

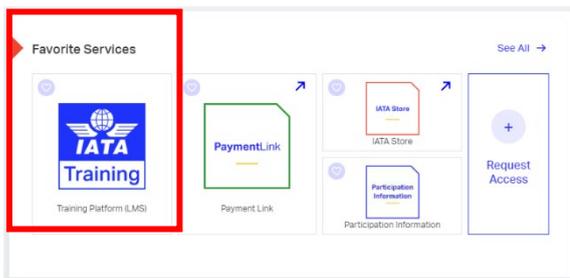


# How to access your Exam

## User Guide

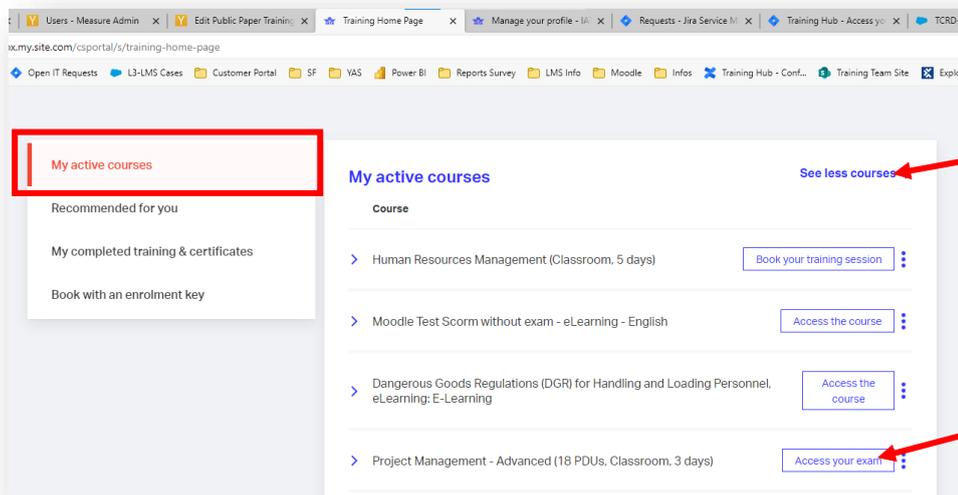
### 1. Login to your IATA Training account

Log in to the [IATA Customer Portal](#) and click on the IATA Training icon in **'Favorite Services'** to access your Training Dashboard, which provides access to all your training activities. If needed, click on 'Forgot Password' to reset your login credentials when accessing the Customer Portal.



### 2. My active courses and exams

The **'My active courses'** section lists all up-coming courses you have registered for, and all your on-going courses and exams.



**See all/less courses** expands or contracts to show the full list of your active courses.

**Access your exam** will display on the last day of the course.

Click on **'Access your exam'** to launch your IATA Training Student Account and access your exam.

**Note:** If this button is not available, click on **'My active courses'** instead.



### 3. Access your exams

Find your upcoming exams under '**My Bookings**'. When granted, an exam first appears as 'Currently not writable'. You will only be able to access your exam when you see 'Write exam', which will be on a specific date and time (to be announced by the instructor i.e., on the last day of the course at 2 pm).

**IATA** Product Search **My Bookings** My Profile Logout

## Welcome to your IATA Training Student Account

In your student account you can find your current courses and access your exams. You can also book yourself for a supervised (OERS) exam or withdraw from your current booking. If you used this account for your course with IATA Training in the past, you can find your past records by clicking on **History**.

Please read important information about your exams.

If you have studied individually with an e-book or printed study material, or you have studied with an Authorized Training Center (ATC) and your course has a supervised exam, please select **IATA OERS Exam - Online Exam with Remote Supervisions** below.

If you participated in a virtual classroom (a live Zoom session) with an IATA Instructor, and were assigned to write your exam by your instructor or Training Coordinator, please select **IATA LIVE Exams – Virtual Classroom Exams** below.

IATA OERS Exams - Online Exams With Remote Supervision

IATA LIVE Exams - Virtual Classroom Exams

[Awards](#) [History](#)

### Paused Exams and Courses

Dangerous Goods Regulations (DGR) Recurrent Category 6 (Classroom, 3 days...	Subject to Verification
Started: May 26, 2020 at 10:37:15	

### Available Exams and Courses

Dangerous Goods Regulations (DGR) - Category 6	Currently not writable
Unlimited uses	June 5, 2020
Tutorial	<a href="#">Write exam »</a>
Unlimited uses	Anytime

The **Tutorial** is not an exam. Its sole purpose is to familiarize yourself with the online exam environment. To begin your exam, please [first open your course](#), and look for the "**Write Exam**" button on your course's screen.

