



HOTEL RESERVATION FORM
INTERNATIONAL AIR TRANSPORT ASSOCIATION
(01 JANUARY TO 31 DECEMBER 2026)

Hotel rooms are available exclusively for members of **International Air Transport Association**. Please fill in the hotel reservation form should you wish to make room reservation and tax or email directly to:

Attention: Reservation Department
Fax/ Email: +65 5337 5185 / rsvn.gpch@parkhotelgroup.com

Personal Particulars

Name (Prof. / Dr. / Mr. / Mrs. / Ms.): _____

Organisation: _____ Designation: _____

Address: _____

Contact Number: _____ Email: _____ (compulsory)

Sharer Name: _____

Accommodation Details

Arrival Date: _____ Flight No.: _____ Arrival Time: _____

Departure Date: _____ Flight No.: _____ Departure Time: _____

Room Rates (per room per night)	Room Type / Request (Please tick one only)
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Deluxe Room ☐ S\$270++ (single) ☐ S\$295++ (double) Premier Room ☐ S\$310++ (single) ☐ S\$335++ (double) Crystal Club Deluxe Room ☐ S\$370++ (single) ☐ S\$420++ (double) Crystal Club Premier Room ☐ S\$410++ (single) ☐ S\$460++ (double)	☐ King Bed ☐ Twin Bed * Request of bed type will subject to availability
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**Transfer (Optional)**

☐ Please arrange a one-way transfer (Hotel to ITC Centre @ Mapletree Business Park) at a special rate of S\$20++ per way, charge to my room account.

Note: Valid from Mon-Fri only & for duration of stay. Return trip can be arranged – normal charges apply.

Rates above are inclusive of the following:

- Breakfast served daily @ Tablescape Restaurant from 6.30am to 10.30am
- Complimentary Unlimited Internet Access

Crystal Club Benefits:

- Refreshments provided throughout the day
- Breakfast served daily
- Evening cocktail session
- Complimentary late check-out at 15:00hrs
(subject to availability)

* 1-minute walk from city Hall MRT Station and conveniently located in the heart of Suntec, Marina Bay, Orchard Road and Clarke Quay

**Above room rates are subjected to 10% service charge and 9% GST / All guestrooms are subject to room and rates availability.*

Number of Rooms: _____

Method of Payment: Room & incidental charges to be settled directly with the hotel upon check-out

Credit Card to Guarantee: Amex / JCB / Mastercard / Visa (please select)

Credit Card Number: _____ Exp. Date: _____

Signature: _____

Cancellation / No-Show Policy

Any cancellations or amendments must be made not later than 48 hours prior to the date of arrival. Otherwise a cancellation fee/ No-shows charge equivalent to the room rate for the first night will be levied. Standard check-in time is after 1400 hours and the check-out time is at 1200 hours. Any requests for early check in or late check out will be subject to availability and the corresponding charges may apply.

10 Coleman Street Singapore 179809

Tel: (65) 6336 3456 Fax: (65) 6339 9311

Company Registration No: 49011600X

parkhotelgroup.com



Surcharges (All dates inclusive)

Please note that the above corporate rates will apply with additional surcharge for the following closed-out dates and any other dates determined by the hotel:

Peak Period Dates Surcharge (All dates inclusive)

Please note that the above preferential rates will apply with additional surcharge for the following closed-out dates and any other dates determined by the hotel:

Name of Events	Dates	Surcharge
Formula One Grand Prix 2026	8 to 11 October 2026	Based on convention rates

Note: Bookings on Peak Period Dates are subject to confirmation by the hotel. Additional surcharge dates or convention rates may apply without prior notice.

Pre-payment is required for all bookings overlapping the peak period surcharge dates listed above and any other additional dates that apply. Upon confirmation by the hotel of a peak period booking, a non-refundable and non-amendable policy will apply. Any shortening of stays, cancellations or no-show will incur a 100% charge of the original booking.