item S4 Page 1 of 1

Subject: YQ YR Report from SIS

Submitted by: DL-006 Delta Air Lines

Note: This paper is supported by the SIS Steering Group

Background:

The email that gets sent out per period now includes the 6's tax codes and also shows the blocked taxes for both SIS Airline and Supplier members.

Problem:

With the addition of the 6's codes and Supplier members, the list of Tax Codes blocked for PAX Prime Billings, it's become very cumbersome to review and utilize.

Proposed Solution:

We would like to see Passenger, Misc, YQ/YR and the 6's apart. Only send the email report of what has changed to members. Include a standard search option or drop down on the SIS Reports search criteria page to see "who has me blocked".

Agenda Item S5 Page 1 of 1

Subject: Clearance Currency Amounts Decimals

Submitted by: XB-A98 Airlines Clearing House

Note: This paper is For Information Only, not for voting

Background:

ISO 4217 standard establishes currency codes and minor units (i.e., decimals) for all global currencies. SIS supports up to 3 decimals for all invoice and clearance currencies in the dashboards and in some, but not all, reports.

For ICH and ACH clearing house settlements, clearance currency amounts are rounded to whole units (no decimals) due decades-old legacy practices. There is no requirement to use rounded amounts for settlement in the RAM, ICH Manual, or ACH Manual.

Problem:

Depending on the reports selected, SIS will show 3, 2, or 0 decimals for the invoice and clearance amounts.

Rounding the amounts in Forms 1, 2, 3, ACH Recap Sheets, etc. creates general ledger accounting adjustments each month for discrepancies between the net settlement cash amount received/paid and the SIS invoice clearance currency values.

Proposed Solution:

- 1. Standardize all SIS reports in any output format to 3 decimals to remove inconsistencies.
- 2. Modify SIS to round all invoice clearance currency amounts to 2 decimals to align with ISO 4217 minor units for the clearing house settlement currencies (3rd decimal always 0).
- 3. Modify clearing house reports and settlements to use the sum of the invoice clearance currency amounts without further rounding so that cash received/paid matches the clearance currency totals.
- 4. Proposed effective date: July 2026 Period 01 or earlier.

Agenda Item S6 Page 1 of 1

Subject: Monitoring of Suspended Invoices

Submitted by: AT-147 Royal Air Maroc

Note: This paper is supported by the SIS Steering Group

Background:

Currently recorded receivable suspended invoices are displayed in SIS platform under General >> Manage Suspended Invoices within a single list without manipulation possibilities. The report available under Reports >> Financial Controller >> Suspended Billings goes back to only 3 years and doesn't display suspended billing dated back longer.

Problem:

The sort or filter of suspended invoices by one of available criteria (billed member, invoice date, original billing period...) within General >> Manage Suspended Invoices is currently not possible, also the extraction of the list of suspended invoices within an excel sheet is not allowed, which is affecting the smooth follow-up of suspended invoices.

Proposed Solution:

Implementing the following features will significantly enhance the way suspended invoices are monitored to address efficient recovery and its resulting accounting adjustments:

- 1) Within Home >> General >> Manage Suspended Invoices screen allow sorting or filtering by available criteria:
 - 1- invoice date (from the oldest to the newest and vice versa)
 - 2- Billed member (in alphabetical order or by ICH code)
 - 3- Original Billing period (from the oldest to the newest and vice versa) only by clicking on the corresponding field, screenshot below.



- 2) Add invoice number field to search criteria in the screen General >> Manage Suspended Invoices.
- 3) Allow the extraction of suspended invoices list within excel sheet.

Agenda Item S7 Page 1 of 1

Subject: SIS Miscellaneous Billing Filters

Submitted by: KQ-706 Kenya Airways

Note: This paper is supported by the SIS Steering Group

Background:

Currently SIS Miscellaneous billings can only be filtered to a vendor level.

Problem:

Currently we have carriers that are adopting DOC solutions for purposes of tracking direct operating costs-We have IATA suppliers that are offering both DOC and other services. This poses a challenge to just track a particular category e.g. DOC invoices in isolation.

Proposed Solution:

SIS to add invoice filter to service level.

RUNNING ORDER – 3rd IATA CLEARING HOUSE GENERAL MEETING MONDAY | 03 NOVEMBER OCTOBER 2025

	3 rd ICH General Meeting – 03 November 2025
	Item
A1	Opening of Meeting and Welcome
A2	Competition Law Guidelines for IATA Industry Meetings
А3	Delegate Introductions
IR1	Products and Services "P&S" Update
IR2	ICH Chairperson's Report on WG Activities
IR3	The Year in ICH Operational Performance
IR4	Highlights on ICH Reports & Notifications
	Coffee Break
IR5	Ice Breaker - 1
IR6	Bankruptcy and Special Clearance Update
IR7	Deep dive on the Airline Risk Management Framework
	Networking Lunch
BS1	Breakout session (1) - ICH Extranet & Chatbot
BS2	Breakout session (2) - The Future of ICH
	Coffee Break
IR8	Ice Breaker - 2
IR9	Introducing Agentic Al
IR10	ICH Product Management Update
A5	Any Other Business
IR11	ICH WG 2022-25 memories
A6	Close of Meeting
	End of Day 1

RUNNING ORDER – 14th SIMPLIFIED INVOICING AND SETTLEMENT GENERAL MEETING TUESDAY | 04 NOVEMBER 2025

	14 th SIS General Meeting – 04 NOVEMBER 2025
	Item
A1	Opening of Meeting and Welcome
A2	Competition Law Guidelines for IATA Industry Meetings
А3	Delegate Introductions
SR1	Introductory Presentation
SR2	Report from the SIS Steering Group
SR3	The Latest with SIS
SR4	Last Year's SIS GM13 Action Items Update
A4	Introduction to Online Voting system
	Coffee Break
PN1	Panel Discussion #1: Impact of Taxation in Retailing
SR5	Industry Economic Performance Updates
SR6	The Evolving Landscape of e-Reporting Compliance
S1	Agenda Paper - Enhancing Operational Efficiency through Retaining Sorting
S2	Agenda Paper - Reflecting AWB check digit in Prime AWB
S3	Agenda Paper - Enhancement to Download File page
	Networking Lunch
PN2	Panel Discussion #2: From Chaos to Compliance: Navigating e-Invoicing Challenges
SR7	You and SIS - The Annual SIS Customer Satisfaction Update
S4	Agenda Paper - YQ YR Report from SIS
S5	Agenda Paper - Clearance Currency Amounts Decimals (For Information Only)
SR8	ERP Integration and Migration with SIS
SR9	From Data to Value: Elevating Invoice Integrity
	Coffee Break
SR10	New SIS Functionalities
SR11	The Future of Invoice Digitalization
S6	Agenda Paper - Monitoring of Suspended Invoices
S 7	Agenda Paper - SIS Miscellaneous Billing Filters
SR12	SIS Supplier Onboarding

SR13	SIS SLA Update
A5	Any Other Business
A6	Close of Meeting
	End of Day 2

Note: The final running orders with timings will be shared upon check-in for the respective General Meetings.

Thank you for participating in this year's Industry Meetings

For any questions contact wfsim@iata.org