### Book with an Enrolment Key

An Enrolment Key is a 12-digit code provided by IATA for pre-paid courses and exams. If you have an Enrolment Key, please enter it here to start the registration process.

[Submit](#)



## 4. Practice with the tutorial exam

A practice exam ('Tutorial') is available under your '**Available Exams and Courses**'. Click on 'Write exam' to practice the Tutorial exam and become familiar with the online exam environment. You may take the practice exam as many times as you wish.

### Paused Exams and Courses

Dangerous Goods Regulations (DGR) Recurrent Category 6 (Classroom, 3 days... Subject to Verification  
Started: May 26, 2020 at 10:37:15

### Available Exams and Courses

Dangerous Goods Regulations (DGR) - Category 6 Currently not writable  
Unlimited uses June 5, 2020

**Tutorial** **Write exam »**  
Unlimited uses Anytime

The **Tutorial** is not an exam. Its sole purpose is to familiarize yourself with the online exam environment. To begin your exam, please first open your course, and look for the "**Write Exam**" button on your course's screen.

Exam: **Tutorial** Logged in as: **Jane Doe**

Question 1 of 11 Time Remaining: 00:19:53 PAUSE SUBMIT EXAM

Show: All Bookmarked Unanswered

1 2 3 4 5 6 7 8 9 10 11

Hide question list 11 questions remaining Font Size: A A

During the examination, your task will be to select the correct answer to the question from a list of alternatives. Which is the correct method of selecting your answer?

- A) Clicking on the radio button (circle) corresponding to your answer
- B) Clicking on the bookmark icon at the top of the screen
- C) Clicking the notepad icon on the exam interface
- D) Clicking the "Go to next question" button on the bottom right of the screen

Go To Next Question »

Question 1 of 11 - Part 1 of 1



## 5. Write your exam

Once your instructor advises you to start your online exam, locate your exam in your Training Account (e.g., the Dangerous Goods Regulations (DGR) - Category 6) and click on **'Write exam'**. The 'Status' button only shows your course booking information.

**Paused Exams and Courses**

Dangerous Goods Regulations (DGR) Recurrent Category 6 (Classroom, 3 days... [Status »](#))

Started: May 26, 2020 at 10:37:15

**Available Exams and Courses**

Dangerous Goods Regulations (DGR) - Category 6 [Write exam »](#)

Unlimited uses May 28, 2020 to June 5, 2020

Tutorial [Write exam »](#)

Unlimited uses Anytime

Thoroughly read the **General Examination Rules and Guidelines** and accept them by ticking the box.

Exam: Dangerous Goods Regulations (DGR) - Category 6 Logged in as: Jane Doe

**GENERAL EXAMINATION RULES AND GUIDELINES**

- You are required to use the IATA Dangerous Goods Regulations (DGR) 61<sup>st</sup> edition during this exam.
- This exam is comprised of 27 questions. Questions may consist of several sections (e.g. Part A, Part B, Part C and Part D), and/or require more than one response to submit.
- The time allowed for this session is **3 hours (180 minutes)**. You will be notified fifteen minutes prior to the end of the examination.
- You may review all exam questions and change any of your responses, provided it is done within the time allocated for the session.
- If you choose to exit the session without completing your exam, you will be marked as **FAILED**.
- An IATA Certificate is awarded to participants obtaining a grade of **80%** or higher on all exercises and exams. A special distinction is awarded to first exam attempt participants obtaining a grade of 90% or higher.

Good luck!

I agree to the above statements

Once you have accepted the general examination rules and conditions a new button will appear. When you're ready, click on the **Start exam** button.

You're about to begin the **Dangerous Goods Regulations (DGR) - Category 6**. Clicking the button below starts the exam.

**Exam Time limit: 4 hours**  
The timer begins as soon as you click the button below. Your exam will automatically be submitted when the timer expires.

[Start exam >>](#)

If you have any questions or need any support, [please contact us](#) by opening a case on our Customer Portal.