



# NDC MATCHMAKER: REGISTRATION GUIDE

## AGGREGATORS

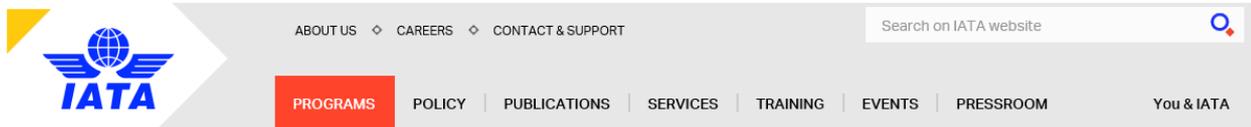
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# User Registration

To create a new account, click on the **“Create an account”** link.



Home > Programs > Distribution & Payment > New Distribution Capability (NDC) > NDC Matchmaker

## NDC Matchmaker

Comparison list

The NDC Matchmaker is a free web-based tool allowing airlines, aggregators and sellers cooperation in planning and driving NDC implementations together. Participants to the Matchmaker can share project information and communicate with each other and other partners worldwide. All users of the NDC Matchmaker tool agree to comply with IATA's competition law guidelines.

**PLEASE NOTE:** IATA does not validate the content of the designated entities registered in the NDC Matchmaker and it does not entail any kind of certification, validation or endorsement of (i) any aspect of the entity, (ii) the quality or other aspects of its activities or products, (iii) any commercial products that may be derived from the usage of NDC messages, or (iv) compliance with NDC message schemas. Please see the complete NDC Matchmaker [Disclaimer and Terms of Use](#) (pdf).

Browse by

Players	Product & Services	Location
 <b>Airlines</b> (0) View all NDC's registered airlines	 <b>Sellers</b> (0) View all NDC's registered sellers	 <b>Aggregators</b> (0) View all NDC's registered aggregators

**Need Help?**

Contact us

Create an account

Already have an account?  
Log in here

Latest updates

You will be redirected to the **registration form** below, which comprises three sections:

- 1) Email validation
- 2) Contact details
- 3) Company details

## Registration Process

1 **Email Validation**

\* Email

I have read and accept the [Terms and Conditions of Use](#)

2 **Contact Details**

3 **Company Details**



## Email Validation

Enter your email address and click on the **"Terms and Conditions of Use"** link. Tick the Terms and Conditions checkbox to confirm that you have read and accept them.

Two cases can occur:

- The email address is already associated to an existing account
- The email address is not associated to any existing account

### The email address is already associated to an existing account

In that case, the following message will appear (see picture below).

## Registration Process

1 **Email Validation**

\* Email

iata1@yopmail.com

This Email is already registered with us. Please fill your credentials in the [login page](#) to be redirected to NDC Matchmaker.

I have read and accept the [Terms and Conditions of Use](#)

This message will appear if:

- You already have access to the NDC Matchmaker Service. In that case, fill your credentials in the login page.
- You have not registered for the NDC Matchmaker Service, but you already have access to 1Id. In that case, fill your credentials in the login page. You will be redirected to the [NDC Matchmaker page in 1Id](#).
- You have already registered for the NDC Matchmaker Service, but your account has not been validated yet. You will be notified by email once your account is validated, which will give you access to the NDC Matchmaker Service.
- You have already registered but your account is not eligible for the service. You can contact the NDC Team for further assistance.

### The email address is not associated to any existing account

In that case, by ticking the Terms and Conditions checkbox, you will be able to enter your **Contact details**.



## Contact details

Enter your **contact information**.

# Registration Process

1 **Email Validation**

2 **Contact Details**

\* Salutation  
Mr.

\* First Name  
John

\* Last Name  
Do

\* Job Title  
NDC Manager

\* Job Function  
Human Resources  
IT  
Legal  
Marketing&Sales  
Media  
Operations

\*Select all functions that apply

\* Business Phone  
+ 0791234567

Mobile Phone  
+ 078 123 45 67

Business Fax  
+ 078 123 45 67

3 **Company Details**

\* Mandatory fields

Click on "**Company details**" to continue the registration process.

**Please note that you cannot enter your company details until you have not filled all the mandatory fields within the Contact Details section.**



## Company details

Select your **Company Type**: Aggregator.

