In this issue…

- Presentations at 7th SIS General Meeting – 18 September 2018;
- SIS Steering Group Elections at 7th SIS General Meeting – 18 September 2018, Madrid;
- Rights to Vote at SIS General Meeting for system changes;

**Presentations at 7th SIS General Meeting – 18 September 2018**

Please be informed the following 2 SIS General Meeting presentations have been posted on the SIS Website for your review in advance of the meeting. The reports will not be presenting during the meeting. In case you have questions on these 2 reports please do not hesitate to contact us at sishelp@iata.org.

- SR4 – SIS GM6 Action items Update
- SR5 - SIS General Update (Part1)

All presentations will be posted after the meeting on the SIS Website under the Media page.

**SIS Steering Group Elections at 7th SIS General Meeting – 18 September 2018, Madrid;**

This bulletin is to officially call for nominations and inform about the SIS Steering Group Elections to take place during 7th SIS General Meeting to be held on 18th September 2018, Madrid. It is in the best interest of participants that suitable representation from all areas are present on the Group - this includes Passenger billings, Cargo billings, Miscellaneous/Non-transportation/other billings/ and Finance. Please submit your nominations as per the below procedure.

- **Procedures and Eligibility for Nominations to the SIS Steering Group**
  - There are five (5) positions to be voted upon during the SIS General Meeting (18th September 2018) in Madrid.
  - IATA official policy is to ensure that governance groups have a broad representation as much as possible to best reflect the community they represent.
To be eligible for nomination, the participant must be an IATA Member Airline. The candidate must have knowledge and experience of the operations of the interline billings and settlement process. When nominating a candidate the area of expertise that they represent (either Passenger billings, or Cargo billings, or Miscellaneous/Non-transportation/other billings or Finance) must be listed.

Only Signatories to the SIS Participation Agreement (ISPA) can nominate candidates for the SIS Steering Group.

A person already participating in another IATA Working Group cannot be nominated for SIS Steering Group.

Only one (1) representative per airline can be nominated.

Please ensure that the candidate has given their permission prior to nomination and he/she will be present at the SIS General Meeting in Singapore. The candidate should also be prepared to present themselves to the audience with a two minute introduction.

To be eligible to vote in this election, the Participant must be an active SIS participant at time of the meeting.

The term of office will be for a three (3) year period. Nominees should be aware that they will be expected to attend meetings and participate in conference calls as required. At least two (2) meetings will be held annually, and if a Steering Group Member misses two (2) consecutive meetings, their membership may be terminated. The rules relating to the SIS Governance can be found in Attachment C of the Standard Agreement for SIS Participation (SIS-RAM Chapter B16).

Nominations to the SIS Steering Group should be submitted to Adina Minculescu (minculesca@iata.org) no later than the 14th September 2018 listing the following requirements:

- Name:
- Airline:
- Position within the Airline:
- Area of Expertise: (i.e. Passenger billings, Cargo billings, or Miscellaneous/Non-transportation/other billings, Finance.)

The candidates should be prepared to present themselves to the audience with a 2 minute introduction.

Nominations can also be submitted on site on the day of the SIS GM on 18th September 2018.

Further information relating to the Industry Meetings can be found here.

If you have not yet done so, you may register your attendance and hotel accommodation at the World Financial Symposium registration page.
Rights to Vote at SIS General Meeting for system changes

To be eligible to vote on SIS system changes at the SIS General Meeting, participants must be signatories to the IS Participation Agreement as well as actively processing transactions in SIS. A complete list of participants with voting rights has been published on the SIS Website.

Kind regards,

SIS OPERATIONS TEAM
SIS - Simplified Invoicing and Settlement
IATA Global Delivery Center (GDC)
Financial and Distribution Services
www.iata.org | www.iata.org/sis