### Registration Process

① **Email Validation**

② **Contact Details**

③ **Company Details**

Search your company

\* Company Type

Select a Company Type

Select a Company Type

Airline

**Seller**

Aggregator

Select your **Headquarters country**.

### Registration Process

① **Email Validation**

② **Contact Details**

③ **Company Details**

Search your company

\* Company Type

Aggregator

\* Company Location

France

\* Company Name

Ab

COMPANY NAME: Abacus

Didn't find the organization you were looking for? **Create New**

\* Mandatory fields

A search field is then displayed where you can type the **name of your company**. A search result list will appear dynamically. Select your company if it appears on the list or click on "**Create New**". In the latter case, you will need to enter your **Company Information** as shown below.



### 3 Company Details

#### Company Information

\* Legal Name

ABC

Trade Name

\* Sector

Airline Supplier

\* Category

Content Aggregator

#### Address Information



Please validate your billing and shipping addresses by clicking on the  button

Copy Billing Address to Shipping Address

Billing Address

Shipping Address

\* Billing Street

\* Shipping Street

\* Mandatory fields

You will be able to submit your details once **all the mandatory fields are filled**, by clicking on **"Submit"**.

\* Office Phone

FR 01 23 45 67 89

Office Mobile

FR 06 12 34 56 78

Office Fax

FR 01 23 45 67 89



SUBMIT

# Registration completed successfully

Please check your email to get your access details



## User and Account Validation

Once registered, you will receive a confirmation email within a short period. Two cases can occur:

- 1) **Your account is not eligible for the service.** In that case, you may contact IATA Customer Service for further information.

### Sandbox: IATA Customer Portal - Access to One Id NDC Matchmakerrejected

**From:** IATA Noreply <noreply@iata.org>

**Date:** 2019-05-20 11:38

-- Show pictures. --

*Note that this is a system generated message. Please do not respond to this email.*

Dear Mrs. Amanda Mi,

We regret to inform you that your request to access One Id NDC Matchmaker Service has been rejected by your IATA Customer Service.

For additional information, please, log a case with IATA Customer Service [here](#).

Thank you.

IATA Customer Service

- 2) **Your account is validated.** You will receive the following email, which will give you a temporary password to finalize your registration.

### Welcome to IATA Identity Portal

**From:** IATA Noreply <noreply@iata.org>

**Date:** 2019-04-11 15:23

-- Show pictures. --

*Note that this is a system generated message. Please do not respond to this email.*

Dear Mrs. John Do,

Welcome to NDCMM.

Your e-mail address is iata1@yopmail.com

Your temporary password is xxZmsI1a

Please click on the button below to finalize your registration process:

**Complete your registration**

Thank you for signing up,

IATA Customer Service

[iata.org/cs](http://iata.org/cs)

Follow the "**complete your registration**" link to create a new password.



NDC Matchmaker

Your password must have at least:

- 8 characters
- 1 letter
- 1 number

CHANGE PASSWORD

You can validate your new password by clicking on “**Change your password**”, which will redirect you to the below page.

JOHN DO ▾

## NDC Matchmaker

Go to the [NDC Matchmaker](#) website

The access status "Access Requested" prevents you to access NDC Matchmaker

Once there, you just need to log out. Our teams will validate your account within a short period, and you will receive a confirmation email which will grant you access to the NDC Matchmaker Service.

**IATA Customer Portal - Access to One Id NDC Matchmaker granted**

**From:** IATA Noreply <noreply@iata.org>  
**Date:** 2019-04-25 11:01

Encoding: worldwide (utf-8) ▾

-- Show pictures. --

*Note that this is a system generated message. Please do not respond to this email.*

Dear Mrs. John Do,

Congratulations!  
Your access to One Id NDC Matchmaker Service has been granted. You can access it [here](#)

Thank you.

IATA Customer Service



## User Login

### First login

You can access the Login page via the link attached in the confirmation email, or by clicking on the **“Log in here”** link in the NDC Matchmaker home page.

Home > Programs > Distribution & Payment > New Distribution Capability (NDC) > NDC Matchmaker

## NDC Matchmaker

[Comparison list](#)

The NDC Matchmaker is a free web-based tool allowing airlines, aggregators and sellers cooperation in planning and driving NDC implementations together. Participants to the Matchmaker can share project information and communicate with each other and other partners worldwide. All users of the NDC Matchmaker tool agree to comply with IATA's competition law guidelines.

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Browse by

- Players
- Product & Services
- Location

Need Help?  
[Contact us](#)

Create an account

Already have an account?  
[Log in here](#)

Latest updates

To login, enter your email address and your **new password** and click on **“Login”**.

## Sign In

Email

Password

[Forgot Your Password?](#) | [New User?](#)

[LOGIN](#)

You will be redirected to the below page.

## NDC Matchmaker

Go to the [NDC Matchmaker](#) website

You must accept the latest [Terms and Condition](#).

[Accept](#)

Click on **“Accept”** to confirm that you have read and accept the latest Terms and Conditions for NDC Matchmaker and to get access to the NDC Matchmaker Service.



## Profile Editing



IDC Matchmaker

### NDC Matchmaker

Go to the [NDC Matchmaker website](#)

Edit



Account Information

Click on **"Edit"** to enter your information. You can get the definition of each field by clicking on **i**.

## Account information

### NDC Matchmaker

Go to the [NDC Matchmaker website](#)

Save

Cancel

#### Account Information

Account Name

EFG

Website

Country

France

\* Contact Person

NDC Certification Level

**i** --None--

Reach - Number of Sellers Connected

**i**

Company Type

Aggregator

Agent Identifier

Region

Europe

\* Contact Email

**i** E-mail address that will receive the notification from partners who wants to connect

**i**

Schema Version

**i** Available

16.2  
17.1  
17.2  
18.1

Chosen

Save

Cancel

\* Mandatory fields

Click on **"Save"** once you have filled all mandatory fields.

**Please note that you cannot save your information until you have not filled all the mandatory fields.**



## Submission

Once you are done, go back to the top of the page and click on **"Submit For Approval"**.

## NDC Matchmaker

Go to the [NDC Matchmaker](#) website

[Edit](#) [Submit For Approval](#) 

### Account Information

Account Name	Company Type	Aggregator
ABC		

**Please note that IATA will validate your Profile Card only once.** After that, you will be able to edit your profile information at any time, and your profile card will be updated on the NDC Matchmaker platform without prior approval.

**We recommend you keep your profile card updated to benefit fully from the NDC Matchmaker Service.**

You will receive an email confirming that you submitted your information.

**Sandbox: Case 09781310 NDC Matchmaker - Validate NDC Capability**  
**From:** IATA <noreply@iata.org>  
**Date:** 2019-05-20 16:08  
Encoding: [worldwide \(utf-8\)](#)  
-- Show pictures. --

**Note that this is an auto-reply message. Please do not respond to this email.**

Dear Customer,

Thank you for your recent enquiry. Case #09781310: "NDC Matchmaker - Validate NDC Capability" has now been created and a Customer Service Representative will contact you shortly. Please ensure you refer to this Case Number in any further contact with us about this enquiry.

Best regards,  
IATA Customer Service

## NDC Relations

Once your profile card is validated, you will need to enter your **NDC Relations** (i.e. connected partners) in the dedicated section, at the bottom of the page.



## NDC Relations

Related Companies

No companies

[New](#) [Delete](#)

[New](#)

Click on **“New”**. Select your partners among the list and click on **“Create”**.

Country: France | Region: Europe

**Add related airlines** [Create](#)

- AIRLINE NAME [Create](#)
- Aero Mongolia
- Air France
- Myanmar Airways International
- SWISS
- Philippine Airlines
- Regional Express Americas SAS
- Dena Airways
- Air Serbia
- DASNAIR S.A.
- Air Service Liege (A.S.L.) N.V.

These partners will receive an email notification as soon as you connect to them.

**Please note that they will have the option to remove the connection from their Profile Card. In such cases, you will receive an email notification.**

You can also easily remove a connection by selecting it and clicking on **“Delete”**. In the latter case, the airline in question will be notified by email.

## NDC Relations

Related Companies

[New](#) [Delete](#)

- COMPANY NAME [Delete](#)
- Air France
- SWISS



## Profile card

Once your registration is complete, every user will have access to the below information displayed on your **Profile**.





[Comparison list](#)  

[COMPARE](#)

[CONTACT](#)

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### NDC Profile ↑

Aggregator identifier:	
Website:	
Region:	Europe
Country:	France
NDC certification level:	
Schema version:	1.1.3
Reach - Number of Sellers connected:	
Last update:	2019-05-24

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### Connected with 0 Partners ↑



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